**Department/Program/School of .......................**

The Following is a Change in ...........................

Name of the Program and Degree Award:

HEGIS Code:

NY State Program Code Number:

MHC Code (Be sure to include the Macaulay Honors College HEGIS Code when applicable.):

Effective Term:

1. HISTORY AND OBJECTIVES

The Detailed Description should be introduced with a section of not more than two or three paragraphs.

1. Major Requirements:

|  |  |
| --- | --- |
| FROM\*\*~~strikethrough~~ what is to be changed. | TO\*\*underline the changes. |
| Program name | Program name |
| List of Courses (Prefixes, Numbers, Names) Crs.  |
| Major:Sub-total: Electives:Total credits required:  | Major:Sub-total: Electives:Total credits required:  |

1. Rationale: A single paragraph of justification.
2. List Program Learning Outcomes:
3. Consultation Statement:
4. Is the proposed change likely to affect other Departments or Programs?

[ ] NO [ ] YES – If yes, list department/program:

Specify the nature of the consultation:

1. Does this affect the Library? [ ] NO [ ] YES

Have you consulted the subject liaison? [ ] NO [ ] YES

For new courses or programs, please consult.