

## Important Dates and Deadlines for Faculty 2009-2010

### AUGUST

28 First day of Classes

### SEPTEMBER

9 Senate Meeting  
9 Department Meeting  
23 FDA Meeting  
23 Senate Meeting  
24 PSC Hunter Chapter Meeting

### OCTOBER

7 Senate Meeting  
7 Department Meeting  
**15 *PSC-CUNY Proposals due***  
*<http://www.hunter.cuny.edu/provost/teaching-research/funding-opportunities-1>*  
15 PSC Hunter Chapter Meeting  
21 FDA Meeting  
21 Senate Meeting  
**27 *Multiple Position Report Forms due to Department Chairs***  
*<http://www.hunter.cuny.edu/provost/reports-policies/policies>*

### NOVEMBER

*Post Informed Registration materials (<http://www.hunter.cuny.edu/provost/informed-registration>) for Spring 2010 this month. Check the Registrar's web site (<http://registrar.hunter.cuny.edu/index2.shtml>) for registration start date to ensure that your materials are posted before registration begins.*

4 Senate Meeting  
**9 *Applications for Presidential Travel Awards due to Department Chairs***  
*<http://www.hunter.cuny.edu/provost/teaching-research/funding-opportunities-1>*  
11 Department Meeting  
18 FDA Meeting  
18 Senate Meeting  
19 PSC Hunter Chapter Meeting

## **DECEMBER**

- 2 Senate Meeting
- 4 *CUNY Fellowship Leave applications due to Department Chairs*  
*CUNY Scholar Incentive Award applications due to Department Chairs*  
<http://www.hunter.cuny.edu/provost/reports-policies/procedures>
- 9 Department Meeting
- 9 Senate Meeting
- 10 PSC Hunter Chapter Meeting
- 14-21 Final Examinations
- 16 FDA Meeting

## **JANUARY**

- 21 Winter Commencement
- 28 First Day of Classes

## **FEBRUARY**

*Post Informed Registration materials (<http://www.hunter.cuny.edu/provost/informed-registration>) for Summer 2010 this month. Check the Registrar's web site (<http://registrar.hunter.cuny.edu/index2.shtml>) for registration start date to ensure that your materials are posted before registration begins.*

- 10 Senate Meeting
- 10 Department Meeting
- 11 *Proposals for CUNY Collaborative Grants due to CUNY by 5:00pm*  
<http://www.hunter.cuny.edu/provost/teaching-research/funding-opportunities-1>
- 17 FDA Meeting
- 18 PSC Hunter Chapter Meeting
- 24 Senate Meeting

## **MARCH**

- 10 Senate Meeting
- 10 Department Meeting
- 15 *FITT proposal deadline*  
[http://www.hunter.cuny.edu/fitt/call\\_for\\_prop](http://www.hunter.cuny.edu/fitt/call_for_prop)
- 16 *Departments begin considering candidates for tenure and tenure with concurrent promotion effective September 1, 2011.*  
*Assuming that the candidate is not being considered for early tenure, this is the spring of the candidate's 6<sup>th</sup> year (if on the 7-year tenure clock) or 4<sup>th</sup> year (if on the 5-year tenure clock)*  
<http://www.hunter.cuny.edu/provost/reports-policies/procedures>
- 17 FDA Meeting

- 18 PSC Hunter Chapter Meeting
- 22 *Multiple Position Report Forms due to Department Chairs*  
<http://www.hunter.cuny.edu/provost/reports-policies/policies>
- 24 Senate Meeting

**March 29 – April 5** Spring Recess

## **APRIL**

*Post Informed Registration materials (<http://www.hunter.cuny.edu/provost/informed-registration>) for Fall 2010 this month. Check the Registrar's web site (<http://registrar.hunter.cuny.edu/index2.shtml>) for registration start date to ensure that your materials are posted before registration begins.*

- 7 Senate Meeting
- 7 Department Meeting
- 12 *Nominations for Presidential Awards for Excellence due to Assistant Provost Tirschwell*
- 15 PSC Hunter Chapter Meeting
- 16 *Applications for George N. Shuster Awards due to Research Administration*  
<http://www.hunter.cuny.edu/provost/teaching-research/funding-opportunities-1>
- 19 *Nominations for candidates being considered for promotion (who are not concurrently being considered for tenure) effective September 1, 2011 due to Department P&B*  
<http://www.hunter.cuny.edu/provost/reports-policies/procedures>
- 21 FDA Meeting
- 21 Senate Meeting

## **MAY**

- 3 *Deadline for sending tenure candidates' review packets to external reviewers*  
<http://www.hunter.cuny.edu/provost/reports-policies/procedures>
- 5 Senate Meeting
- 5 Dept. Meeting (Dept. Elections)
- 12 Senate Meeting
- 13 PSC Hunter Chapter Meeting
- 18 Makeup day for 2/26/10 snow day (classes follow a Friday schedule)
- 19 Make-up day for 2/10/10 snow day (classes follow a Wednesday schedule)
- 19 FDA Meeting
- 19 Senate Meeting
- 20-27 Final Examinations

## **JUNE**

- 3 Spring Commencement