



Board of Trustees of The City University of New York

**RESOLUTION TO
Amend the Undergraduate Charge Deletion Policy at Hunter College
to Provide a Deadline for Appeals**

June 30, 2025

WHEREAS, the Hunter College Undergraduate Charge Deletion policy provides for an appeal process whereby a student may request to be released from monetary responsibility from charges associated with registering for course(s); and

WHEREAS, the existing policy provides no deadline for such appeals; and

WHEREAS, Hunter College has seen an increase in students filing charge deletion requests after many years of absence from Hunter College;

NOW, THEREFORE, BE IT

RESOLVED that as of the Fall 2025 semester the Hunter College Undergraduate Charge Deletion policy be revised as follows:

“A Charge Deletion is an appeal process whereby a student is requesting to be released from monetary responsibility from charges associated with registering for course(s). Students who register for courses agree to be responsible for the charges associated with the decision to take courses at Hunter College. However, for several reasons, students may need to drop the course(s). Students can do this prior to the start of the semester to avoid incurring charges. If they do not, there is an appeals process.

The Charge Deletion request must be filed by 11:59 p.m. on the thirty-fifth (35th) calendar day (including holidays) of the semester as follows: if the course is dropped in the Winter or Spring terms, the request must be filed

in the following Spring term; if the course is dropped in the Summer or Fall terms, the request must be filed in the following Fall term.

An approved Charge Deletion appeal will result in the removal of both course and charges.”

EXPLANATION:

Hunter College has seen an increase in students filing Charge Deletion requests after many years of absence from Hunter College. Hunter College is revising its Charge Deletion policy in order to provide clarity and to facilitate timely documentation and resolution.

FROM:

“A Charge Deletion is an appeal process where a student is requesting to be released from monetary responsibility from charges associated with registering for course(s). As we know, students who register for courses agree to be responsible for the charges associated with the decision to take courses at the college. However, for several reasons, they have the need to drop the course(s). It is the college’s hope that the student can do this prior to the start of the semester to avoid incurring charges, unfortunately, this does not happen for many. The appeal process is meant for this situation.

An approved Charge Deletion appeal will result in the removal of both course and charges.”

TO:

“A Charge Deletion is an appeal process whereby a student is requesting to be released from monetary responsibility from charges associated with registering for course(s). Students who register for courses agree to be responsible for the charges associated with the decision to take courses at Hunter College. However, for several reasons, students may need to drop the course(s). Students can do this prior to the start of the semester to avoid incurring charges. If they do not, there is an appeals process.

The Charge Deletion request must be filed by 11:59 p.m. on the thirty-fifth (35th) calendar day (including holidays) of the semester as follows: if the

course is dropped in the Winter or Spring terms, the request must be filed no later than the deadline in the following Spring term; if the course is dropped in the Summer or Fall terms, the request must be filed no later than the deadline in the following Fall term.

An approved Charge Deletion appeal will result in the removal of both course and charges.”