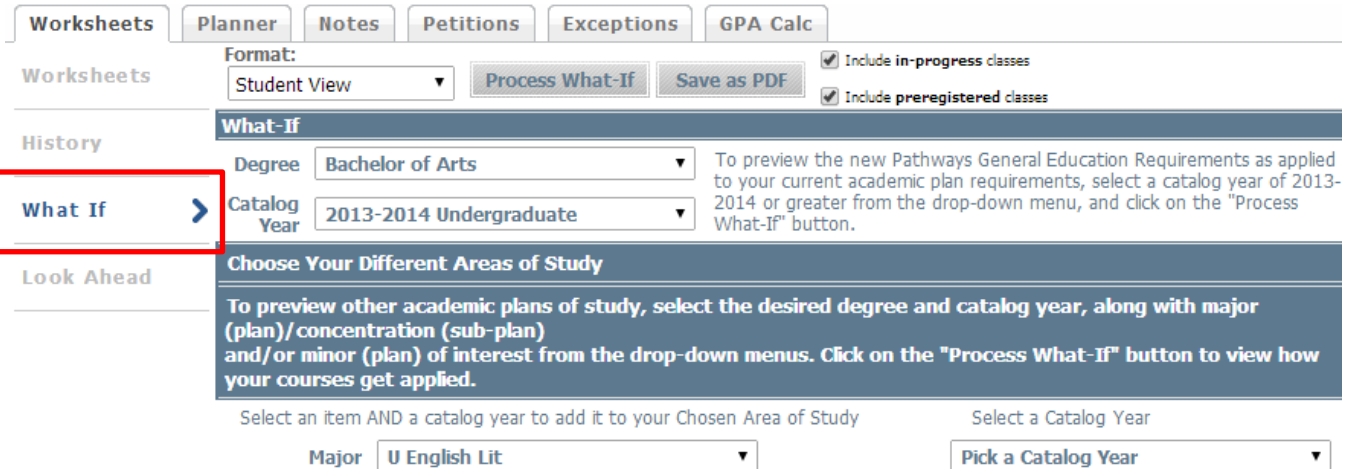


# 'What-If' Tab

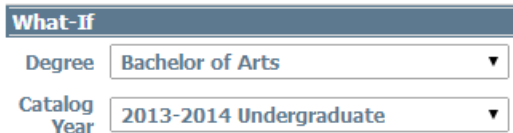
The WHAT-IF function can be used in situations to simulate a change of major/minor, Catalog-Year changes, etc. so that a student's courses can be redistributed against the new requirements.

**STEP 1:** Once you have logged into the CUNY Portal (www.cuny.edu) and have selected "Student Advisement/DegreeAudit (DegreeWorks)," then click on the "What If" Tab.



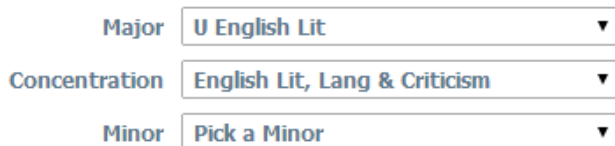
The screenshot shows the top navigation bar with tabs: Worksheets, Planner, Notes, Petitions, Exceptions, GPA Calc. Below this is a 'Format' section with a 'Student View' dropdown, 'Process What-If' and 'Save as PDF' buttons, and checkboxes for 'Include in-progress classes' and 'Include preregistered classes'. A 'History' sidebar on the left has 'What If' highlighted with a red box. The main content area shows 'Degree' set to 'Bachelor of Arts' and 'Catalog Year' set to '2013-2014 Undergraduate'. A blue box contains instructions: 'To preview the new Pathways General Education Requirements as applied to your current academic plan requirements, select a catalog year of 2013-2014 or greater from the drop-down menu, and click on the "Process What-If" button.' Below this is a section titled 'Choose Your Different Areas of Study' with instructions to select a degree and catalog year. At the bottom, there are dropdowns for 'Major' (set to 'U English Lit') and 'Pick a Catalog Year'.

**STEP 2:** Change the degree selection if needed (DIG will default to student's current Degree program). This catalog year will dictate the requirements associated with your degree for your admit term. Changing to 2013-2014 or later will show Hunter Core Requirements, and changing to 2012-2013 or earlier will show requirements for GER.



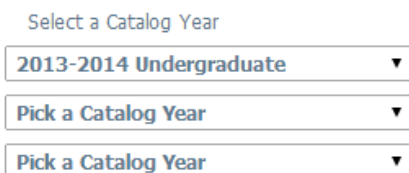
This close-up shows the 'What-If' section with 'Degree' set to 'Bachelor of Arts' and 'Catalog Year' set to '2013-2014 Undergraduate'.

**STEP 3:** Make your selection of Major(s) and/or Minor(s) as needed. Some majors have different tracks or concentrations and require you to select a Concentration in addition to a Major.



This close-up shows the 'Major' dropdown set to 'U English Lit', the 'Concentration' dropdown set to 'English Lit, Lang & Criticism', and the 'Minor' dropdown set to 'Pick a Minor'.

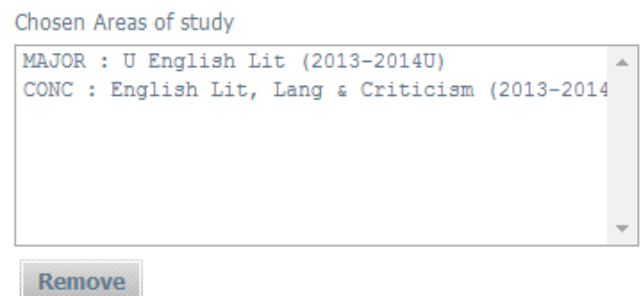
**STEP 4:** Major and/or minor requirements may vary based on Catalog-Year. For Major/Minor requirements, students follow the Catalog-Year that corresponds to the semester when Major/Minor is declared or changed. You must also select a Catalog year for a concentration, where applicable.



This close-up shows three 'Select a Catalog Year' dropdowns. The first is set to '2013-2014 Undergraduate', and the other two are set to 'Pick a Catalog Year'.

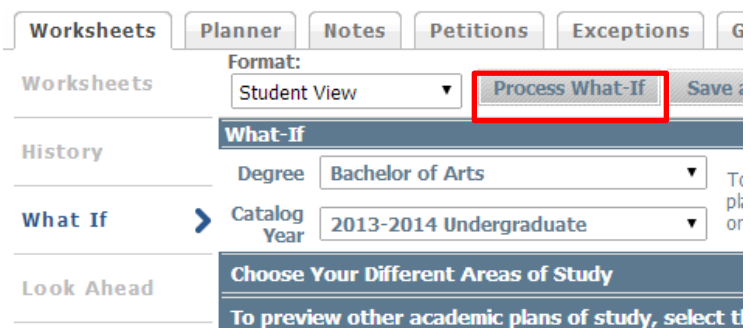
## STEP 5:

Make your selection of Major(s) and/or Minor(s) as needed. Your choices will appear within the "Chosen Areas of study" area after each selection. NOTE: If you select something incorrectly, you can highlight the item and click on the "Remove" button.



The screenshot shows the 'Chosen Areas of study' list with two entries: 'MAJOR : U English Lit (2013-2014U)' and 'CONC : English Lit, Lang & Criticism (2013-2014)'. A 'Remove' button is visible below the list.

## STEP 6:



This screenshot shows the 'What-If' interface with the 'Process What-If' button highlighted in a red box. The 'Degree' is 'Bachelor of Arts' and the 'Catalog Year' is '2013-2014 Undergraduate'.

After all of the steps have been completed, click "Process What-If". This will bring up a "What-If" advisement and display current coursework and how they would apply.

**"WHAT-IF" audits are not "saved" in the DIG system.** Students must complete the appropriate forms, and obtain the necessary permissions, in order to officially declare or change major/minor selections.