

POLICY STATEMENT

Repeating Courses

1. Students shall not be permitted to repeat a course in which they have received a grade of A, B, C, or CR unless that course has been designated as repeatable in the course description of the College catalogue.
2. Students may repeat a course in which a D was received only if approved by the department. The credit for that course will be applied toward the degree once, but both the grade of D and the second grade earned are calculated in the grade point average. If the course is part of a sequence, it should be repeated before continuing the sequence.
3. A student who has received a grade of D or NC twice (or any combination of these grades) in the same course may only re-register for the course with the permission of the department offering the courses. This rule does not apply to remedial/developmental courses or ENGL 120.
4. If a student receives a failing grade (i.e. F, WU, FIN, FAB or (WN during the Fall 2008, Spring 2009 or Summer 2009) in a course and then re-takes that course and receives a grade of A, B, C, or CR, the initial failing grade will remain on his/her academic record, but will no longer be computed into the cumulative grade point average.
5. You may not use this form for a *WN grade.

Please note: The failing grade WILL still be computed in the semester GPA during which the failing grade was received. The failing grade will NOT be computed in the overall cumulative GPA.

A "**Failing Grade Course Repeat Form**" must be filed in The **Registrar's Office, 217 North.**

The original course in which the failing grade was received must have been taken after September 1, 1984 and repeated after September 1, 1990. **EXCEPTION:** The original course that received a grade of "WN" must have been taken during the Fall 2008, Spring 2009 or Summer 2009 and repeated during or after the subsequent semester(s).

- o No more than 16 credits may be deleted from the calculation of the cumulative grade point average.
- o If two or more failing grades have been received for the same course and a grade of C, CR, or better is subsequently earned, all of the failing grades for that course will be deleted from the grade point average, subject to the 16 credit limit.
- o The 16 credit limit applies cumulatively to courses taken at all CUNY colleges.
- o The repeated course must be taken at the same college as the initially failed course.

Please Note:

Other colleges, graduate schools, professional schools, services and employers may calculate a grade point average inclusive of the failing grades. If you have any questions regarding this policy, check with the Office of Student Services.