

Hunter College Office of the Provost

Calendars for Tenure, Promotion, and Certificate of Continuous Employment 2018-2019

Candidates for Tenure, Concurrent Tenure and Promotion (all ranks), and CCE

Consideration by Department begins for candidates in the 6 th year (if on tenure-track) or 4 th year (if on CCE line).	March 6, 2018
Review packets sent to outside evaluators.	May 1, 2018
External letters of evaluation due.	August 26, 2018
Department recommendations due to School Deans with supporting materials. Notification of candidates by Department Chair. Division interviews scheduled at the request of candidate or P&B.	September 5, 2018
School recommendations to the President and Provost. Two copies of candidates' vitae with supporting materials on USB to Provost's Office.	September 27, 2018
Report to FP&B on tenure, concurrent tenure and promotion, and CCE. President charges Tenure Appeals Subcommittee.	October 9, 2018
Appeals Subcommittee report to FP&B.	October 23, 2018
Vote by FP&B on tenure, concurrent tenure and promotion, and CCE.	November 6, 13, 20, 2018
Candidates not recommended for tenure/reappointment must receive notification.	November 30, 2018

Candidates for promotion only (not concurrent with tenure)

Nominations to Department P&B and requests for consideration due.	April 3, 2018
Preliminary review of credentials and notification by Department P&B. Promotion review packets sent to external evaluators.	May 1, 2018
External evaluator letters due.	November 6, 2018
Final Department P&B recommendations and supporting materials due to School Deans, and notification to all candidates. Division interviews scheduled at the request of candidate or P&B.	December 12, 2018
School recommendations to the President and Provost. Two copies of candidates' vitae with supporting materials on USB to Provost's Office.	February 13, 2019
All materials (including letters of recommendation) forwarded to Provost's Office for distribution via SharePoint.	February 20, 2019
Report to FP&B on promotion.	March 19, 2019
Vote by FP&B on promotion candidates.	April 2, 9, 30, 2019

All promotions effective August 27, 2019; Tenure & CCE effective September 1, 2019