Hunter College of the City University of New York – Office of the Registrar
DEGREE AUDIT APPLICATION FORM (DAAF)
Master of URBAN PLANNING - 54 Credits

Last _____ **First** _____ **Middle** _____

Name on Diploma will be printed as it appears on academic transcript.

EMPL ID _____   Hunter E-mail Account: _____

Expected Term of Graduation (FILL IN YEAR) Summer _____   Fall _____   Spring _____

- READ THE ONLINE DAAF INSTRUCTIONS http://registrar.hunter.cuny.edu/forms/Degreeaudt/gradf.htm
- PLEASE PRINT LEGIBLY IN **BLUE OR BLACK INK ONLY**
- **LATE OR INCOMPLETE DAAFS** WILL DELAY/PROLONG THE PROCESSING PERIOD
- **THE BOARD OF HIGHER EDUCATION STIPULATES** THAT **YOU MUST BE REGISTERED FOR THE SEMESTER IN WHICH YOU GRADUATE.** IF YOU ARE NOT REGISTERED FOR ANY COURSES YOU MUST REGISTER FOR **MAINTENANCE OF MATRICULATION (MAM)** AT THE OASIS. THERE ARE ABSOLUTELY **NO WAIVERS** OF THIS REQUIREMENT. CONSULT THE OFFICE OF THE BURSAR FOR TUITION AND FEE INFORMATION.
- IF YOU HAVE ANY GRADES ON APPEAL, YOU MUST NOTIFY THE **DEGREE AUDIT UNIT** BEFORE THE DATE OF GRADUATION.
- **NO CHANGES TO YOUR RECORD WILL BE MADE AFTER GRADUATION HAS BEEN POSTED.**
- IF YOUR GRADUATION IS CANCELLED, YOU MUST REAPPLY AND SUBMIT A **NEW DAAF**, SIGNED BY YOUR MAJOR ADVISOR(S) IN THE BEGINNING OF THE SEMESTER IN WHICH YOU WILL HAVE MET DEGREE REQUIREMENTS. SEE ACADEMIC CALENDAR FOR DEADLINES.

List All Courses Not Being Used Toward Degree or Pending Grade Changes

Course Prefix & Number	Course Title	Credits	Semester (Circle one)	Year Taken
			Fall Spring Summer	
			Fall Spring Summer	
			Fall Spring Summer	

Courses used to meet Admissions Condition(s)

Course Prefix & Number	Course Title	Credits	Semester (Circle one)	Year Taken
			Fall Spring Summer	
			Fall Spring Summer	
			Fall Spring Summer	

I certify that the student mentioned herein, upon successful completion of the courses listed on the reverse, will have satisfied the departmental requirements and is recommended for the degree of Master of Science.

_____
Chair/Advisor Signature   **Date**

_____
Chair/Advisor Name (Please Print)

_____
E-mail address

Department Stamp

THIS AUDIT IS NOT OFFICIAL UNTIL APPROVED BY THE OFFICE OF THE REGISTRAR DEGREE AUDIT UNIT

Student Signature _____ **Date** _____

Please Turn Over And Complete Specialization Section

Course Prefix & Number	Course Title	Credits	Semester (Circle One)	Year Taken
URBP 700	Introduction to Planning	3	Fall Spring Summer	
URBP 701	History and Theory of Planning	3	Fall Spring Summer	
URBP 719	Land use, people & Environment	3	Fall Spring Summer	
URBP 702	Structure of the Urban Region	3	Fall Spring Summer	
URBP 710	Urban Data Analysis	3	Fall Spring Summer	
Core Requirements Methods (6 credits) choice of Two of the following				
URBP 712	Planning Methods of Analysis & Forecasting	3	Fall Spring Summer	
URBP 713	Planning Methods for Qualitative Research	3	Fall Spring Summer	
GTECH 709	Intro to GIS	3	Fall Spring Summer	
Planning Studio (6 credits)				
URBP 737	Planning Studio (one semester)	3	Fall Spring Summer	
URBP 738	Planning Studio 1	3	Fall Spring Summer	
URBP 739	Planning Studio 2	3	Fall Spring Summer	
Internship (3 credits)				
URBG 776 or 777 or 778	Internship	3	Fall Spring Summer	
Concentration (12 credits)				
			Fall Spring Summer	
			Fall Spring Summer	
			Fall Spring Summer	
			Fall Spring Summer	
Unrestricted Electives (12 credits)				
			Fall Spring Summer	
			Fall Spring Summer	
			Fall Spring Summer	
			Fall Spring Summer	

*****A SEPARATE MEMORANDUM FOR ANY LANGUAGE EXAMS, COMPREHENSIVE EXAMS, PROOF OF THESIS COMPLETION, WAIVERS, EXEMPTIONS AND/OR SUBSTITUTIONS OF REQUIRED COURSES MUST BE SUBMITTED TO THE RECORDS DIVISION, IN ROOM 217 NORTH.*****

** **For Office Use Only** ***

Credits required	**54**	Admissions Condition		GPA index (must be 3.0 or above)	
Credits in progress		Non-Matric Credits (under B)		Incomplete letter sent (Initial & Date)	
Thesis/Project	N/A	Condition Credits		Eligible to graduate if current term completed (Initials & Date)	
Comprehensive Exam	N/A	Out of Date Credits		Degree Posted (Initials & Date	
Language Exam	N/A	Undergraduate Credits		Graduation Term	
Professional Teaching Portfolio	N/A	Other Credits		Graduation Date	

DAAF 12/2014