

Office of the Hunter College Senate

Room 1018 East Building

Phone: 772-4200

TO: Members of the Hunter College Senate
FM: Senate Administrative Committee
RE: Meeting of the Hunter College Senate

WEDNESDAY, 13 September 2017, from 3:30 to 5:25 P.M., Room W714

AGENDA

- 1. Brief Remarks by the Chair**
- 2. Meeting Minutes of May 3 and May 10
Distribution of May 17 Minutes**
- 3. Report by the President**
- 4. Report by the Administrative Committee**
 - a) Special Senate Election for Vacant At-large Seats**

In accordance with Article IV, 2H i & ii of the Charter for a Governance of Hunter College, the Administrative Committee is presenting the names of all nominees received to date, if any.
At-Large: Ajatshatru Pathak (Library)
 - b) Approved Curriculum Changes**

The following curriculum changes as listed in the attached Report dated 13 September 2017 have been approved as per Senate resolution and are submitted for the Senate's information: Items: US-2144 Philosophy (Change in Courses), US-2145 Psychology (Change in courses), US-2146 Classical & Oriental Studies/Arabic (Change in degree program), US-2147 Classical & Oriental Studies/Arabic (Change in degree program), US-2148 Classical & Oriental Studies/Arabic (New courses), US-2149 Film & Media (New courses).
 - c) Announcement: Election of Ombudsman**
 - d) Election of Committee Chairs**
- 5. Old Business**
 - Committee on General Education Requirements Appeals Committee**

Report by Committee on Honors
Extension of Charge

Report by the Ad-Hoc Committee on Hiring Practices
- 6. Nominating Committee Report**
- 7. Election of Faculty Members for Appeals Committee for Student Complaints**
- 8. Committee on Master Plan**
- 9. Committee on Student Success**
- 10. New Business**

PLEASE JOIN US FOR AT A PARTY CO-HOSTED WITH THE FDA. THE PARTY WILL BE HELD IN THE 8TH FLOOR FACULTY LOUNGE (HUNTER WEST) FOLLOWING THE SENATE MEETING.

MINUTES

Meeting of the Hunter College Senate

3 May 2017

- 1 The 598th meeting of the Hunter College Senate convened at 3:42 PM in HW room 714.
2
- 3 **Presiding:** Thomas DeGloma, Chair
4
- 5 **Attendance:** The elected members of the Senate with the exception of those marked absent in Appendix I.
6
7 Alternate Senators were formally seated in accordance with the procedures approved by the Senate,
8 and clickers were distributed to them.
9
- 10 **Minutes:** Minutes of March 8, March 22, and April 5 were distributed at the door.
11
- 12 **Chair Remarks:** “May is a busy month for us, and we will have our last three meetings over the next three weeks.
13 This Friday, by the end of the day, is the last time you can vote for or against adopting the proposed
14 by-laws for the School of Arts & Sciences. If you are a faculty member in the School of Arts &
15 Sciences who is eligible and has not yet submitted a ballot, please consider doing so. There is a
16 certain threshold that has to be met and not voting has consequences. Members of the
17 Administrative Committee and Senate Office Staff will count ballots next week.
18
19 “At our last Senate meeting, people raised concerns to me about why the resolution introduced by
20 Professor Wallach and the FDA Executive Council at the last meeting did not pass when it received
21 45 votes for, 13 votes against, and 7 abstentions. It is a troubling question, and I need to report that
22 I have had many conversations at the College and University level regarding this issue, which has
23 to do with the legal decision in the case Perez v. CUNY. As I currently understand the implications
24 of this case, any action that this body takes, whether it is one making binding policy or one taking
25 an official stance on an issue, requires 51 affirmative votes (a majority of the voting membership in
26 favor of the action). Actions that apply previously passed policies or rules, procedural matters, and
27 some internal matters only require a majority of the members present to vote in the affirmative
28 (assuming quorum), as per Senate precedent and practice. The Perez decision does not apply
29 special rules to CUNY governance bodies, but rather determines that they have an obligation to
30 follow New York State open meeting laws.
31
32 “My recent thinking about this recently has led me to ask the Secretary of the Senate to consider the
33 following. Resolutions that fall under the NY Public Meeting Law requirements that have achieved
34 the required 51 vote threshold should be considered “passed with formal standing.” Resolutions
35 that have not reached a majority threshold should be deemed “passed without formal standing.” For
36 our local purposes, resolutions in this latter group will be viewed as the will of the body. Under my
37 interpretation, the resolution we considered at the meeting of April 5th passed. However, it is not
38 legally binding even though 45 of us did support it. Therefore, we will ask the administration to
39 respect this will and respond to the resolution accordingly.”
40
- 41 **Report by the** Professor DeGloma presented the report as follows
42 **Administrative**
43 **Committee:**
44
45 a) **Approved Curriculum Changes**
46 The following curriculum changes as listed in the attached Report dated 3 May
47 2017 have been approved as per Senate resolution and are submitted for the
48 Senate’s information. Item: GS-1152 Physical Therapy (Change in courses).
49
50

51 Minutes
 52 Meeting of the Hunter College Senate
 53 3 May 2017

54 b) **Results for Search Committee for Dean of the School of Social Work**

55 Professor DeGloma announced that the Search Committee for the Dean of School of Social
 56 Work has been formed, and the slate of candidates was distributed at the door. They will meet
 57 early in the fall, receive their charge, and begin their work. Results are attached as Appendix II
 58

59 **Old Business: Report by the Committee on the Budget**

60 Professor Randall Filer, Chair of the Committee on the Budget, said the following:

61
 62 “The budget committee has met with the administration and we have been briefed on next year’s
 63 budget and do not know a whole lot. I will leave that to the President’s Report next week. One
 64 piece of official business if you remember there was an issue raised about policies for Differential
 65 Tuition and the role of the Budget Committee and Senate when those policies were CUNY-wide
 66 rather than applicable to Hunter only. It was the ruling of the Chair that the Budget Committee and
 67 Senate should be informed but would not vote on those. The procedures have been followed, and
 68 we were advised on how the consultation took place with faculty and students in the Physical
 69 Therapy Program.”

70
 71 Professor DeGloma added that because this particular issue pertaining to differential tuition for the
 72 Physical Therapy Program has already gone to the Board of Trustees we are hearing a report in
 73 retrospect. In the future, we regard to differential tuition issues that pertain to CUNY colleges, the
 74 Senate will vote on whether or not to accept the Budget Committee report before it goes to the
 75 CUNY Board of Trustees, and can offer comments on it, but will not vote on the substance of it.
 76 We will on vote on the entire proposal it when it deals with differential tuition that pertains only to
 77 Hunter.
 78

79 **Report by the Dining Services Taskforce**

80 Professor Omar Dahbour, Chair of the Dining Services Taskforce said the following:

81
 82 “The Senate’s Faculty Dining Room Task Force would like to take comments or questions on the
 83 new dining services available for faculty and staff. You can send these to Professor Bernadette
 84 McCauley at bmccauley@hunter.cuny.edu. Vice President Pignatello gave a report on this at a prior
 85 meeting; on the eighth floor of the West Building, there are now new services, hours, and menu
 86 options available. If you have not visited yet, try it out and let us know what you think.”
 87

88 **Committee Report: Committee on Charter Review: Second Reading of Proposed Amendments**

89 Professor Philip Alcabes, Chair of the Committee, presented the report dated 3 May 2017 for the
 90 Second Reading of the Proposed Amendments to *the Charter for a Governance of Hunter College*,
 91 as submitted. See Appendix III.
 92

93 The following amendment to Article VIII.21 was on the floor:

94
 95 There shall be a **Committee on Food Services and Facilities**, consisting of three faculty members,
 96 three students, and the College Business Manager to serve as a Chairperson ex-officio, all
 97 Committee members to have a vote. **The Committee will meet at least once per semester, and**
 98 **report to the Senate at least once per year.** The Committee shall be responsible for advising the
 99 administration concerning all food services at the College, including the quality, variety, prices, and
 100 presentation of the food, as well as dining facilities. An annual review of all contracted food
 101 services shall be part of the Committee’s responsibility.
 102
 103
 104

109 **The Committee shall also be responsible for making recommendations to the Administration**
110 **on the COLLEGE FACILITIES, INCLUDING BUT NOT LIMITED TO THE state of**
111 **classrooms and other teaching facilities, common areas, and access (including but not limited**
112 **to corridors, doorways, elevators, and escalators), particularly in regard to the**
113 **teaching/learning activities of the College.**
114

115
116 There was a motion to amendment to the amendment to add:

117
118 There shall be a **Committee on Food Services and Facilities**, consisting of three faculty members,
119 three students, **one staff member represented by the HEO Forum and one staff member not**
120 **represented by the HEO Forum**, and the College Business Manager to serve as a Chairperson ex-
121 officio, all Committee members to have a vote.
122

123 The question was called and carried.
124

125 The motion to amend the amendment carried by voice vote without dissent.
126

127 There was a motion to end the debate and move the amendments forward. It received a second.
128

129 The motion to forward the amendments carried without dissent.
130

131 The following amendment to Article III.1 was on the floor:
132

133 The Hunter College Senate shall have 100 Senators and Alternates sufficient in number to provide
134 two faculty alternates for each department, being composed of 57% faculty members, 38% students
135 and 5% representatives of the administration, with seats reserved in the following proportion:
136

137 **25% Undergraduate students, other than students in the SEEK Program.**
138

139 Ex officio nonvoting membership shall be extended to:

- 140 a. the President of the Hunter College Undergraduate Student Government, **or designee**, and
141 the President of the Graduate Student Association, **or designee**;
 - 142 b. the President of the Hunter College Alumni Association;
 - 143 c. the Presidents of the Hunter College HEO Forum and the College Laboratory Technician
144 Council;
- 145

146 Being no discussion the question was called to move onto the next amendment and receive a
147 second.
148

149 The motion to move onto the next amendment carried with one nay.
150

151 Being no discussion the question was called to move onto the next amendment and receive a
152 second.
153

154 The motion to move onto the next amendment carried.
155

156
157 The following amendment to Article IV.2 was on the floor.
158

C. All undergraduate student positions shall be filled by the Undergraduate Student Government of Hunter College (USG) in cooperation with the Senate Vice Chair according to the representational requirements outlined below and in Article III.1 and Article IV.4.B.

The 25 Senate seats reserved for undergraduate students shall be filled as follows:

- i. 5 seats shall be filled by undergraduate student government representatives who have been elected to the USG.
- ii. There shall be 15 seats reserved for the undergraduate student body at large. The undergraduate student body shall be made aware of these seats through the resources of the USG. Undergraduates may then apply and nominations will be submitted to the Hunter Senate upon the recommendation of the USG.
- iii. 5 seats shall be reserved for full-time department majors. Toward their election, each department will elect, from nominations made within its own ranks, 1 nominee for these seats. All Full-time Seniors, Juniors, and Sophomores who have declared their major will elect, under the auspices of the Undergraduate Student Government, the required number of representatives by an at-large vote among these nominees.

The following amendment to the amendment to IV.2.C. was proposed:

C. The Senate Vice Chair shall solicit nominations for all ~~shall be filled by the undergraduate student positions~~ from the Undergraduate Student Government of Hunter College (USG) and other student organizations and academic units. The Senate Vice Chair shall forward student nominations to the Senate according to the representational requirements outlined below and in Article III.1 and Article IV.4.B.

The 25 Senate seats reserved for undergraduate students shall be filled as follows:

- i. 2 seats shall be filled by undergraduate student government representatives who have been elected to the USG.
- ii. There shall be 18 seats reserved for the undergraduate student body at large. The undergraduate student body shall be made aware of these seats through the resources of the USG and the Office of the Senate Vice Chair. Undergraduates may then submit their nominations to the Hunter Senate through the office of the USG or directly to the Senate office (keeping consistent with IV.2.C). The call for nominations shall be announced to all academic departments and programs in the School of Arts and Sciences, to the School of Social Work, the Division that includes the School of Nursing and Health Professions and Urban Public Health, the School of Education, the Thomas Hunter Honors Program, the Macaulay Honors College at Hunter, and the Office of Disabilities. To the extent possible, student representation should reflect this diversity of academic units within Hunter. Student representatives must be approved by a vote of the Senate as a whole.

A motion to amend the amendment to the amendment was introduced to read as follows:

- 217 ii. There shall be **18** seats reserved for the undergraduate student body at large. The
218 undergraduate student body shall be made aware of these seats through the resources of
219 the USG **and the Office of the Senate Vice Chair**. Undergraduates may then **submit**
220 **their** nominations to the Hunter Senate **through the office** of the USG **or directly to the**
221 **Senate office (keeping consistent with IV.2.C). The call for nominations shall be**
222 **announced to all academic departments and programs** in the School of Arts and
223 Sciences, to the School of Social Work, the Division that includes the School of Nursing
224 and Health Professions and Urban Public Health, the School of Education, the Thomas
225 Hunter Honors Program, the Macaulay Honors College at Hunter, and the Office of
226 Disabilities. ~~To the extent possible, student representation should reflect this diversity of~~
227 ~~academic units within Hunter. Student representatives must be approved by a vote of the~~
228 ~~Senate as a whole.~~

229
230 The question was called and carried. A vote by clicker produced the following 62 in favor, 17
231 against, and 6 abstentions.

232
233 The motion fails.

234
235 A motion to amend the amendment to the amendment was introduced to read as follows:

- 236
237 ii. There shall be **18** seats reserved for the undergraduate student body at large. The
238 undergraduate student body shall be made aware of these seats through the resources of
239 the USG **and the Office of the Senate Vice Chair**. Undergraduates may then **submit**
240 **their** nominations to the Hunter Senate **through the office** of the USG **or directly to the**
241 **Senate office (keeping consistent with IV.2.C). The call for nominations shall be**
242 **announced to all academic departments and programs in the School of Arts and**
243 **Sciences, to the School of Social Work, the Division that includes the School of**
244 **Nursing and Health Professions and Urban Public Health, the School of Education,**
245 **the Thomas Hunter Honors Program, the Macaulay Honors College at Hunter, and**
246 **the Office of Disabilities. To the extent possible, student representation should**
247 **reflect this diversity of academic units within Hunter. Student representatives must**
248 **be approved by a vote of the Senate as a whole.**

249
250 The question was called and carried.

251
252 A vote by clicker produced the following results: 53 in favor, 20 against, and 7 abstentions.

253
254 The motion to amend the amendment fails.

255
256
257 The following amendment to the amendment to IV.2.Ciii was proposed:
258
259
260
261
262
263
264
265
266

271 5 seats shall be reserved for full-time department majors. Toward their election, each
272 department will elect, from nominations made within its own ranks, 1 nominee for these
273 seats. All Full-time Seniors, Juniors, and Sophomores who have declared their major
274 will **be eligible for nomination. If the departments fail to forward a sufficient**
275 **number of nominations by the first Senate meeting of the fall semester, then**
276 **nominations for these seats can be made according to the stipulations in IV.C.2.ii**
277 **above.**
278

279 The question was called and carried. A motion to approve the amendments to the amendments
280 carried by voice vote with 4 nays and 2 abstentions.

281 Due to the late hour, it was moved that the meeting be adjourned. The motion carried, and the meeting
282 adjourned at 5:25 PM.
283

284 Respectfully submitted,
285

286
287
288 Dana G. Reimer
289 Secretary
290

APPENDIX I

The following attendance was noted from the meeting

(A) =Alternate, A=Attended, X=Absent, E=Excused

Faculty					
AFPRL	Anthony Browne	A	Mathematics & Statistics	Sandra Clarkson	A
	Denis Milagros	(A) A		Verna Segarra	A
Anthropology	Jackie Brown	A	Medial Laboratory Sciences	Pat Burke	(A) A
	Mike Steiper	(A) X		Rob Thompson	(A) X
	Marc Edelman	(A) X		Chad Euler	LE
Art & Art History	Susanna Cole	LE	Music	Robert Raffaniello	(A) X
	Susan Crile	A		Dean Johnston	(A) X
Biological Sciences	Lynda Klich	(A) X	School of Nursing	Jewel Thompson	A
	Nebahat Avcioglu	(A) X		Michele Cabrini	(A) X
	Derrick Brazill	A		Christine Ganzer	A
	Shirley Raps	A		Abigail Kotowski	A
Chemistry	Paul Feinstein	(A) X	Philosophy	Lynda Olender	(A) A
	Maria Pereira	(A) X		Omar Dabhour	A
	Akira Kawamura	LE		Laura Keating	(A) A
Classical & Oriental Studies	Gabriela Smeureanu	(A) LE	Physics & Astronomy	Christa Acampora	(A) A
	Nancy Grennbaum	(A) X		Ying Chen	(A) X
	Joanne Spurza	X		Kelle Cruz	(A) A
Computer Science	David Petrain	(A) E	Political Science	Jill Schwedler	X
	Alex Elinson	(A) A		John Wallach	(A) LE
Curriculum & Teaching	Lie Xie	LE	Psychology	Michael Lee	(A) X
	Felisa Vasquez-Abad	(A) X		Peter Serrano	X
	Jody Polleck	X		Jonathan Rendina	A
	Jason Wirtz	X		Rebecca Huselid	(A) A
Dance	Stephen Demeo	(A) X	Physical Therapy	Chris Braun	(A) A
	Ben Shuldiner	X		Herb Karpatkin	X
	David Capps	A			(A)
Economics		(A)	Romance Languages	Milo Lipovac	(A) X
	Kathleen Isaac	(A) A		Julie Van Peteghem	X
	Avi Liveson	X		Rolando Perez	(A) X
	Tim Goodspeed	X		Monica Schinaider	(A) A
Educational Foundations & Cou	John Li	(A) X	School of Social Work	Terry Mizrahi	E
	Veronica Muller	A		Michael Lewis	X
	Alexander Fietzer	(A) A		Samuel Aymer	(A) X
English		(A)	Sociology		(A)
		X		Mark Halling	A
	Leigh Jones	A		Mike Benediktsson	(A) X
	Sarah Chinn	X		Michaela Soyer	(A) X
	Steven Wetta	(A) A		Elizabeth Klein	A
Film & Media Studies	Janet Neary	(A) LE	Special Education	Jennifer Klein	A
	Larry Shore	LE		Elissa Brown	(A) X
	Sissel McCarthy	(A) X		Donald Vogel	(A) A
Geography	Isabel Pinedo	(A) A	Speech-Language Pathology and Audiolo	Michelle MacRoy-Higgins	A
	Haydee Salmun	A		Carol Silverman	(A) A
German	Jochen Albrecht	(A)	Theatre	Jonathan Kalb	A
	Elke Nicolai	(A) A		Mia Rovegno	X
	Eckhard Kuhn-Osius	(A) A		Claudia Orenstein	(A) X
History		(A)	Urban Policy and Planning	Jill Gross	(A) X
	Rick Belsky	X		Stanley Moses	X
Library		(A)	School of Urban Public Health	Victoria Johnson	(A) X
	Manu Bhagavan	(A) A		Phil Alcabes	(A) A
	Eduardo Contreras	A		Steven Trasino	X
	Mee' Len Hom	A		Khursheed Navder	A
	Sarah Ward	A		Jennifer Gaboury	(A) A
	(A)	Women & Gender Studies	Catherine Raissiguier	LE	
Adina Mulliken	(A) A				
	Danise Hoover	(A) A			

**Minutes
Meeting of the Hunter College Senate
3 May 2017**

Students

Darcie Dominianni	A
Maria Pia Sifuentes	A
Stephanie Barragan	A
Matthew LoCastro	LE
Sandra-May Flowers	A
Mila Adelman	A
Joy Nuga	A
Sara Shanaj	X
Kendra Cornelis	A
Noam Sohn	A
Alfie Corteza	A
Lucien Formichella	A
Shannon O'Rourke	LE
Asheley Siewnarine	X
Demi Moore	A
Nicole Parker	X
Hieu Dang	LE
Meghann Williams	A
Cara Fitzgerald	LE
Meliane Lozier	X
Bran May	X
Sarah Lamsifer	A
Sarah Mathew	X
Jawwaad Alam	X
Edward Friedman	A
Daniel Smith	X
Jennifer Uolla	A
Stephon Odom	X
Omar Albert	X
Jennifer Ulloa	X
Jacqueline Rozado	X
Rani Allan	X

At-Large, Lecturers and Part-Time Faculty

Student Services	Brain Maasjo	E
	Shannon Silenas	(A) X
Mathematics & Statistics	Bill Williams	A
Geography	Dana Reimer	A
Library	Jocelyn Berger-Barrera	A
Classical & Oriental Studies	Shawna Leigh	E
Medicial Lab Science	Hongxing Li	A
Philosophy	Ian Blecher	LE
Sociology	Thomas DeGloma	A
Urban Affairs & Planning	Elaine Walsh	A
Urban Affairs & Planning	Laxmi Ramasubramanian	E
History	Bernadette McCauley	A
THHP	Sarah Jeninsky	A
Psychology	Joe Lao	A

Ex-Officio

President, USG	Melany Balaguera	X
Vice President, Graduate Student Association		X
President Alumni Association	James Amodeo	A
President, HEO Forum	Denise Lucena-Jerez	E
President, CLT Council	Amy Jeu	A

ADMINISTRATION

Senators:		
HEO/CLA Representative	Aylin Brandon	A
Vice President for Student Affairs	Eija Ayravainen	A
Vice President for Administration	Robert Pignatello	A
Provost, Acting	Lon Kaufman	A
Dean, School of Arts & Sciences	Andrew Polsky	A
Alternate Senators (3):		
Dean of Education	Michael Middleton	A
Special Counsel to the President & Dean	Laura Hertzog	X
School of Nursing	Dean Gail McCain	A

Appendix II

Office of the Hunter College Senate

Room 1018 East Building

3 May 2017

Phone: 772-4200

**Search Committee for
Dean of the School of Social Work**

Nominees for Chair Panel:

Dean Gail McCain, School of Nursing

Nominees for Member Panel:

FACULTY (4)

Prof. Willie Tolliver
Prof. Vicki Lens
Prof. Paul Kurzman
Prof. Alexis Kuerbis

STUDENTS (3)

Ana Calderon (OML, 1st year)
Andy Torres (Clinical, 1st year)
Mica Baum-Tuccillo (Clinical, Accelerated)

Appendix III
 Charter Amendments-Second Reading-First Set

Article/ Section	Current	Proposed	Rationale
AMENDMENT TO THE COMMITTEE ON FOOD SERVICES AND FACILITIES			
VIII.21	<p>There shall be a Committee on Food Services and Facilities, consisting of three faculty members, three students, and the College Business Manager to serve as a Chairperson ex-officio, all Committee members to have a vote. The Committee shall be responsible for advising the administration concerning all food services at the College, including the quality, variety, prices, and presentation of the food, as well as dining facilities. An annual review of all contracted food services shall be part of the Committee's responsibility.</p>	<p>There shall be a Committee on Food Services and Facilities, consisting of three faculty members, three students, and the College Business Manager to serve as a Chairperson ex-officio, all Committee members to have a vote. <u>The Committee will meet at least once per semester, and report to the Senate at least once per year.</u> The Committee shall be responsible for advising the administration concerning all food services at the College, including the quality, variety, prices, and presentation of the food, as well as dining facilities. An annual review of all contracted food services shall be part of the Committee's responsibility. <u>The Committee shall also be responsible for making recommendations to the Administration on the COLLEGE FACILITIES, INCLUDING BUT NOT LIMITED TO THE state of classrooms and other teaching facilities, common areas, and access (including but not limited to corridors, doorways, elevators, and escalators), particularly in regard to the teaching/learning activities of the College.</u></p>	

AMENDMENTS TO THE NOMINATION PROCESS FOR STUDENT SENATORS			
<p>III.1</p>	<p>The Hunter College Senate shall have 100 Senators and Alternates sufficient in number to provide two faculty alternates for each department, being composed of 57% faculty members, 38% students and 5% representatives of the administration, with seats reserved in the following proportions:</p> <p>...</p> <p>14% Full-time Undergraduate students, other than students in the SEEK Program.</p> <p>11% Part-time Undergraduate students.</p>	<p>The Hunter College Senate shall have 100 Senators and Alternates sufficient in number to provide two faculty alternates for each department, being composed of 57% faculty members, 38% students and 5% representatives of the administration, with seats reserved in the following proportions:</p> <p>...</p> <p><u>Undergraduate students, other than students in the SEEK Program.</u></p>	
<p>III.3</p>	<p>Ex officio nonvoting membership shall be extended to:</p> <ul style="list-style-type: none"> a. the Presidents of the Hunter College Undergraduate Student Government and the Graduate Student Association; b. the President of the Hunter College Alumni Association; c. the Presidents of the Hunter College HEO Forum and the College Laboratory Technician Council; 	<p>Ex officio nonvoting membership shall be extended to:</p> <ul style="list-style-type: none"> a. the Presidents of the Hunter College Undergraduate Student Government and the Graduate Student Association, <u>or designee;</u> b. the President of the Hunter College Alumni Association; c. the Presidents of the Hunter College HEO Forum and the College Laboratory Technician Council; 	

<p>IV.2</p>	<p>C. The 14 Senate seats reserved for Full-time undergraduate students, other than students in the SEEK Program, shall be filled as follows:</p> <p>—— (i) Of these seats, 9 shall be reserved by an at-large vote among these nominees.</p> <p>—— (ii) The remaining 5 Senate seats shall be reserved for Full-time Freshmen and Sophomores who have not as yet declared their major. Candidacy at large shall be declared by filing a petition meeting the requirements established by the Senate. From the pool of such candidates, the Full-time Freshmen and non-major Sophomores will elect the required number of representatives by an at-large election.</p> <p>D. The 11 Senate seats reserved for Part-time undergraduate students shall be filled as follows:</p> <p>—— Candidacy at large shall be declared by filing a petition meeting the requirements established by the Senate. From the pool of such candidates, the Part-time undergraduate students will elect the required number of representatives by an at-large election.</p>	<p><u>C. All undergraduate student positions shall be filled by the Undergraduate Student Government of Hunter College (USG) in cooperation with the Senate Vice Chair according to the representational requirements outlined below and in Article III.1 and Article IV.4.B.</u></p> <p><u>The 25 Senate seats reserved for undergraduate students shall be filled as follows:</u></p> <p><u>i. 5 seats shall be filled by undergraduate student government representatives who have been elected to the USG.</u></p> <p><u>ii. There shall be 15 seats reserved for the undergraduate student body at large. The undergraduate student body shall be made aware of these seats through the resources of the USG. Undergraduates may then apply and nominations will be submitted to the Hunter Senate upon the recommendation of the USG.</u></p> <p><u>iii. 5 seats shall be reserved for full-time department majors. Toward their election, each department will elect, from nominations made within its own ranks, 1 nominee for these seats. All Full-time Seniors, Juniors, and Sophomores who have declared their major will elect, under the auspices of the Undergraduate Student Government, the required number of representatives by an at-large vote among these nominees.</u></p>	
-------------	---	--	--

Article/ Section	Current	Proposed	Rationale
AMENDMENT TO THE EVENING COUNCIL			
V.3	<p>The Chair, Vice Chair, and Secretary of the Senate, together with the Chair of the Evening Council (Article VIII. Section 16) shall constitute the Administrative Committee of the Senate. The Chair of the Senate shall be the Chair of this Committee which will: [remainder of section unchanged]</p>	<p>The Chair, Vice Chair, and Secretary of the Senate, together with the Chair of the Evening Council <u>Non-weekday Study Committee</u> (Article VIII. Section 16) shall constitute the Administrative Committee of the Sen-ate. The Chair of the Senate shall be the Chair of this Committee which will: [remainder of section unchanged]</p>	
VIII.16	<p>The Senate shall establish an Evening Council, consisting of one faculty member from each of the divisions (as defined in Article IV. 1. B. ii) and two faculty members from the divisions serving at-large who teach a course(s) in the evening; one faculty member 7 from the Library; 2 students and 2 student alternates who take a course(s) in the evening; and a Chair elected by the Senate. In addition the Director of Evening Student Services, the Registrar, the Director of Admissions, the Director of Financial Aid, and the Evening Affairs Commissioner of the Undergraduate Student Government, shall serve ex-officio without vote.</p> <p>The Evening Council shall have the following responsibilities:</p>	<p>The Senate shall establish a an Evening Council <u>a Committee on Non-weekday Study</u>, consisting of one faculty member from each of the divisions (as defined in Article IV. 1. B.) <u>and one each from the Schools of Social Work, Nursing, and Health Professions, all of these faculty committee members being chosen, to the extent possible, from among faculty who teach or have recently taught courses that meet in the evenings, on weekends, or in Summer or Winter session;</u> one faculty member from the Library; two students and two student alternates, undergraduate or graduate, who take course(s) in the evening, <u>on weekends, or in Summer or Winter;</u> and a Chair elected by the Senate (see below). In addition the <u>Dean of Students (or designee), the Registrar, the Director of Admissions, the Director of Financial Aid, the president of the Graduate Students' Association, and the Evening Affairs Commissioner of the Undergraduate Student Government,</u> shall serve ex-officio without vote.</p>	

	<p>A. To develop and recommend to the President of Hunter College required improvements in the supporting services (library, business office, registrar, etc.) during the evening hours.</p> <p>B. To provide the Administrative Committee of the College Senate with agenda items of concern to the Evening Council that are not the responsibility of other Senate committees.</p> <p>C. To identify, review, and give focus to matters of interest to the evening students and faculty, with the right to express itself as an advisory body on these matters and to transmit its recommendations to the cognizant authorities.</p>	<p><u>The chair of the Committee, to be nominated by the Nominating Committee, shall be a full-time faculty member who is either a member of the faculty of one of the professional schools or who teaches graduate courses on a regular basis.</u></p> <p>The Committee shall have the following responsibilities:</p> <p>A. To develop and recommend to the President of Hunter College required improvements in the supporting services (including but not limited to library, business office, registrar, advising, and food services) <u>to meet the needs of faculty, graduate students, undergraduate, and non-degree students attending in the evening and weekend hours of the Fall and Spring semesters and the evening and daytime hours of winter and summer sessions.</u></p> <p>B. To provide the Administrative Committee of the College Senate with agenda items of concern to the <u>community</u> that are not the responsibility of other Senate committees.</p> <p>C. To identify, review, and give focus to matters of interest to the faculty, graduate students, undergraduate, and non-degree students attending in the <u>evening and/or winter or summer sessions, with the right to express itself as an advisory body on these matters and to transmit its recommendations to the Senate.</u></p>	
--	--	---	--

AMENDMENTS TO DEPARTMENTAL GOVERNANCE COMMITTEE		
VIII.12	<p>There shall be a Committee on Departmental Governance, consisting of one faculty member from each division (as defined in IV.1.B.ii), 2 students and 2 student alternates, and one member of the administration (all with vote). The Committee on Departmental Governance shall: (a) make recommendations to the Senate on standards for Departmental By-laws; (b) review Departmental By-laws and Amendments approved by departments and make recommendations for Senate action; (c) make recommendations to the Senate on alleged infractions of Departmental By-laws.</p>	<p>There shall be a Committee on Departmental Governance, consisting of one faculty member from each division (as defined in IV.1.B.ii), 2 students and 2 student alternates, and one member of the administration (all with vote). The Committee on Departmental Governance shall: (a) make recommendations to the Senate on standards for Departmental By-laws <u>for departments and all degree and/or certificate granting programs</u>; (b) review Departmental By-laws and Amendments approved by departments <u>and degree and/or certificate granting programs</u> and make recommendations for Senate action; (c) make recommendations to the Senate on alleged infractions of Departmental By-laws of <u>divisions, schools, departments, or degree and/or certificate granting programs</u>.</p>

MINUTES

Meeting of the Hunter College Senate

10 May 2017

- 1 The 599th meeting of the Hunter College Senate was convened at 3:40 PM in HW room 714.
2
- 3 **Presiding:** Thomas DeGloma, Chair
4
- 5 **Attendance:** The elected members of the Senate with the exception of those marked absent in Appendix I.
6
7 Alternate Senators were formally seated in accordance with the procedures approved by the Senate,
8 and clickers were distributed to them.
9
- 10 **Minutes:** Minutes of March 8 and March 22 were approved as distributed.
11
- 12 **Chair Remarks:** “This is officially the last meeting of the 2016-2017 Senate and next week will be the first meeting
13 of the 2017-2018 Senate. I thank those of you who will not be continuing on next year for your
14 service.”
15
16 “We have a slightly reordered agenda and I would like you to ask to move the report by the
17 Undergraduate Academic Requirements Committee to point 5 after the Administrative Committee
18 report. Seeing no objections we will proceed with this change.”
19
20 “The Bylaws for the School of Arts and Sciences were approved. Congratulations to the faculty
21 who participated in the vote. The final vote counts is 314 voted in favor, 8 against and 13
22 abstentions. Ninety-four percent voted in favor of adopting the Bylaws. The participation was well
23 in excess of the majority needed.
24
- 25 **Report by the** Professor DeGloma presented the report as follows.”
26 **Administrative**
- 27 a) **Approved Curriculum Changes**
28 The following curriculum changes as listed in the attached Report dated 10 May 2017
29 have been approved as per Senate resolution and are submitted for the Senate’s
30 information: UR-2141 Classical & Oriental Studies/Russia (Change in course).
31
- 32 b) **Special Senate Election for Vacant At-large Seats**
33 In accordance with Article IV, 2H i and ii of the *Charter for a Governance of Hunter*
34 *College*, the Administrative Committee is presenting the names of all nominees
35 received to date:
36 Students: Fatmata Barrie
37
- 38 It was moved that the Secretary be instructed to cast a single ballot in favor of the nominee.
39 The motion was approved by voice vote without dissent.
40
- 41 **Committee** **Undergraduate Academic Requirements Committee**
42 **Report:** Professor Jason Young, Chair of the Committee on Undergraduate Academic Requirements read
43 the report into the record. The Report is in Appendix II.
44
45
46 There was a motion to recommit Resolution II. The motion carried by voice vote without dissent.
47
48 There was a motion to recommit Resolution III. The motion carried by voice vote without dissent.
49
50 There was a motion to recommit Resolution IV. The motion carried by voice vote without dissent.

51 **Minutes**
 52 **Meeting of the Hunter College Senate**
 53 **10 May 2017**

54 **Departmental Governance Committee**

55 Professor Joseph Lao, Chair of the Committee said the following:

56
 57 “We were asked to provide representatives to the School of Arts and Sciences By-laws Drafting
 58 Committee. When the second draft was about down the chair came to the committee and presented
 59 what was done at that point to the committee. The committee provided recommendation and it was
 60 brought back to the committee to be reviewed. The final draft was reviewed by our committee and
 61 decided that there was nothing in the by-laws that violated the Hunter Charter or CUNY By-laws.”

62
 63 There was a motion to recognize the approved bylaws.

64
 65 Voting by roll call produced the following results: 86 in favor and 2 abstentions.

66
 67 The motion carried and the bylaws were adopted.

68
 69 **Committee on Charter Review: Second Reading of Proposed Amendments**

70 Professor Philip Alcabas, Chair of the Committee, presented the report dated 10 May 2017 for the
 71 Second Reading of the Second Set of Proposed Amendments to the Charter for a Governance of
 72 Hunter College, as submitted.

73
 74 “We have four pieces of business that we will try to get through. The four proposed amendments all
 75 had a first reading and some had a second reading last week. One of the amendments that we did
 76 not get to last week can be found in the packet on amendment to the Departmental Governance
 77 Committee.”

78
 79 The following amendment to Article VIII.12 was on the floor

80
 81 There shall be a **Committee on ~~Departmental Governance~~**, consisting of one faculty member
 82 from each division (as defined in IV.1.B.ii), 2 students and 2 student alternates, and one member of
 83 the administration (all with vote). The Committee on ~~Departmental Governance~~ shall: (a) make
 84 recommendations to the Senate on standards for ~~Departmental By-laws for departments and all~~
 85 degree and/or certificate granting programs; (b) review ~~Departmental By-laws and Amendments~~
 86 approved by departments and degree and/or certificate granting programs and make
 87 recommendations for Senate action; (c) make recommendations to the Senate on alleged infractions
 88 of ~~Departmental By-laws of~~ divisions, schools, departments, or degree and/or certificate granting
 89 programs.

90
 91 There was a proposed amendment to the amendment to add:

92
 93 (a) make recommendations to the Senate on standards for ~~Departmental By-laws~~ for schools,
 94 departments and all degree and/or certificate granting programs; (b) review ~~Departmental~~ By-laws
 95 and Amendments approved by schools, departments and degree and/or certificate granting
 96 programs and make recommendations for Senate action;

97
 98
 99 There was a motion to amend the amendment to the amendment to add the word “divisions” before
 100 the word “schools”:

101
 102 The question was called and carried.

103
 104

108 The motion to amend the amendment to the amendment carried by voice vote without dissent.

109
110 The question was called and carried.

111
112 The motion to amend the amendment carried by voice vote without dissent.

113
114
115 There was a motion to recommit the amendment to committee.

116
117 A vote by clicker produced the following results: 29 in favor, 33 against, 13 abstentions

118
119 The motion to recommit failed.

120
121
122 There was a motion to approve striking the word “departmental” from all areas of the committee
123 charge.

124
125 The motion carried by voice vote with 2 nays and 1 abstention.

126
127
128 There was a motion to approve the amendment to add the clause “divisions, schools, departments
129 and degree and/or certificate granting programs to points (a), (b), and (c) of Article VIII.12.

130
131 The motion carried by voice vote with 1 nay.

132
133
134 There was motion to amend the amendment as follows:

135
136 “Consisting of one faculty member from each division (as defined in IV.1.B.ii), 2 students and 2
137 student alternates, 1 HEO from an academic unit, and one member of the administration (all with
138 vote).”

139
140 The question was called and carried.

141
142 There was a motion to send the amendment forward.

143
144 The motion to send forward carried by voice vote without dissent.

145
146
147 The remaining amendments were not motioned to be forwarded to the Third Reading, which is to
148 happen on May 17. Those amendments will be reviewed again by the Committee on Charter
149 Review in the Fall semester due to concerns raised by the Senate during the Second Reading on
150 May 3.

151
152 Due to the late hour, the meeting was adjourned at 5:25 PM.

153
154 Respectfully submitted,

155
156
157 Dana G. Reimer
158 Secretary

APPENDIX I

The following attendance was noted from the meeting

(A) =Alternate, A=Attended, X=Absent, E=Excused

Faculty					
AFPRL	Anthony Browne	A	Mathematics & Statistics	Sandra Clarkson	A
	Denis Milagros	(A) A		Verna Segarra	X
		(A)		Pat Burke	(A) A
Anthropology	Jackie Brown	A	Medial Laboratory Sciences	Rob Thompson	(A) A
	Mike Steiper	(A) X		Chad Euler	LE
	Marc Edelman	(A) X		Robert Raffaniello	(A) X
Art & Art History	Susanna Cole	A	Music	Dean Johnston	(A) X
	Susan Crile	E		Jewel Thompson	A
	Lynda Klich	(A) E			(A)
Biological Sciences	Nebahat Avcioglu	(A) X	School of Nursing	Michele Cabrini	(A) A
	Derrick Brazill	A		Christine Ganzer	A
	Shirley Raps	A		Abigail Kotowski	A
	Paul Feinstein	(A) X		Lynda Olender	(A) A
Chemistry	Maria Pereira	(A) X	Philosophy	Omar Dahbour	A
	Akira Kawamura	A		Laura Keating	(A) A
	Gabriela Smeureanu	(A) A		Christa Acampora	(A) A
Classical & Oriental Studies	Nancy Grennbaum	(A) X	Physics & Astronomy		
	Joanne Spurza	X		Ying Chen	(A) X
	David Petrain	(A) A		Kelle Cruz	(A) E
Computer Science	Alex Elinson	(A) A	Political Science	Jill Schwedler	A
	Lie Xie	A		John Wallach	(A) A
	Felisa Vasquez-Abad	(A) X		Michael Lee	(A) X
Curriculum & Teaching		(A)	Psychology	Peter Serrano	X
	Jody Polleck	X		Jonathan Rendina	A
	Jason Wirtz	A		Rebecca Husefid	(A) X
	Stephen Demeo	(A) X		Chris Braun	(A) A
Dance	Ben Shuldiner	X	Physical Therapy	Herb Karpatkin	X
	David Capps	A			(A)
		(A)		Milo Lipovac	(A) X
Economics	Kathleen Isaac	(A) X	Romance Languages	Julie Van Peteghem	X
	Avi Liveson	X		Rolando Perez	(A) X
	Tim Goodspeed	X		Monica Schinaider	(A) A
	John Li	(A) X		Terry Mizrahi	E
Educational Foundations & Cou		(A)	School of Social Work	Micheal Lewis	(A) X
	Veronica Muller	A		Samuel Aymer	(A) X
	Alexander Fietzer	(A) A		Mark Halling	A
English		(A)	Sociology	Mike Benediktsson	(A) X
	Leigh Jones	X		Michaela Soyer	(A) X
	Sarah Chinn	A		Elizabeth Klein	A
Film & Media Studies	Steven Wetta	(A) X	Special Education	Jennifer Klein	A
	Janet Neary	(A) A		Elissa Brown	(A) X
	Larry Shore	A		Donald Vogel	(A) A
	Sissel McCarthy	(A) X		Michelle MacRoy-Higgins	A
Geography	Isabel Pinedo	(A) X	Theatre	Carol Silverman	(A) A
	Haydee Salmun	A		Jonathan Kalb	X
	Jochen Albrecht	(A) A		Mia Rovegno	X
German		(A)	Urban Policy and Planning	Claudia Orenstein	(A) X
	Elke Nicolai	A		Jill Gross	(A) X
	Eckhard Kuhn-Osius	(A) A		Stanley Moses	X
History		(A)	School of Urban Public Health	Victoria Johnson	(A) A
	Rick Belsky	A		Phil Alcabas	A
	Manu Bhagavan	(A) A		Steven Trasino	(A) X
Library	Eduardo Contreras	A	Women & Gender Studies	Khursheed Navder	(A) A
	Mee' Len Hom	A		Jennifer Gaboury	A
	Sarah Ward	A		Catherine Raissiguier	(A) X
	Adina Mulliken	(A) A			
	Danise Hoover	(A) A			

Students

Darcie Dominianni	A
Maria Pia Sifuentes	A
Stephanie Barragan	A
Matthew LoCastro	X
Sandra-May Flowers	X
Mila Adelman	A
Joy Nuga	A
Sara Shanaj	X
Kendra Cornelis	A
Noam Sohn	A
Alfie Corteza	E
Lucien Formichella	A
Fatmata Barrie	A
Shannon O'Rouke	A
Asheley Siewnarine	X
Demi Moore	A
Nicole Parker	X
Hieu Dang	X
Meghann Williams	A
Cara Fitzgerald	A
Meliane Lozier	X
Bran May	X
Sarah Lamsifer	A
Sarah Mathew	X
Edward Friedman	A
Stephon Odom	A
Omar Albert	A
Jennifer Ulloa	A
Jacqueline Rozado	X
Rani Allan	X

At-Large, Lecturers and Part-Time Faculty

Student Services	Brain Maasjo	A
	Shannon Slienas	(A) X
Mathematics & Statistics	Bill Williams	A
Geography	Dana Reimer	A
Library	Jocelyn Berger-Barrera	A
Classical & Oriental Studies	Shawna Leigh	E
Medical Lab Science	Hongxing Li	A
Philosophy	Ian Blecher	A
Sociology	Thomas DeGloma	A
Urban Affairs & Planning	Elaine Walsh	A
Urban Affairs & Planning	Laxmi Ramasubramanian	A
History	Bernadette McCauley	A
THHP	Sarah Jeninsky	A
Psychology	Joseph Lao	A

Ex-Officio

President, USG	Melany Balaguera	X
Vice President, Graduate Student Association		X
President Alumni Association	James Amodeo	A
President, HEO Forum	Denise Lucena-Jerez	E
President, CLT Council	Amy Jeu	X

ADMINISTRATION

Senators:		
HEO/CLA Representative		
Vice President for Student Affairs	Eija Ayravainen	A
Vice President for Administration	Robert Pignatello	A
Provost, Acting	Lon Kaufman	A
Dean, School of Arts & Sciences	Andrew Polsky	A
Alternate Senators (3):		
Dean of Education	Michael Middleton	A
Special Counsel to the President & Dean	Laura Hertzog	A
School of Nursing	Dean Gail McCain	A

Appendix II

I. CUNY's Uniform Grading Policy

CUNY released a new uniform grading policy effective Fall 2017. As per this policy, "individual units of the University need not employ all symbols but must adhere to the following interpretation for those employed and may not use any symbol that is not included in the glossary".

After reviewing our current grading policy and CUNY's Uniform Grading Symbols, the Committee concluded that the College's current grading policy will not require revisions.

II. C/NC Policy

FROM:

Credit/ No Credit Policy

Credit/No Credit A system based on the non-letter grades of Credit/No Credit, where Credit is the equivalent of A, B or C and No Credit is the equivalent of D or F. Credit/No Credit grades are not averaged into the GPA; course requirements are the same as in the traditional grading system.

ALERT/NOTE: OTHER COLLEGES, GRADUATE SCHOOLS, PROFESSIONAL SCHOOLS, SERVICES AND EMPLOYERS MAY LOOK WITH DISFAVOR UPON THE USE OF THE CREDIT/NO CREDIT GRADING OPTION AND MAY EVEN CONVERT CREDIT TO C AND NO CREDIT TO F FOR THEIR PURPOSES.

ALERT/NOTE: ELIGIBILITY FOR SOME FINANCIAL AID GRANTS MAY BE AFFECTED BY THE CHOICE OF CREDIT/NO CREDIT GRADES. THIS MUST BE CHECKED BY STUDENTS BEFORE THE OPTION OF CREDIT/NO CREDIT GRADES IS TAKEN.

There are certain restrictions about how and when the student may choose the Credit/No Credit system:

1. A maximum of four courses (including repeated courses) at Hunter College may be taken on a Credit/No Credit basis excluding remedial/developmental courses and any courses with mandatory CR/NC grading.
2. Credit/No Credit grades are not allowed for students on probation.
3. When a student chooses the Credit/No Credit option and earns a D as the final grade, the student may choose to receive either the D or a grade of No Credit.
4. If (as a result of a student's request) a Credit/No Credit is given where it is not an allowed grade according to existing regulations, it will be converted to a letter grade by the Registrar's Office, Room 217 Hunter North. Credit grades will be changed to C; No Credit grades will be changed to F. With approval of the Senate, departments may prohibit the use of Credit/No Credit grades in major courses, especially in those areas in which outside certification is required. Credit/No Credit grades are not permitted in education, nursing, pre-engineering, premedical, health sciences, nutrition and food science and prelaw. All students should check with their departmental advisers for specific policies.

The Credit/No Credit system may be elected by students up until the beginning of the final exam (or the due date for handing in the last term paper, if there is no final exam). Credit/No Credit forms are available on the Office of the Registrar web page at <http://www.hunter.cuny.edu/onestop>. Full instructions are included on the form. Credit/No Credit is an agreement between a student and the student's instructor or professor. When departmental policies allow, request forms must be accepted by the instructor. Students requesting grading according to this system must satisfy whatever attendance requirement has been set by the instructor, complete all the assignments and take the final examination. It should be noted that the grade of No Credit shall

be used only to replace the academic grades of D and F. It shall not be used to replace the grades of WU ~~or IN. A No Credit grade may not override the FIN grade.~~

Minutes

Page 6124

Meeting of the Hunter College Senate
10 May 2017

TO:

Credit/ No Credit Policy

Credit/No Credit A system based on the non-letter grades of Credit/No Credit, where Credit is the equivalent of A, B or C and No Credit is the equivalent of D or F. Credit/No Credit grades are not averaged into the GPA; course requirements are the same as in the traditional grading system.

ALERT/NOTE: OTHER COLLEGES, GRADUATE SCHOOLS, PROFESSIONAL SCHOOLS, SERVICES AND EMPLOYERS MAY LOOK WITH DISFAVOR UPON THE USE OF THE CREDIT/NO CREDIT GRADING OPTION AND MAY EVEN CONVERT CREDIT TO C AND NO CREDIT TO F FOR THEIR PURPOSES.

ALERT/NOTE: ELIGIBILITY FOR SOME FINANCIAL AID GRANTS MAY BE AFFECTED BY THE CHOICE OF CREDIT/NO CREDIT GRADES. THIS MUST BE CHECKED BY STUDENTS BEFORE THE OPTION OF CREDIT/NO CREDIT GRADES IS TAKEN.

There are certain restrictions about how and when the student may choose the Credit/No Credit system:

1. A maximum of four courses (including repeated courses) at Hunter College may be taken on a Credit/No Credit basis excluding remedial/developmental courses and any courses with mandatory CR/NC grading.
2. Credit/No Credit grades are not allowed for students on probation.
3. When a student chooses the Credit/No Credit option and earns a D as the final grade, the student may choose to receive either the D or a grade of No Credit.
4. If (as a result of a student's request) a Credit/No Credit is given where it is not an allowed grade according to existing regulations, it will be converted to a letter grade by the Registrar's Office, Room 217 Hunter North. Credit grades will be changed to C; No Credit grades will be changed to F. With approval of the Senate, departments may prohibit the use of Credit/No Credit grades in major courses, especially in those areas in which outside certification is required. Credit/No Credit grades are not permitted in education, nursing, pre-engineering, premedical, health sciences, nutrition and food science and prelaw. All students should check with their departmental advisers for specific policies.

The Credit/No Credit system may be elected by students up until the beginning of the final exam (or the due date for handing in the last term paper, if there is no final exam) **or the end of the 14th week**. Credit/No Credit forms are available on the Office of the Registrar web page at <http://www.hunter.cuny.edu/onestop>. Full instructions are included on the form. Credit/No Credit is an agreement between a student and the student's instructor or professor. When departmental policies allow, request forms must be accepted by the instructor. Students requesting grading according to this system must satisfy whatever attendance requirement has been set by the instructor, complete all the assignments and take the final examination. It should be noted that the grade of No Credit shall be used only to replace the academic grades of D and F. It shall not be used to replace the grades of WU.

Rationale:

This is a clarification of the previous language. There were different interpretations on the last day the student may request a Credit/No Credit grade if the student was receiving an INC grade first.

III. Credit by Exam

Be it resolved that the Classical and Oriental Studies Department be allowed to grant credit for the Jerusalem Examination as follows:

- Combined score of 150–159: three (3) elective credits
- Combined score of 160 or higher: six (6) elective credits

Students scoring 150 or higher have demonstrated the equivalent of the successful completion of HEBR 202. It is accordingly recommended that such students be exempted from the language requirement.

Rationale:

The Catalog specifies exams, including Advanced Placement language-and-literature exams, for which students may earn credit. Because there is no Hebrew AP exam, numerous excellent colleges instead offer credit for the Jerusalem Examination. The proposed policy is the same as the one that is currently in place at Brooklyn College.

IV. Clarification of WU grade

Be it resolved that the Hunter College Grading Definition be revised to include the following statement in regards to the WU grade:

Any student who fails to attend, complete assignments and/or exams during the final 4 weeks of class and has not consulted with the instructor will receive this grade. All these conditions must be met.

Be it further resolved that the INC grade be revised to include the following statement:

Student must have consulted with the instructor before the scheduled final exam. A contract must have been completed between the instructor and student.

Both statements are to be added to the catalog effective immediately.

FROM:

Grading Definition

Students are to be graded in courses according to the traditional system of letter grades (A, B, C, D and F).

Note: Hunter College implemented plus/minus grading in spring 1996 for undergraduate courses and in fall 1996 for graduate courses. We modified the undergraduate course GPA values and eliminated the grades “C-” and “D+” in spring 2000. These charts have also been updated to include the “WN” grade effective fall 2008.

Retention Standards The Board of Trustees has mandated uniform student retention standards for all the colleges that are part of the City University system. Under these standards, decisions about whether or not students may continue in a CUNY college

are made on the basis of the grade point average (GPA). In order to make these decisions, course grades are assigned quality points (which count toward the GPA), as shown in the following table:

**Minutes
Meeting of the Hunter College Senate
10 May 2017**

Page 6126

Quality Points	Grade Definition	(GPA Index)
A+	97.5 - 100%	4.0
A	92.5 - 97.4%	4.0
A-	90.0 - 92.4%	3.7
B+	87.5 - 89.9%	3.3
B	82.5 - 87.4%	3.0
B-	80.0 - 82.4%	2.7
C+	77.5 - 79.9%	2.3
C	70.0 - 77.4%	2.0
D	60.0 - 69.9%	1.0
F	0.0 - 59.9%	0.0
CR	Credit earned (equivalent to A, B, C)	-
NC	No credit granted (equivalent to D or F)	-
W	Official withdrawal (cannot be assigned by instructor)	-
WU	Unofficial withdrawal (assigned by instructor) (counts a F)	0.0
		-
INC	Term's work incomplete. This may include absence from final examination.	-

FIN F from incomplete; an administrative grade used when INC reverts to F; this occurs if grade is not made up by the end of the following semester. 0.0

**Minutes
Meeting of the Hunter College Senate
10 May 2017**

Page 6127

#F, #FIN,

failing grade course repeated (No longer used effective spring 2013)

#WU

WN Never attended. (equivalent to an F grade for fall 2008, spring 2009 and summer 2009 ONLY)

*WN Unofficial withdrawal (Student never attended) - Not counted towards GPA (No longer used effective spring 2013)

Y Year's course of study - must complete entire year of study. Students cannot graduate with a Y grade on record. See the instructor for department chair for a change of grade. -

AUD Auditor - No Credit (Undergraduate students only) -

No grade submitted by instructor (an administrative grade which cannot be assigned by the instructor).

Z Students cannot graduate with a Z grade on record. see the instructor or department chair for a change of grade -

& (preceding a letter grade): authorized course was repeated

* (preceding a letter grade): unauthorized course was repeated (No longer used effective spring 2013) -

WA Administrative withdrawal - Proof of immunization not provided -

WD Withdraw Drop (Dropped after Financial Aid Certification date during the second or third week of classes. Indicates that student has attended at least one class session)

AB

Absent from final exam, discontinued fall 1988

TO:

Grading Definition

Students are to be graded in courses according to the traditional system of letter grades (A, B, C, D and F).

Note: Hunter College implemented plus/minus grading in spring 1996 for undergraduate courses and in fall 1996 for graduate courses. We modified the undergraduate course GPA values and eliminated the grades "C-" and "D+" in spring 2000. These charts have also been updated to include the "WN" grade effective fall 2008.

Retention Standards The Board of Trustees has mandated uniform student retention standards for all the colleges that are part of the City University system. Under these standards, decisions about whether or not students may continue in a CUNY college are made on the basis of the grade point average (GPA). In order to make these decisions, course grades are assigned quality points (which count toward the GPA), as shown in the following table:

Quality Points	Grade Definition	(GPA Index)
A+	97.5 - 100%	4.0
A	92.5 - 97.4%	4.0
A-	90.0 - 92.4%	3.7
B+	87.5 - 89.9%	3.3
B	82.5 - 87.4%	3.0
B-	80.0 - 82.4%	2.7
C+	77.5 - 79.9%	2.3
C	70.0 - 77.4%	2.0
D	60.0 - 69.9%	1.0
F	0.0 - 59.9%	0.0
CR	Credit earned (equivalent to A, B, C)	-

NC	No credit granted (equivalent to D or F)	-
W	Official withdrawal (cannot be assigned by instructor)	-

**Minutes
Meeting of the Hunter College Senate
10 May 2017**

WU	Unofficial withdrawal (assigned by instructor) (counts a F) <u>(Any student who fails to attend, complete assignments and/or exams during the final 4 weeks of class and has not consulted with the instructor will receive this grade. All these conditions must be met.)</u>	0.0
----	--	-----

INC	Term's work incomplete. This may include absence from final examination. <u>(Student must have consulted with the instructor before the scheduled final exam. A contract must have been completed between the instructor and student.)</u>	-
-----	--	---

FIN	F from incomplete; an administrative grade used when INC reverts to F; this occurs if grade is not made up by the end of the following semester.	0.0
-----	--	-----

#F, #FIN,
#WU failing grade course repeated (No longer used effective spring 2013)

WN	Never attended. (equivalent to an F grade for fall 2008, spring 2009 and summer 2009 ONLY)	
----	--	--

*WN	Unofficial withdrawal (Student never attended) - Not counted towards GPA (No longer used effective spring 2013)	
-----	---	--

Y	Year's course of study - must complete entire year of study. Students cannot graduate with a Y grade on record. See the instructor for department chair for a change of grade.	-
---	--	---

AUD	Auditor - No Credit (Undergraduate students <u>only</u>)	-
-----	---	---

Z	No grade submitted by instructor (an administrative grade which cannot be assigned by the instructor). Students cannot graduate with a Z grade on record. see the instructor or department chair for a change of grade	-
---	--	---

& (preceding a letter grade): authorized course was repeated

*	(preceding a letter grade): unauthorized course was repeated (No longer used effective spring 2013)	-
---	---	---

WA	Administrative withdrawal - Proof of immunization not provided	-
----	--	---

WD Withdraw Drop (Dropped after Financial Aid Certification date during the second or third week of classes. Indicates that student has attended at least one class session)

Absent from final exam, discontinued fall 1988

AB

Rationale:

The change is an attempt to clarify the WU grade. It was previously unclear whether all three conditions must be met to be able to give the WU grade. The change to the INC is to further differentiate between the INC and the WU.

Charter Amendments-Second Reading-Second Set

First Set (First Reading on March 8)

Article/ Section	Current	Proposed Red text indicated amendments introduced on May 3. Blue text indicated amendment introduced by Vice Chair on May 3	COMMENTS:
AMENDMENT TO THE COMMITTEE ON FOOD SERVICES AND FACILTIES			
VIII.21	<p>There shall be a Committee on Food Services and Facilities, consisting of three faculty members, three students, and the College Business Manager to serve as a Chairperson ex-officio, all Committee members to have a vote. The Committee shall be responsible for advising the administration concerning all food services at the College, including the quality, variety, prices, and presentation of the food, as well as dining facilities. An annual review of all contracted food services shall be part of the Committee's responsibility.</p>	<p>There shall be a Committee on Food Services and Facilities, consisting of three faculty members, three students, <u>one staff member represented by the HEO Forum and one staff member not represented by the HEO Forum</u>, and the College Business Manager to serve as a Chairperson ex-officio, all Committee members to have a vote. <u>The Committee will meet at least once per semester, and report to the Senate at least once per year.</u> The Committee shall be responsible for advising the administration concerning all food services at the College, including the quality, variety, prices, and presentation of the food, as well as dining facilities. An annual review of all contracted food services shall be part of the Committee's responsibility. <u>The Committee shall also be responsible for making recommendations to the Administration on the COLLEGE FACILITIES, INCLUDING BUT NOT LIMITED TO THE state of classrooms and other teaching facilities, common areas, and access (including but not limited to corridors, doorways, elevators, and escalators), particularly in regard to the teaching/learning activities of the College.</u></p>	<p>Amendment introduced from the floor. Motion to add "one representative". Question called and carried. The motion to approve the amendment carries.</p> <p>Need to vote on amendment: <u>The Committee will meet at least once per semester, and report to the Senate at least once per year.</u></p> <p>Need to vote on amendment: <u>The Committee shall also be responsible for...</u></p>

AMENDMENTS TO THE NOMINATION PROCESS FOR STUDENT SENATORS			
<p>III.1</p>	<p>The Hunter College Senate shall have 100 Senators and Alternates sufficient in number to provide two faculty alternates for each department, being composed of 57% faculty members, 38% students and 5% representatives of the administration, with seats reserved in the following proportions: ... 14% Full-time Undergraduate students, other than students in the SEEK Program. 11% Part-time Undergraduate students.</p>	<p>The Hunter College Senate shall have 100 Senators and Alternates sufficient in number to provide two faculty alternates for each department, being composed of 57% faculty members, 38% students and 5% representatives of the administration, with seats reserved in the following proportions: ... <u>Undergraduate students, other than students in the SEEK Program*.</u></p>	<p>Need to vote on amendment.</p>
<p>III.3</p>	<p>Ex officio nonvoting membership shall be extended to:</p> <ul style="list-style-type: none"> a. the Presidents of the Hunter College Undergraduate Student Government and the Graduate Student Association; b. the President of the Hunter College Alumni Association; c. the Presidents of the Hunter College HEO Forum and the College Laboratory Technician Council; 	<p>Ex officio nonvoting membership shall be extended to:</p> <ul style="list-style-type: none"> a. the Presidents of the Hunter College Undergraduate Student Government and the Graduate Student Association, <u>or designee</u>; b. the President of the Hunter College Alumni Association; c. the Presidents of the Hunter College HEO Forum and the College Laboratory Technician Council; 	<p>Need to vote on amendment.</p>

<p>IV.2</p>	<p>C. The 14 Senate seats reserved for Full-time undergraduate students, other than students in the SEEK Program, shall be filled as follows:</p> <p style="padding-left: 40px;">C. If these seats, 9 shall be reserved for Full-time department majors. Toward their election, each department will elect, from nominations made within its own ranks, 1 nominee for these seats. All Full-time Seniors, Juniors, and Sophomores who have declared their major will elect the required number of representatives by an at large vote among these nominees.</p> <p style="padding-left: 40px;">(ii) The remaining 5 Senate seats shall be reserved for Full-time Freshmen and Sophomores who have not as yet declared their major. Candidacy at large shall be declared by filing a petition meeting the requirements established by the Senate. From the pool of such candidates, the Full-time Freshmen and non-major Sophomores will elect the required number of representatives by an at large election.</p> <p>D. The 11 Senate seats reserved for Part-time undergraduate students shall be filled as follows:</p> <p style="padding-left: 40px;">Candidacy at large shall be declared by filing a petition meeting the requirements established by the Senate. From the pool of such candidates, the Part-time undergraduate students will elect the required number of representatives by an at large election.</p>	<p>C. <u>The Senate Vice Chair shall solicit nominations for all undergraduate student positions from the Undergraduate Student Government of Hunter College (USG) and other student organizations and academic units. The Senate Vice Chair shall forward student nominations to the Senate according to the representational requirements outlined below and in Article III.1 and Article IV.4.B.</u></p> <p><u>The 25 Senate seats reserved for undergraduate students shall be filled as follows:</u></p> <ol style="list-style-type: none"> i. <u>2 seats shall be filled by undergraduate student government representatives who have been elected to the USG.</u> ii. <u>There shall be 18 seats reserved for the undergraduate student body at large. The undergraduate student body shall be made aware of these seats through the resources of the USG and the Office of the Senate Vice Chair. Undergraduates may then submit their nominations to the Hunter Senate through the office of the USG or directly to the Senate office (keeping consistent with IV.2.C). The call for nominations shall be announced to all academic departments and programs in the School of Arts and Sciences, to the School of Social Work, the Division that includes the School of Nursing and Health Professions and Urban Public Health, the School of Education, the Thomas Hunter Honors Program, the Macaulay Honors College at Hunter, and the Office of Disabilities. To the extent possible, student representation should reflect this diversity of academic units within Hunter. Student representatives must be approved by a vote of the Senate as a whole.</u> 	<p>Motion to approve the amendment to the amendment to C introduced and carried.</p> <p>Still need to vote on the amended C.</p> <p>Motion to approve the amendment to the amendment to i and ii introduced and carried.</p> <p>Need to vote on the amended i.</p> <p>Need to vote on the amended ii.</p>
-------------	--	---	---

		<p>iii. <u>5 seats shall be reserved for full-time department majors. Toward their election, each department will elect, from nominations made within its own ranks, 1 nominee for these seats. All Full-time Seniors, Juniors, and Sophomores who have declared their major will be eligible for nomination. If the departments fail to forward a sufficient number of nominations by the first Senate meeting of the fall semester, then nominations for these seats can be made according to the stipulations in IV.C.2.ii above.</u></p>	<p>Motion to approve the amendment to the amendment to iii introduced and carried.</p> <p>Need to vote on the amended iii.</p>
--	--	--	--

Second Set (First reading on April 5)

Article/ Section	Current	Proposed	Rationale
AMENDMENT TO THE EVENING COUNCIL			
V.3	The Chair, Vice Chair, and Secretary of the Senate, together with the Chair of the Evening Council (Article VIII. Section 16) shall constitute the Administrative Committee of the Senate. The Chair of the Senate shall be the Chair of this Committee which will: [remainder of section unchanged]	The Chair, Vice Chair, and Secretary of the Senate, together with the Chair of the Evening Council <u>Non-weekday Study Committee</u> (Article VIII. Section 16) shall constitute the Administrative Committee of the Sen-ate. The Chair of the Senate shall be the Chair of this Committee which will: [remainder of section unchanged]	

<p>VIII.16</p>	<p>The Senate shall establish an Evening Council, consisting of one faculty member from each of the divisions (as defined in Article IV. 1. B. ii) and two faculty members from the divisions serving at-large who teach a course(s) in the evening; one faculty member from the Library; 2 students and 2 student alternates who take a course(s) in the evening; and a Chair elected by the Senate. In addition the Director of Evening Student Services, the Registrar, the Director of Admissions, the Director of Financial Aid, and the Evening Affairs Commissioner of the Undergraduate Student Government, shall serve ex-officio without vote.</p> <p>The Evening Council shall have the following responsibilities:</p> <p>A. To develop and recommend to the President of Hunter College required improvements in the supporting services (library, business office, registrar, etc.) during the evening hours.</p> <p>B. To provide the Administrative Committee of the College Senate with agenda items of concern to the Evening Council that are not the responsibility of other Senate committees.</p> <p>C. To identify, review, and give focus to matters of interest to the evening students and faculty, with the right to express itself as an advisory body on these matters and to transmit its recommendations to the cognizant authorities.</p>	<p>The Senate shall establish an Evening Council a Committee on Non-weekday Study, consisting of one faculty member from each of the divisions (as defined in Article IV. 1. B.) <u>and one each from the Schools of Social Work, Nursing, and Health Professions, all of these faculty committee members being chosen, to the extent possible, from among faculty who teach or have recently taught courses that meet in the evenings, on weekends, or in Summer or Winter session;</u> one faculty member from the Library; two students and two student alternates, undergraduate or graduate, who take course(s) in the evening, <u>on weekends, or in Summer or Winter;</u> and a Chair elected by the Senate (see below). In addition the <u>Dean of Students (or designee)</u>, the Registrar, the Director of Admissions, the Director of Financial Aid, <u>the president of the Graduate Students' Association,</u> and the Evening Affairs Commissioner of the Undergraduate Student Government, shall serve ex-officio without vote.</p> <p><u>The chair of the Committee, to be nominated by the Nominating Committee, shall be a full-time faculty member who is either a member of the faculty of one of the professional schools or who teaches graduate courses on a regular basis.</u></p> <p>The Committee shall have the following responsibilities:</p> <p>A. To develop and recommend to the President of Hunter College required improvements in the supporting services (including but not limited to library, business office, registrar, advising, and food services) <u>to meet the needs of faculty, graduate students, undergraduate, and non-degree students attending in the evening and weekend hours of the Fall and Spring semesters and the evening and daytime hours of winter and summer sessions.</u></p> <p>B. To provide the Administrative Committee of the College Senate with agenda items of concern to the <u>community</u> that are not the responsibility of other Senate committees.</p> <p>C. To identify, review, and give focus to matters of interest to the faculty, graduate students, undergraduate, and non-degree students attending in the <u>evening and/or winter or summer sessions, with the right to express itself as an advisory body on these matters and to transmit its recommendations to the Senate.</u></p>	
-----------------------	--	---	--

AMENDMENTS TO DEPARTMENTAL GOVERNANCE COMMITTEE		
<p>VIII.12</p>	<p>There shall be a Committee on Departmental Governance, consisting of one faculty member from each division (as defined in IV.1.B.ii), 2 students and 2 student alternates, and one member of the administration (all with vote). The Committee on Departmental Governance shall: (a) make recommendations to the Senate on standards for Departmental By-laws; (b) review Departmental By-laws and Amendments approved by departments and make recommendations for Senate action; (c) make recommendations to the Senate on alleged infractions of Departmental By-laws.</p>	<p>There shall be a Committee on Departmental Governance, consisting of one faculty member from each division (as defined in IV.1.B.ii), 2 students and 2 student alternates, and one member of the administration (all with vote). The Committee on Departmental Governance shall: (a) make recommendations to the Senate on standards for Departmental By-laws <u>for departments and all degree and/or certificate granting programs</u>; (b) review Departmental By-laws and Amendments approved by departments <u>and degree and/or certificate granting programs</u> and make recommendations for Senate action; (c) make recommendations to the Senate on alleged infractions of Departmental By-laws of <u>divisions, schools, departments, or degree and/or certificate granting programs</u>.</p>

MINUTES

Meeting of the Hunter College Senate

17 May 2017

- 1 The 600th meeting of the Hunter College Senate was convened at 3:40 PM in HW room 714.
2
- 3 **Presiding:** Thomas DeGloma, Chair
4
- 5 **Attendance:** The elected members of the Senate with the exception of those marked absent in Appendix I.
6
7 Alternate Senators were formally seated in accordance with the procedures approved by the Senate,
8 and clickers were distributed to them.
9
- 10 **Minutes:** Minutes of April 5 were approved as distributed. The minutes of May 3 and May 10 have been
11 circulated at the door.
12
- 13 **Report by**
14 **the President:** **President Raab said the following:**
15 “Thank you all for your incredible service this year. There are few items that I want to touch on. I
16 want to congratulate our colleagues in the school of education. There are over 700 undergraduate
17 education programs in the the country, and only 16 were ranked in the top tier, and Hunter was
18 included in this top tier.
19
20 “The budget was finalized and the good news and there as more state funding added for CUNY in
21 critical maintenance, capital, and operating. There will be a \$200 tuition increase a year for the next
22 four years to help support the operating budget. I want to stress to students that if this will cause a
23 hardship for you, please reach of to Vice President Ayravainen. We will do our best to assist any
24 student who is impacted by the tuition increases.
25
26 “While CUNY is in a stronger place with state funding due to the new contacts and the need to
27 support them, there will be a 1 percent budget cut for all institution next year. We will do our best
28 to handle this, and the good news is with strong management and care we have still been able to
29 hire new faculty this year and have many searches underway. When we know more about the
30 Excelsior Scholarship, I will report to you on it. We are still waiting to see what the rules will be
31 and how it will be implemented.
32
33 “Finally, many of you were close colleagues of Professor Peter Kwong who suddenly passed away.
34 We were working closely with him to create the Asian American Studies Center and will continue
35 to work on this in his honor. There will be a memorial service tomorrow night at the Kaye
36 Playhouse. We hope that many of you can join us tomorrow.”
37
- 38 **Report by the**
39 **Administrative** Professor DeGloma presented the report as follows.
40
- 41 **a) Approved Curriculum Changes**
42 The following curriculum changes as listed in the attached Report dated 17 May 2017
43 have been approved as per Senate resolution and are submitted for the Senate’s
44 information: US-2133 Urban Public Health (Change in degree program), US-2139 2133 Urban
45 Public Health (New Minor), US-2140 Computer Science (New Course), US-2127 Curriculum
46 & Teaching, Educational Foundations, And Special Education (New course), GS-1153
47 Romance Languages/Curriculum & Teaching (Change in degree program), GS-1159 Urban
48 Policy And Planning/School Of Nursing (New degree program), GS-1158 School of Nursing
49 (Change in courses), GS-1160 Educational Foundations (Change in degree program), GS-1161
50 Curriculum & Teaching (Change in degree program), GS-1164 Curriculum & Teaching
(Change in courses), GS-1166 Curriculum & Teaching (Change in degree program),

54 GS-1167 Curriculum & Teaching (Change in degree program), GS-1162 Curriculum &
55 Teaching, Educational Foundations, And Special Education (Change in degree program), GS-
56 1163 Curriculum & Teaching, Educational Foundations, And Special Education (New
57 Courses), GS-1168 Special Education (Changes in courses), GR-1170 Curriculum & Teaching
58 (Routine change in course), US-2142 Film & Media (Change in degree program), US-2143
59 Film & Media (New Minor), GS-1154 Computer Science/Curriculum & Teaching (New degree
60 program), GS-1155 Computer Science/Curriculum & Teaching (New degree program), GS-
61 1156 Curriculum & Teaching (New courses), GS-1157 Computer Science (New courses), GS-
62 1147 Various Departments in the School of Arts & Sciences (Change to various admissions
63 requirements for various programs), GS-1169 Curriculum & Teaching (New Courses), GS-
64 1174 Curriculum & Teaching (Change in degree program), GS-1175 Curriculum & Teaching
65 (Change in degree program), GS-1171 Curriculum & Teaching and Special Education (Change
66 in various degree programs admissions requirements), GS-1172 Curriculum & Teaching,
67 Educational Foundations, and Special Education (Change in degree program), and GS-1173
68 Curriculum & Teaching, Educational Foundations, and Special Education (Change in degree
69 program's progress standards).

70
71 **b) Senate Meeting Schedule Fall 2017/Spring 2018**

72 The Fall 2017/Spring 2018 Senate meeting schedule was adopted for the following
73 Wednesdays from 3:30 to 5:25 P.M.:

74
75

<u>FALL 2016</u>	<u>SPRING 2017</u>
76 August 30	January 31
77 September 13 and 27	February 14 and 28
78 October 11 and 25	March 14 and 28
79 November 8 and 29	April 18
80 December 6	May 2, 9, and 16

81

82 **c) College Calendar for Fall 2017/Spring 2018**

83 The attached university-wide College Calendar for 2017-2018, as issued by the CUNY Central
84 Administration, is submitted for your information as Appendix II

85
86 **d) Ceremonial Adoption of Candidates for Graduation**

87 Chair DeGloma moved for the ceremonial adoption of the list of candidates for diplomas and
88 degrees to be awarded in June 2017. The motion carried by voice vote without dissent.

89
90 **e) Election of Senate Officers**

91 The floor was open for nominations for Chair of the Senate.

92
93 Professor Thomas DeGloma (Sociology) was nominated.

94
95 It was moved that the Secretary be instructed to cast a single ballot in favor of the
96 nominee. The motion carried by voice vote without dissent and Professor DeGloma
97 was re-elected.

98
99 The floor was open for nominations for Vice Chair of the Senate.

100
101 Mr. Stephon Odom (At-Large) was nominated.
102
103

104 **Minutes**
 105 **Meeting of the Hunter College Senate**
 106 **17 May 2017**

107 It was moved that the Secretary be instructed to cast a single ballot in favor of the
 108 nominee. The motion carried by voice vote without dissent and Mr. Odom was
 109 elected.

110
 111 The floor was open for nominations for Secretary of the Senate.

112
 113 Ms. Dana Reimer (Geography) was nominated.

114
 115 It was moved that the Secretary be instructed to cast a single ballot in favor of the
 116 nominee. The motion carried by voice vote without dissent and Ms. Reimer was re-
 117 elected.

118
 119 The floor was open for nominations for Chair of the Evening Council of the Senate.

120
 121 Professor Phillip Alcabes (School of Urban Public Health) was nominated.

122
 123 It was moved that the Secretary be instructed to cast a single ballot in favor of the
 124 nominee. The motion carried by voice vote without dissent and Professor Alcabes was
 125 elected.

126
 127 **Committee**
 128 **Report:**

127 **Committee on Charter Review**

128 Professor Philip Alcabes, Chair of the Committee, presented the report dated 17 May 2017 for
 129 the Third Reading and adoption of the proposed Amendments to the “*Charter for a*
 130 *Governance of Hunter College.*”

131
 132 The Third Reading-Proposed Amendments to the *Charter for a Governance of Hunter College*
 133 are attached as Appendix III. Results will be emailed to the Senate as soon as the ballots are
 134 counted.

135
 136 **Old Business:**

136 **Committee on General Education**

137 Professor Manu Bhagavan announced that the draft institutional learning outcomes have been
 138 unanimously approved to be released to the college community by the ILO Committee. The
 139 information will be posted online in the coming days and a link to the page will be made
 140 available from the Senate webpage. All are invited to review the institutional learning
 141 outcomes and provide feedback. The document produced is the foundation for a larger college-
 142 wide discussion to happen in the fall.

143
 144 Professor Bhagavan and Professor Eckhard Kuhn-Osius presented Resolutions II and III
 145 regarding the Hunter Focus Requirement.

146
 147 II. THE REMOVAL OF THE FIRST LEVEL FOREIGN LANGUAGE FROM THE
 148 WORLD CULTURES AND GLOBAL ISSUES CATERGORY

149
 150 Be it resolved that first level foreign language courses will no longer be used to satisfy the
 151 World Culture and Global Issues category. This policy is effective Fall 2017.

152
 153 Rationale: Removing the first level foreign language from the World Culture and Global Issues
 154 category will open up the bucket for students to take other courses. This change is expected to
 155 diminish the number of students that have credits left to take in the Hunter Focus after
 156 completing the Foreign Language Requirement.
 157
 158

162 After a brief discussion, the question was called and carried.

163
164 The motion to approve Resolution II carried by voice vote with 2 nays and 1 abstention.

165
166
167 III. TRANSFER STUDENTS TO CHANGE THEIR FOREIGN LANGUAGE

168
169 Be it resolved that transfer students are allowed to begin the study of a new language to fulfill
170 the Hunter Focus for the number of credits prescribed by their transfer status.

171
172 Rationale: Hunter College receives a number of transfer students with varying degrees of
173 foreign language competency. Forcing such students into a prearranged language sequence has
174 proven pedagogically ineffective.

175
176 Be it resolved that the catalog language be revised to reflect this policy as follows:

177
178 **FROM:**

179
180 **Appendix I: Hunter Core Requirement**

181 ...

182 **The Hunter Focus**

183 Beyond the CUNY Common Core, Hunter requires students to complete 12 credits for the
184 Hunter Focus. These credits are part of the CUNY College Option – an additional set of
185 requirements in the baccalaureate programs that encourage students to delve more deeply in the
186 specialties of the colleges. The Hunter focus emphasizes foreign language and concentrated
187 study – two areas of study that highlight Hunter’s current and historic focus on the liberal arts.

188
189 Hunter students are expected to attain fourth-semester proficiency in a foreign language,
190 regardless of where the learning took place. After this goal has been met, students should begin
191 concentrated study in an area outside of their first major. The composition of the Hunter Focus
192 will vary depending on students’ language proficiency at the time of matriculation. Students
193 who have to take a beginning language course but have already fulfilled their World Cultures
194 requirement with a different class may apply all 12 language credits to the Hunter Focus.
195 Students in the Hunter College School of Nursing may fulfill their entire 12 credits of Hunter
196 Focus by taking three “STEM variant” science courses in addition to the STEM courses used to
197 fulfill the CUNY Common Core.

198
199 **TO:**

200 **Appendix I: Hunter Core Requirement**

201 ...

202 **The Hunter Focus**

203 Beyond the CUNY Common Core, Hunter requires students to complete 12 credits for the
204 Hunter Focus. These credits are part of the CUNY College Option – an additional set of
205 requirements in the baccalaureate programs that encourage students to delve more deeply in the
206 specialties of the colleges. The Hunter focus emphasizes foreign language and concentrated
207 study – two areas of study that highlight Hunter’s current and historic focus on the liberal arts.

216 Hunter students are expected to attain fourth-semester proficiency in a foreign language,
217 regardless of where the learning took place. After this goal has been met, students should
218 begin concentrated study in an area outside of their first major. The composition of the Hunter
219 Focus will vary depending on students' language proficiency at the time of matriculation.
220 Students who have to take a beginning language course but have already fulfilled their World
221 Cultures requirement with a different class may apply all their language credits (0-12) to the
222 Hunter Focus. Students in the Hunter College School of Nursing may fulfill their entire 12
223 credits of Hunter Focus by taking three "STEM variant" science courses in addition to the
224 STEM courses used to fulfill the CUNY Common Core.
225

226
227 **FROM:**
228 **Hunter Focus**

229 All transfer students, including CUNY transfers, must complete the Hunter Focus. The number
230 of credits required to complete the Hunter Focus varies with the number of credits transferred
231 as indicated below:

- 232 • 12 credits of Hunter Focus for fewer than 30 credits transferred
- 233 • 9 credits of Hunter Focus for 30 or more credits transferred without an AA/AS degree*
- 234 • 6 credits of Hunter Focus for students with an AA/AS degree.

235 ...
236 **Foreign Language.** Hunter encourages all students to reach fourth-semester proficiency in a
237 foreign language. If transfer students have not fulfilled the fourth-semester proficiency
238 requirement, then students must apply the foreign language requirement towards the Hunter
239 Focus.
240

241 **TO:**
242 **Hunter Focus**

243 All transfer students, including CUNY transfers, must complete the Hunter Focus. The number
244 of credits required to complete the Hunter Focus varies with the number of credits transferred
245 as indicated below:

- 246 • 12 credits of Hunter Focus for fewer than 30 credits transferred
- 247 • 9 credits of Hunter Focus for 30 or more credits transferred without an AA/AS degree*
- 248 • 6 credits of Hunter Focus for students with an AA/AS degree

249 ...
250 **Foreign Language.** Hunter encourages all students to reach fourth-semester proficiency in a
251 foreign language. Transfer students who have not attained fourth-semester proficiency in a
252 foreign language at the time of transfer must apply the foreign language requirement towards
253 the Hunter Focus. Students must either continue a language they have studied previously or
254 begin the study of a different language at Hunter for the number of credits required by their
255 transfer status.
256

257 **FROM:**
258 **Appendix II: Foreign Language Requirement**

259 All students must demonstrate foreign language proficiency at the 12-credit level or its
260 equivalent. ... **Students may earn credit for the first semester foreign language course**
261 **(level 10100) without completing the second course, only once.**
262
263
264
265
266

270 **TO:**
271 **Appendix II: Foreign Language Requirement**

272
273 Hunter encourages all students to reach fourth-semester proficiency in a foreign language, and
274 students who enter Hunter College as freshmen must do so. ... Students may earn credit for
275 the first semester foreign language course (level 10100) without completing the second
276 course, only once.

277
278 The question was called and carried.

279
280 The motion to approve Resolution III carried by voice vote with out dissent

281
282
283 **Committee on Computing & Technology**

284 Professor Christa Acampora presented the Revised Syllabus Checklist on behalf of the
285 committee and said the following:

286
287 “Professor Kelle Cruz is unable to be here today to present this report to the body. The
288 committee took up the decision to amend the syllabus checklist. This is not a policy change but
289 a guide to best practices on what to have on your syllabus. They did this with an eye on online
290 courses and technology enhanced courses. They consulted with the curriculum committees and
291 others when updating the checklist. The checklist will be available on both the Senate and the
292 Provost’s Web pages.”

293
294 The checklist is attached as Appendix IV.

295
296
297 Due to the late hour, the meeting was adjourned at 5:25 PM.

298
299 Respectfully submitted,

300
301
302 Dana G. Reimer
303 Secretary

APPENDIX I

The following attendance was noted from the meeting

(A) =Alternate, A=Attended, X=Absent, E=Excused

Faculty					
AFPRL	Anthony Browne	A	Mathematics & Statistics	Sandra Clarkson	A
	Denis Milagros	(A) A		Verna Segarra	A
	Edgardo Melendez	(A) X		Bill Williams	(A) A
Anthropology	Jackie Brown	X		Patrick Burke	(A) A
	David Hodges	(A) A	Medial Laboratory Sciences	Chad Euler	A
	Marc Edelman	(A) X		Robert Raffaniello	(A) A
Art & Art History	Daniel Bozhkov	X		Muktar Mahajan	(A) A
	Lynda Klich	A	Music	Jewel Thompson	A
	Susan Cole	(A) X			(A) X
	Susan Crile	(A) X			(A)
Biological Sciences	Derrick Brazill	A	School of Nursing	Christine Ganzer	A
	Shirley Raps	A		Abigail Kotowski	A
	Paul Feinstein	(A) X		Lynda Olender	(A) A
	Maria Pereira	(A) X	Philosophy	Omar Dahbour	X
Chemistry	Akira Kawamura	A		Laura Keating	(A) A
	Gabriela Smeureanu	(A) X		Christa Acampora	(A) A
	Nancy Grennbaum	(A) X	Physics & Astronomy		
Classical & Oriental Studies	David Petrain	A			(A)
	Dai Fang	(A) X			(A)
	Alex Elinson	(A) A	Political Science	Jill Schwedler	X
Computer Science	Lie Xie	X		John Wallach	(A) A
	Felisa Vasquez-Abad	(A)		Michael Lee	(A) A
		(A)	Psychology	Chris Braun	A
Curriculum & Teaching	Jason Writz	A		Jonathan Rendina	A
	Karen Koellner	X		Peter Moller	(A) X
		(A)	Physical Therapy	Peter Serrano	(A) X
Dance	David Capps	A			(A)
	Carol Dilley	(A) X			(A)
	Kathleen Isaac	(A) X	Romance Languages	Monica Schinaider	A
Economics	Avi Liveson	X			(A)
	Tim Goodspeed	X			(A)
	John Li	(A) X	School of Social Work	Michal Lewis	X
		(A)			
Educational Foundations & Cou	Veronica Muller	X			(A)
	Alexander Fietzer	(A) A			(A)
		(A)	Sociology	Mark Halling	A
					(A)
English	Leigh Jones	A		Michaela Soyer	(A) X
	Sarah Chinn	A	Special Education	Elizabeth Klein	A
	Steven Wetta	(A) A		Jennifer Klein	A
		(A)		Elissa Brown	(A) X
Film & Media Studies	Larry Shore	A	Speech-Language Pathology and Audiolo	Donald Vogel	(A) A
	Sissel McCarthy	(A) E		Michelle McRoy -Higgins	A
	Isabel Pinedo	(A) X		Carol Silverman	(A) A
Geography	Haydee Salmun	E	Theatre	Mia Rovegno	A
		(A)		Jonathan Kalb	A
		(A)		Claudia Orenstein	(A) X
German	Elke Nicolai	A	Urban Policy and Planning	Victoria Johnson	(A) X
	Eckhard Kuhn-Osius	(A) A			
	Aine Zimmerman	(A) X		Jill Gross	(A) X
History	Rick Belsky	A	School of Urban Public Health	Phil Alcabas	A
	Iryna Vushko	(A) X		Steven Trasino	(A) A
	Mary Roldan	X		Khursheed Navder	(A) A
Library	Sarah Ward	A	Women & Gender Studies	Jennifer Gaboury	A
	Mee Hom Lee	A		Catherine Raissiguier	(A) X
	Adina Mullikin	(A) A		Rupal Oza	(A) X
	Danise Hoover	(A) A			

Students

Maria Pia Sifuentes	A
Sandra-May Flowers	X
Sara Shanaj	X
Kendra Cornelis	X
Noam Sohn	A
Alfie Corteza	A
Lucien Formichella	A
Famata Barrie	A
Alyssa Lombardi	E
Shannon O'Rourke	A
Asheley Siewnarine	X
Demi Moore	A
Daria Larine	A
Saim Siddiqui	E
Linda Yohannes	A
Anam Khalid	A
Nicholas Fuchs	E
Nibras Karim	A
Jessica Flaherty	E
Mila Adelman	A
Nouhaila Terrab	E
Christopher Cantor	A
Nicole Parker	X
Hieu Dang	X
Cara Fitzgerald	X
Meliane Lozier	X
Bran May	X
Sarah Lamsifer	X
Sarah Mathew	X
Edward Friedman	A
Stephon Odom	A

At-Large, Lecturers and Part-Time Faculty

Student Services	Brain Maasjo	A
	Shannon Silenas	(A) X
Geography	Dana Reimer	A
English	Meghann Williams	A
Classical & Oriental Studies	Shawna Leigh	A
Medical Lab Science	Hongxing Li	A
Philosophy	Ian Blecher	A
Sociology	Thomas DeGloma	A
Urban Affairs & Planning	Elaine Walsh	A
Urban Affairs & Planning	Laxmi Ramasubramanian	E
History	Bernadette McCauley	A
THHP	Sarah Jeninsky	A

Ex-Officio

President, USG		
Vice President, Graduate Student Association		
President Alumni Association	James Amodeo	A
President, HEO Forum	Denise Lucena-Jerez	A
President, CLT Council	Amy Jeu	X

ADMINISTRATION

Senators:		
HEO/CLA Representative	Briam Buckwald	A
Vice President for Student Affairs	Eija Ayravainen	A
Vice President for Administration	Robert Pignatello	A
Provost, Acting	Lon Kaufman	A
Dean, School of Arts & Sciences	Andrew Polsky	A
Alternate Senators (3):		
Dean of Education	Michael Middleton	A
Special Counsel to the President & Dean	Laura Hertzog	A
School of Nursing	Gail McCain	A

Appendix II

THE CITY UNIVERSITY OF NEW YORK
2017-2018 ACADEMIC CALENDARS

FALL 2017

August 2017:

F 25Classes begin

September 2017:

M 4.....LABOR DAY - COLLEGE IS CLOSED

Tu 19.....Classes follow a Thursday schedule

W 20 - F 22.....No classes scheduled

F 29 - Sa 30.....No classes scheduled

October 2017:

M 9.....College is closed

November 2017:

Tu 21.....Classes follow a Friday schedule

Th 23 - Su 26.....THANKSGIVING RECESS - COLLEGE IS CLOSED

December 2017:

W 13.....Reading Day

Tu 14 - W 20.....Final Examinations

W 20.....End of Term

Su 24 - M 25.....COLLEGE IS CLOSED

Su 31.....COLLEGE IS CLOSED

January 2018:

M 1.....COLLEGE IS CLOSED

SPRING 2018

January 2018:

Sa 27Classes begin

February 2018:

M 12.....LINCOLN'S BIRTHDAY - COLLEGE IS CLOSED

M 19.....PRESIDENTS' DAY - COLLEGE IS CLOSED

Tu 20.....Classes follow a Monday schedule

March:

F 30- Sa 31.....Spring Recess

April 2018:

Su 1- Su 8.....Spring Recess

W 11.....Classes follow a Friday Schedule

May 2018:

Th 17.....Reading Day/Final examinations

Th 17 - Th 24.....Final Examinations

Th 24.....End of Term

M 28.....MEMORIAL DAY - COLLEGE IS CLOSED

Appendix III
 Third Reading of Proposed Charter Amendments
 17 May 2017

Article/ Section	Proposed Amendment	Actions
VIII.21	<p>There shall be a Committee on Food Services and Facilities, consisting of three faculty members, three students, <u>one staff member represented by the HEO Forum and one staff member not represented by the HEO Forum</u>, and the College Business Manager to serve as a Chairperson ex-officio, all Committee members to have a vote. The Committee shall be responsible for advising the administration concerning all food services at the College, including the quality, variety, prices, and presentation of the food, as well as dining facilities. An annual review of all contracted food services shall be part of the Committee's responsibility. <u>The Committee will meet at least once per semester, and report to the Senate at least once per year.</u></p> <p>The Committee shall be responsible for advising the administration concerning all food services at the College, including the quality, variety, prices, and presentation of the food, as well as dining facilities. An annual review of all contracted food services shall be part of the Committee's responsibility. <u>The Committee shall also be responsible for making recommendations to the Administration on the college facilities, including but not limited to the state of classrooms and other teaching facilities, common areas, and access (including but not limited to corridors, doorways, elevators, and escalators), particularly in regard to the teaching/learning activities of the College.</u></p>	<p>Amendment introduced from the floor on May 3 during the Second Reading.</p>

<p>VIII.12</p>	<p>There shall be a Committee on Departmental Governance, consisting of one faculty member from each division (as defined in IV.1.B.ii), 2 students and 2 student alternates, <u>one HEO representative from an academic unit</u>, and one member of the administration (all with vote). The Committee on Departmental Governance shall: (a) make recommendations to the Senate on standards for Departmental By-laws <u>for divisions, schools, departments, and all degree and/or certificate granting programs</u>; (b) review Departmental By-laws and Amendments approved by <u>divisions, schools, departments, and all degree and/or certificate granting programs</u> and make recommendations for Senate action; (c) make recommendations to the Senate on alleged infractions of Departmental By-laws <u>of divisions, schools, departments, or degree and/or certificate granting programs</u>.</p>	<p>Sticking “departmental” throughout.</p> <p>Adding the clause “one HEO representative from an academic unit”. Amendments from the floor on May 10.</p> <p>Amended on the floor on May 10. Adding “divisions, schools, departments, and all degree and/or certificate granting programs” to a, b, and c.</p>
----------------	---	---



SYLLABUS CHECKLIST

Recommendations based on Best Practices

Course Information

- Course name, number & section
- Course mode of instruction (see below)

-
- **P** - In-Person. No course assignments and no required activities delivered online.
 - **W** - Web-Enhanced. No scheduled class meetings are replaced, but some of the course content and assignments, as well as required or optional activities, are online.
 - **PO** - Partially online. Up to 32% of scheduled class meetings are replaced with online activities or virtual meetings.
 - **H** - Hybrid (Blended). Between 33% and 80% of scheduled class meetings are replaced with online activities or virtual meetings.
 - **O** - Online. More than 80% but less than 100% of scheduled class meetings are replaced with online activities or virtual meetings.
 - **FO** - Fully online. 100% of scheduled class meetings are replaced with online activities or virtual meetings. All of the class work, including exams, is online.
-

- Class days and times (dates, times and location of online meeting room of real-time online meetings)
- Class location (room number and building)
- If using Blackboard, list of [supported web browsers](https://help.blackboard.com/Learn/Administrator/Hosting/Browser_Support)
(https://help.blackboard.com/Learn/Administrator/Hosting/Browser_Support)

Contact Information

- Instructor's name & title
- Hunter email address
- Office: room number and building
- Office phone number
- Office hours: day(s), times, and link to online meeting room for virtual office hours. Webpage and/or social media (e.g., Twitter, LinkedIn, Skype)
- Teaching assistant(s): name(s) and contact information
- Department office information: room/building, phone number

Course Materials

- Required (and suggested) readings / texts: full citation with ISBN and link to [online bookstore](http://hunter.textbookx.com/institutional/)
(<http://hunter.textbookx.com/institutional/>)
- Instructional technologies (e.g., Blackboard, Mastering, WileyPlus)
- Materials on reserve in the library
- Other materials

Additional considerations for online course materials:

- Display materials in formats that can be viewed on most computers and mobile devices (.doc, .pdf, .mp3, .mp4).
 - Instructional materials, such as Word, Powerpoint, PDF, videos and other digital formats, should be created to be accessible to all learners, including students with disabilities, and should be compliant with CUNY's IT Accessibility Statement (<http://www2.cuny.edu/accessibility/statement/>).
 - Evaluate websites and digital content assigned to students for compliance with accessibility standards. Guides such as National Center on Disability and Access to Education Cheat Sheet (<http://ncdae.org/resources/cheatsheets/accessibility.php>) are recommended.
-

Course Description

- Pre-requisites: required courses and skills (e.g. web searching for images, participation in online forums, video creation, or specific software)
- Teaching philosophy & approach
- Goal/Rationale
 - Statement/s of intent or vision
 - How the course will benefit students (e.g., position them to take other courses or advance toward a particular career; enhanced program-level competencies)
- ❖ Learning Outcomes: Specific measureable results, expected subsequent to a learning experience (**required on all syllabi by Senate resolution**)
 - Knowledge (cognitive): Knowledge of disciplinary content that students learn Skills (behavioral): The learned capacity to do something
 - Attitudes and values (affective): Changes in views and beliefs about an issue or problem
 - Abilities: Integration of knowledge, skills, and attitudes in complex ways that require multiple elements of learning

Course Calendar & Content

- Class meeting dates and topics
- Schedule: instructor-set or self-paced
- Holidays/other non-meeting dates/days when classes follow a different schedule (e.g., a Wednesday that follows a Monday schedule)
- Last date to drop a course (delete from record) / Last date to drop without a W
- Assignments, projects, exam dates

Grading Method & Scale

- A clear and explicit explanation of evaluation methodology
 - Format and weight of course performance requirements – participation, quizzes, assignments, homework, projects, exams, etc.
 - Indication of grading rubric(s), if applicable
- Policy for late and missed assignments and exams

Communication

- Preferred method to contact instructor for urgent / non-urgent matters
- Time zone for online course

Meeting of the Hunter College Senate

17 May 2017

- Estimated instructor response time for emails / phone calls
- Estimated instructor response time for feedback on assignments
- Expectations for appropriate behavior in online forums and consequences for violation

 Resources (include all that apply)

- Websites and online resources
- Laboratories and studios
- Study groups / review sessions
- Tutoring (e.g., from peers, at college learning centers)
- Example/s of excellent performance for applicable requirements
- Library homepage or course guide created by librarian
- E-reserve password
- Technical support information
- Other types of help

 Essential Policy Information: *Accompanying each item should be a statement indicating how each**will have an impact on grades (if applicable).*

- Attendance/lateness policy
- Policies for late work / missed tests / Incompletes
- Policy for extra credit
- Policy on the use of instructional technologies (e.g., Blackboard)
- Expected time commitment
- Expectations of frequency for checking email and course site

❖ **Hunter College Policy on Academic Integrity** (*required on all syllabi by Senate resolution*)

"Hunter College regards acts of academic dishonesty (e.g., plagiarism, cheating on examinations, obtaining unfair advantage, and falsification of records and official documents) as serious offenses against the values of intellectual honesty. The College is committed to enforcing the CUNY Policy on Academic Integrity and will pursue cases of academic dishonesty according to the Hunter College Academic Integrity Procedures."

❖ **ADA Policy** (Suggested language from the Office of AccessABILITY)

"In compliance with the American Disability Act of 1990 (ADA) and with Section 504 of the Rehabilitation Act of 1973, Hunter College is committed to ensuring educational parity and accommodations for all students with documented disabilities and/or medical conditions. It is recommended that all students with documented disabilities (Emotional, Medical, Physical, and/or Learning) consult the Office of AccessABILITY, located in Room E1214B, to secure necessary academic accommodations. For further information and assistance, please call: (212) 772- 4857 or (212) 650-3230."

❖ **Hunter College Policy on Sexual Misconduct** (*required on all syllabi by Senate resolution*)

“In compliance with the CUNY Policy on Sexual Misconduct, Hunter College reaffirms the prohibition of any sexual misconduct, which includes sexual violence, sexual harassment, and gender-based harassment retaliation against students, employees, or visitors, as well as certain intimate relationships. Students who have experienced any form of sexual violence on or off campus (including CUNY-sponsored trips and events) are entitled to the rights outlined in the Bill of Rights for Hunter College.

- a. Sexual Violence: Students are strongly encouraged to immediately report the incident by calling 911, contacting NYPD Special Victims Division Hotline (646-610-7272) or their local police precinct, or contacting the College's Public Safety Office (212-772-4444).
- b. All Other Forms of Sexual Misconduct: Students are also encouraged to contact the College's Title IX Campus Coordinator, Dean John Rose (jtrose@hunter.cuny.edu or 212-650-3262) or Colleen Barry (colleen.barry@hunter.cuny.edu or 212-772-4534) and seek complimentary services through the Counseling and Wellness Services Office, Hunter East 1123.

CUNY Policy on Sexual Misconduct Link: <http://www.cuny.edu/about/administration/offices/ia/Policy-on-Sexual-Misconduct-12-1-14-with-links.pdf>

Syllabus Change Policy

- Sample language: Except for changes that substantially affect implementation of the evaluation (grading) statement, this syllabus is a guide for the course and is subject to change with advance notice.
- Indication of how students are expected to find out about changes to the syllabus (e.g., via Blackboard, class attendance, etc.)

Additional Resources

- Office of Assessment <http://www.hunter.cuny.edu/academicassessment>
 - ACERT - Academic Center for Excellence in Research & Teaching <http://acert.hunter.cuny.edu>
 - Technology Teaching & Learning Group, ICIT <http://www.hunter.cuny.edu/ttlg>
-

13 September 2017

TO: Members of the Hunter College Senate

FM: Senate Office

RE: **Approved Curriculum Changes**

Substantive items listed below were previously mailed to Senators and Department Chairs. Thus, an opportunity for challenge and/or correction was provided. In accordance with Senate resolution the proposals for substantive changes are not attached, but are available in the Senate Office for inspection.

UNDERGRADUATE SUBSTANTIVE CHANGES

- | | |
|---------|---|
| US-2144 | PHILOSOPHY
-Change in Courses: PHILO 10400, 20100, 21800, 26800 |
| US-2145 | PSYCHOLOGY
-Change in courses: PSYCH 30000, 30900, 32100, 32300,
32500, 32700, 32800, 33200, 36900 |
| US-2146 | Classical & Oriental Studies/Arabic
-Change in degree program: Minor in Arabic Studies |
| US-2147 | -Change in degree program: Arabic Minor |
| US-2148 | -New courses: ARB 24900, 25700, ARB 40100
-Add ARB 257 to WoC |
| US-2149 | FILM & MEDIA
-New courses: MEDP 23400, FILM 22300/MEDIA 29600, MEDIA 38800
-Add FILM 22300/MEDIA 296 to P&D/C |

(Approved by Undergraduate Course of Study Committee on 8/29/17.)

13 September 2017

Report by the Nominating Committee

The Nominating Committee is submitting the following nominations for seats currently vacant on Senate Committees:

1. **Undergraduate Course of Study Committee**
Faculty from Nursing, Health Professions,
Urban Public Health: Leighsa Sharoff (Nursing)
2. **Graduate Course of Study & Academic Requirements Committee**
Faculty from Social Sciences: Jessica Halliday Hardie (Sociology)
Alternate: Mary Hickey (Nursing)
3. **Committee on the Budget**
Faculty from Sciences & Mathematics: Philip Ross Hamann (Chemistry)
Student: Stephon Odom
4. **Committee on Master Plan:**
Faculty from Humanities & Arts: Jeff Mongrain (Art & Art History)
Students: Amy Chen
Maria Sicari
Stephon Odom
5. **Committee on the Evaluation of Teaching:**
Students: Michael Mazzeo (Biochemistry)
Marie Mazzeo (Biochemistry)
Noam Sohn (MHC-Computer Science)
Darcie Dominianni (History)
Elyas Amin (Undecided)
6. **Committee on Charter Review**
Faculty from Sciences & Mathematics: Sandra Clarkson (Mathematics and Statistics)
Faculty from Social Sciences: John Chin (Urban Policy and Planning)
Faculty from Health Professions: Steven Trasino (Urban Public Health)
Faculty Alternate: Jonathan Prince (School of Social Work)
Student: Matthew LoCastro (Political Science)
7. **Committee on Computing & Technology**
Faculty from School of Social Work: Adina Mulliken
Faculty Alternate: Michaela Soyer (Sociology)
8. **Committee on Academic Assessment & Evaluation**
Faculty from Nursing: Steve Baumann
9. **Committee on General Education**
Faculty At-large from A&S: María Hernández (Romance Languages)
10. **General Education Requirements Appeals Committee**
Faculty: Robert Thompson (Mathematics & Statistics)
Student: Noam Sohn (Computer Science)
11. **Committee on Student Success**
Student: Charles Bachmann (Philosophy)
Asheley Siewnarine
12. **Committee on Honors**
Faculty from A&S: Lynda Klich (Art & Art History)
Student from MHC: Asheley Siewnarine
Student from THHP: Julia Canzoneri
Student At-Large: Demi Moore

Note: The following vacancies remain, and we will try to fill them at our next meeting. If you are interested in joining a Senate committee, or if you have a recommendation, please contact the Senate Office (772-4200). We would greatly appreciate your help in soliciting student interest for service on committees.

Undergraduate Course of Study Committee: (Tuesdays 12-2)	Students, Student Alternates, Ex-Officio Member from Schools of Health Professions
Graduate Course of Study & Academic Requirements Committee	Faculty from Social Sciences, Faculty Alternate, Students, Students Alternates
Undergraduate Academic Requirements Committee	Student Alternates, Director of Advising & Counseling or designee
Committee on the Budget	Faculty from Education, Faculty Alternate, Students, Student Alternates
Departmental Governance Committee	Faculty from Humanities & Arts, Faculty from Health Professions, Student, Student Alternate
Calendar Committee	Faculty Alternate, 2 Students Alternate, Ex-Officio Dean of Students, Dir. Of Evening Students Services. Student
Committee on the Library	Faculty from Education, Faculty from Health Professions, Students
Grade Appeals Committee	1 Faculty, 1 Faculty Alternate, Student Alternates
Nominating Committee	Students and Alternate Students
Master Plan Committee	Faculty from Humanities and Arts, Faculty Alternate, Student Alternate
Committee on Evaluation of Teaching	2 Faculty, 1 Faculty Alternate, Student Alternate
Charter Review Committee	Students, Student Alternates
Committee on Computing & Technology	Faculty from Sciences and Mathematics, Students, Student Alternates, Staff (ex-officio)
Evening Council	Faculty Sciences & Math, Faculty Social Sciences, Faculty Education, Faculty School of Professions, Faculty Library, Faculty At-Large, 2 Student Alternates, Ex-Officio Evening Affairs Commissioner/ Undergrad. Student Government
Committee on Academic Freedom	Faculty from Sciences and Mathematics, Faculty from Health Professions, Faculty Alternate, HEO Alternate, Students, Student Alternates
Committee on Assessment & Evaluation	Faculty from Health Professions, Faculty from Social Work, Faculty from A&S At-Large, 2 students from A&S, 2 Student Alternates, and Ex-Officio member from Health Professions
Committee on General Education	Faculty from Nursing, Faculty Health Professions, Faculty Alternate, Students at-large, Student Alternates

Committee on Food Services and Facilities	1 Faculty, Students, Student Alternates, Staff
GER Appeals Committee	4 Faculty, 2 Faculty Alternate, Ex-Officio, Student, Student Alternates
Select Committee on Student Success	Students, Student Alternates
Special Advisory Committee on Academic Functions at Roosevelt House (RHAC)	Faculty Health Professions, Faculty Economics
Committee on Honors	Faculty At-large, Faculty Alternate, Student Alternate, 2 Academic Cohorts (advisors), Director of Financial Aid