

CUNY HRPP Policy: Training in the Protection of Human Subjects

1. Purpose

The purpose of this policy is to set forth CUNY's requirements for training in the protection of human subjects.

2. Training Requirements

All key research personnel involved in human subjects research must complete the CUNYI required modules of the Collaborative Institutional Training Initiative's (CITI) on-line training in the protection of human subjects (basic course) prior to IRB approval of a new or continuing review application, or an amendment application that requests addition of key personnel. Instructions for completing this training are available at <https://www.cuny.edu/research/research-compliance/training-education/citi-training/>

2.1. Refresher Course

On-line training certificates will be valid for three years. Key personnel are required to take the CITI training in the protection of human subjects (refresher course) every 3 years following completion of the basic course.

3. Definition

Key personnel are defined as the Principal Investigator, co-investigators and research personnel who interact directly with human subjects or who have access to private information related to human subjects during the course of a research project. Key personnel also include faculty sponsors /advisors who provide direct oversight of research with human subjects or research using private information about human subjects.

4. Non-CUNY Collaborators

CUNY HRPP will accept training in the protection of human subjects provided by and in accordance with the collaborating institution's policies. IRB approval from the collaborating institution's IRB will serve as documentation of completion of such training. Collaborators from institutions relying on CUNY UI-IRBs will be required to complete CITI training described in Section 2 above.