CURRICULUM CODE: _____

DEGREE AUDIT APPLICATION FORM (DAAF) – Bachelor of Arts
General Education Requirement (Matriculated Fall 2001 and after)

Last _____ **First** _____ **Middle** _____

Name on Diploma will be printed as it appears on academic transcript.

ID No ☐☐☐ – ☐☐ – ☐☐☐☐   Hunter e-mail address: _____

Audit report/status will be sent to your Hunter e-mail address and e-sims account

Expected semester of Graduation (FILL IN YEAR) Summer _____   Fall _____   Spring _____

Undergraduate: ☐ Major 1 _____ ☐ Major 2 _____ ☐ Major 3 _____

☐ Minor 1 _____ ☐ Minor 2 _____   ☐ No Minor Selected

- READ THE ONLINE DAAF INSTRUCTIONS. (http://registrar.hunter.cuny.edu/forms/Degreeaudt/udergrad.htm)
- PLEASE PRINT LEGIBLY IN **BLUE** OR **BLACK INK ONLY**.
- **LATE OR INCOMPLETE DAAFS** WILL DELAY/PROLONG THE PROCESSING PERIOD.

THIS AUDIT IS NOT OFFICIAL UNTIL APPROVED BY THE OFFICE OF THE REGISTRAR, DEGREE AUDIT UNIT.

Student Signature _____ **Date** _____

Stage 1 – Academic Foundations   CUNY AA/AS Degree: _____

Group	Course Prefix	Course Number	Credits	Term	Year
A: English Comp	**ENGL**	**120**			
B: Quantitative Reasoning					
C: US History					

Stage 2 – Broad Exposure – All courses in Stage 2 must be taken from different departments except Stage 2 Group E (Natural Science).

Group	Course Prefix	Course Number	Credits	Term	Year
A: Survey of Lit in English					
B: Social Sciences **(6 credits)**					
C: Humanities					
D: Visual & Performing Arts					
E: Natural Science **(7 credits)**					

Stage 3 – Focused Exposure – No courses from 1st Major may be used.

Group	Course Prefix	Course Number	Credits	Term	Year
A: Humanities or Visual Arts					
B: Social or Natural Science					

Foreign Language   Exempt: _____

Course Prefix	Course Number	Term	Year
1			
2			
3			
4			

Pluralism & Diversity

Course Prefix	Course Number	Term	Year
A			
B			
C			
D			

Writing Intensive

Course Prefix	Course Number	Term	Year
1			
2			
3			

CPE

Passed? Yes/No

Please circle one. If 'No' is indicated, contact the Testing Center, room 150 HN.

List all courses that are pending grade changes: ex. FIN/WU/WN/INC/Z/Y/Blank Grade

Course Prefix	Course Number	Term	Year	Course Prefix	Course Number	Term	Year

For Office Use:

Received By: _____

Date: _____

CURRICULUM CODE: _____

Major/Minor Requirements

- LIST ONLY THOSE COURSES BEING USED FOR THE MAJOR/MINOR REQUIREMENTS.
- YOU ARE REQUIRED TO FOLLOW THE MAJOR AND MINOR REQUIREMENTS IN EFFECT WHEN YOU DECLARED YOUR MAJOR(S) AND MINOR(S). OTHERWISE, WRITTEN PERMISSION IS NEEDED FROM YOUR ADVISOR.
- TRANSFER COURSES DESIGNATED "SEE DEPT" OR "ELECT" **CANNOT BE USED** TO FULFILL MAJOR OR MINOR REQUIREMENTS.
- **RESIDENCY REQUIREMENT** 1/2 OF THE TOTAL CREDITS REQUIRED FOR YOUR MAJOR/MINOR **MUST** BE TAKEN AT HUNTER COLLEGE.
- MONITOR YOUR HUNTER E-MAIL ACCOUNT AND E-SIMS ACCOUNT FOR ALL AUDIT UPDATES.
- PLEASE USE A SEPARATE FORM FOR ADDITIONAL TRANSACTION(S).

Major   **# of Required Credits**   **2nd Major or Minor (please circle one)**   **# of Required Credits**

_____ _____   _____ _____ _____

Concentration: _____   **Concentration:** _____

Course Prefix	Course Number	Credits	Term	Year	Grade

Course Prefix	Course Number	Credits	Term	Year	Grade

A SEPARATE MEMORANDUM FROM THE MAJOR AND MINOR ADVISOR FOR ANY WAIVERS, EXEMPTIONS AND/OR SUBSTITUTIONS OF REQUIRED COURSES MUST BE SUBMITTED TO THE RECORDS UNIT, ROOM 223 HUNTER NORTH.

I certify that the student mentioned herein, upon successful completion of the courses listed above, will have satisfied the departmental requirements and is recommended for the degree of Bachelor of Arts.

Major Department Approval

_____
Chair/Advisor Signature   Date

_____
Chair/Advisor Name (Please Print)

_____
E-mail address

Major Department Stamp

2nd Major or Minor Department Approval

_____
Chair/Advisor Signature   Date

_____
Chair/Advisor Name (Please Print)

_____
E-mail address

2nd Major or Minor Department Stamp

*** **For Office Use Only** ***

Credits required   120   Residency   Incomplete e-mail & letter Sent   _____
Earned credits   _____   ½ Major 1 _____ ½ Major 2 _____ ½ Major 3 _____
Credits in progress _____   ½ Minor 1 _____ ½ Minor 2 _____   Eligible to graduate if current term completed _____
Repeats deducted _____   Residency met _____
Total Credits   _____
                                 General Education
CPE _____   Core _____ P&D _____   Initials & Date
AA/AS Degree _____   Foreign Language _____
                                  Writing _____
GPA   Auditor   Date Cleared

CUM _____ Major 1 _____ Major 2 _____ Major 3 _____   Minor 1 _____ Minor 2 _____
INDX CRDS 60: _____ Latin Honors: Cum Laude _____ Magna Cum Laude _____ Summa Cum Laude _____