

**Hunter College  
Academic Updates  
Fall 2020**

**Grading Policy**

In the fall 2020 semester we will return to the usual Hunter College grading procedures.

**Recording of Remote Classes:**

*The statement and policy below comes from CUNY Office of Academic Affairs*

As is the case with many colleges and universities that have chosen online and distance learning modalities as a result of the COVID-19 pandemic, faculty utilizing Zoom, Blackboard Collaborate and other digital technology to deliver course curriculum/material must be sensitive to issues of privacy. To that end, faculty offering classes through web conferencing digital technology like Zoom must not record a student in a class session without the student's consent. Similarly, CUNY discourages students from recording the sessions unless such recording is part of a reasonable accommodation under the law or is not prohibited by campus policy. To obtain consent, faculty who wish to record their class sessions must provide the following announcement, in emails, and/or class syllabus, to enrolled students and verbally at the opening of the first class session:

*Students who participate in this class with their camera on or use a profile image are agreeing to have their video or image recorded solely for the purpose of creating a record for students enrolled in the class to refer to, including those enrolled students who are unable to attend live. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live.*

As mentioned in the announcement, recording of classes is for the benefit of students. Faculty shall not use class recordings as a means of determining class attendance and are reminded that CUNY is classified by the U.S. Department of Education as a non-attendance taking institution. Doubts faculty may have regarding the identity of participants should be alleviated if faculty offer their classes through applications and resources that have been licensed by

CUNY Central or their college and require a CUNY/College ID for login, thereby giving reasonable assurance that participants are CUNY students.

For the avoidance of doubt, the prohibition on recording without consent does not apply to audio or video lectures of the faculty member only and that do not include a student participation component.

### **Language for Expectations for Cameras**

Faculty who require the use of cameras and audio in their synchronous sessions must alert students to this requirement at the time of registration and in their syllabus.

*Please be aware that the instructor in this course will require that the camera and audio be on during class sessions.*

### **Language for Testing Software**

Faculty who anticipate requiring the use of specific testing software must alert students to this requirement at the time of registration and in their syllabus.

*Proctoring software, which may include the use of browser lock-downs and cameras, will be used for examinations in this course.*

## **CUNY POLICIES**

Online courses are subject to the same CUNY policies as are in-person courses regarding academic integrity, the acceptable use of computer resources, equal opportunity and non-discrimination, sexual misconduct, workplace violence, domestic violence, and reasonable accommodations for persons with disabilities.

### **CUNY Academic Integrity Policy:**

<https://www.cuny.edu/about/administration/offices/legal-affairs/policies-procedures/academic-integrity-policy/>

### **CUNY Policy on Acceptable Use of Computer Resources:**

<https://www.cuny.edu/wp-content/uploads/sites/4/page-assets/about/administration/offices/cis/it-policies/ComputerUsePolicy1.pdf>

### **CUNY Policy on Acceptable Use of University Data in the Cloud:**

<https://www.cuny.edu/wp-content/uploads/sites/4/page-assets/about/administration/offices/cis/information-security/security-policies-procedures/Acceptable-Use-of-University-Data-in-the-Cloud-2019-8-19a.pdf> (and related Data Classification Standard: <https://www.cuny.edu/wp->

[content/uploads/sites/4/page-assets/about/administration/offices/cis/information-security/security-policies-procedures/Data-Classification-Standard-CUNY-2019-8-19a.pdf\)](https://www.cuny.edu/wp-content/uploads/sites/4/page-assets/about/administration/offices/cis/information-security/security-policies-procedures/Data-Classification-Standard-CUNY-2019-8-19a.pdf)

**CUNY Intellectual Property Policy:** <https://www.cuny.edu/wp-content/uploads/sites/4/page-assets/about/administration/offices/legal-affairs/policies-procedures/Intellectual-Property-Policy.pdf>

**CUNY information on copyright:**  
<https://www.cuny.edu/about/administration/offices/legal-affairs/intellectual-property/copyright-materials/>

**CUNY Equal Opportunity and Non-Discrimination Policy:**  
<https://www.cuny.edu/about/administration/offices/legal-affairs/policies-procedures/equal-opportunity-and-non-discrimination-policy/>

**CUNY Policy on Sexual Misconduct:** <http://www.cuny.edu/wp-content/uploads/sites/4/page-assets/about/administration/offices/legal-affairs/policies-procedures/Sexual-Misconduct.pdf>

**CUNY Campus and Workplace Violence Prevention Policy:**  
<https://www.cuny.edu/wp-content/uploads/sites/4/page-assets/about/administration/offices/legal-affairs/CUNY-Campus-and-Workplace-Violence-Prevention-Policy-2.28.11-and-amended-9.26.2011.pdf>

**CUNY Domestic Violence and the Workplace Policy:**  
[http://policy.cuny.edu/general-policy/article-v/#policy\\_5.061](http://policy.cuny.edu/general-policy/article-v/#policy_5.061)

**CUNY Procedures for Implementing Reasonable Accommodations and Academic Adjustments:**  
<https://www.cuny.edu/about/administration/offices/legal-affairs/policies-procedures/reasonable-accommodations-and-academic-adjustments/>