

Office of the Hunter College Senate

Room 1018 East Building

Phone: 772-4200

TO: Members of the Hunter College Senate

FM: Senate Administrative Committee

RE: Meeting of the Hunter College Senate

WEDNESDAY, 11 February 2015, from 3:30 to 5:25 P.M., Room W714

AGENDA

1. **Revision of Meeting Minutes of October 8 and October 22
Meeting Minutes of November 19 and December 10**
2. **Report by the President**
3. **Report by the Administrative Committee**
 - a) **Special Senate Election for Vacant At-large Seats**
In accordance with Article IV, 2H i & ii of the *Charter for a Governance of Hunter College*, the Administrative Committee is presenting the names of all nominees received, if any.
 - b) **Approved Curriculum Changes**
 - c) **Announcement: Special Meeting scheduled for May 20, 3:30 p.m. in the Lang Recital Hall**
 - d) **Announcement: Election of Chair of Committee on General Education**
4. **Report by the Nominating Committee**
5. **Report by Committee on Grade Appeals**
6. **Report by General Education Requirements Appeals Committee**
7. **Report by the College Ombudsman**
8. **Report by the Charter Review Committee**
9. **Old Business**
10. **New Business**

ACERT, FDA, and Senate Office are hosting a joint reception right after the Senate meeting. Please join us from 5:30 (or when the Senate adjourns) to 6pm in the Faculty Lounge.

MINUTES

Meeting of the Hunter College Senate

8 October 2014

1 The 564th meeting of the Hunter College Senate was convened at 3:40 PM in Room W714.
 2
 3 **Presiding:** Christa Davis Acampora, Chair
 4
 5 **Attendance:** The elected members of the Senate with the exception of those marked absent in Appendix I.
 6
 7 Alternate Senators were formally seated in accordance with the procedures approved by the
 8 Senate, and clickers were distributed to them.
 9
 10 **Minutes:** The minutes from March 5th and March 26th were approved as distributed.
 11
 12 **Report by the President:** **The following is a summary statement of President Raab's report to the Senate. She said:**
 13
 14 "I am so excited by the new clock because it shows that actually we may be able to get clocks that
 15 work at Hunter College. Thank you, Mitch and Giancarlo. The new seats will be here soon. I am
 16 excited to have done these renovations.
 17
 18 I did send out an Open Line. Many of you have been able to read it and catch up with what we
 19 have been working on this summer. We've been focusing on a few of the larger physical
 20 renovation projects that create levels of concern and interest in the body. This summer, our new
 21 Chancellor joined us. I am very excited to say that he came for a visit to Hunter along with a visit
 22 to the other 24 campuses. I wanted to give him credit for that. He has also been to the Roosevelt
 23 House events. I think he has been getting a very good sense of our campus, which is a wonderful
 24 thing for us.
 25
 26 Going back to some of the pieces of our renovation and construction projects, we are very, very
 27 pleased that the library project is moving forward. It is the second and less glamorous phase after
 28 the third floor. Afterwards, we will be focusing on the renovations necessary for B2 which will
 29 allow us to start 6 and 7 in stages. We are working with Dean Dan Cherubin and his extraordinary
 30 staff. We have purchased and installed compact shelving in B2, the shelving will give students
 31 and faculty the access to books. It's amazing how many books can actually be condensed into a
 32 space without windows. So it's been over a million dollars of work that has gone into creating the
 33 space on B2 and now we are working towards clearing the way so that we can move onto 6 and 7.
 34 The 7th floor is going to be the Silverstein Student Success floor. Under the Provost's guidance,
 35 we are going to make it the center for all students support. The Dolciani Center, The Writing
 36 Center that's in Thomas Hunter Hall, and a new science learning center, based on the center that
 37 Biology and Physics had- we want to bring all the student supports together so that students can be
 38 directed if there are problems. The idea is that students know where to go. Associate Provost
 39 Brian Duffy has been working on reimagining the learning centers to create the best practices in
 40 supporting students in writing, which is something I know all of you are concerned about. If
 41 anyone here is interested in talking to Vita, I know there is still time to weigh in on ideas and plans
 42 for those student support centers. We really want to get it right and we are excited about having a
 43 beautiful centrally located physical space, where everyone can really interact and a place where
 44 students can identify "that's where I go for help." Obviously as Dolciani, The Writing Center, and
 45 the science centers move, more space will be freed up in other parts of the campus. That is
 46 certainly true with our move to the science center. We are working with the faculty and reading
 47 proposals that were presented for spring and summer. Vita has selected 12 scientists to move into
 48 the building. There are still possibilities of others going. There is a website that talks about who is
 49 moving. These projects are going to start very soon. Regarding our nursing building, the first
 50 floors of the building and then on the top floors will be our science research class, so the programs
 51 of nursing and physical therapy will be moving into this building and the top floors will be for

55 scientists working there with research labs. There will be some student space and auditorium space
56 for large science teaching lectures but it's predominantly a research building. The last law suit was
57 this summer but we appealed and the city feels confident towards the closing. This is a transition,
58 beginning with construction on 74th street and the plan to leave the Brookdale campus. Swing
59 space is going to be developed at LaGuardia. We will come to when and if people will be leaving
60 Brookdale. I know that's a concern for many people. We don't have any more information than we
61 had last year. We don't have a timetable. As soon as we know we will let people know. The last
62 moving piece is what would be known as the celebratory opening of Baker Hall, which is
63 currently Kennedy Child Care Study Center, right around the corner of 67th St. It is a 26,000
64 square foot landmark building. This building is being purchased due to a very significant donation
65 from Patty Baker. The Theater department will be moving into Baker Hall. We have started to
66 have meetings with the Theater faculty and we are working through the committees of that
67 department, and we are beginning to imagine how this building gets reimagined as a home for our
68 phenomenal Theater department. So many moving pieces. Many people that will be leaving as
69 early as January, when the move will start to happen. So it's very clear to us that we need support,
70 and assistance to begin a campus wide conversation on space allocation. While the North building
71 will be the place that will be the most impacted, the Provost reminds me every day that it's a space
72 issue for all of us at 68th street and we have to look holistically at this campus to see where the
73 needs are. There really is not a secret plan somewhere of what's happening. People are asking us
74 what's going on. People don't believe what we say when we don't know, but we don't know. We
75 frankly have had to focus so hard on working with the central administration and raising the
76 money to make these moves happen. And we have been talking with CUNY for over a year and a
77 half about them hiring a professional space planner that can work with the Senate Master Plan
78 Committee. We have not yet been successful at getting that contract. It is priority for us, and we
79 don't know if we will use college resources. We look forward to being open and completely
80 transparent. I don't think that this is something that happens overnight. To talk about how we
81 address the wonderful luxury of 68th street. So we are very committed to having engaged
82 conversations, there is no secret plan and the plan is to begin to plan. That is what will be
83 happening in this academic year. We wish to begin the conversation through the Senate Master
84 Plan Committee and then through the departments. So I hope, Christa, to be able to come back and
85 report on regular basis.

86
87 A few other quick notes. Many of you joined us over the last few months to celebrate what I think
88 is a great mark for Hunter College, which is the fact that four of our alums are now city
89 commissioners of the DeBlasio's administration. I think it says a lot about who we are. We are
90 really sending out extraordinarily talented people. On a quick other note I think many of you have
91 also shared our pride for Roosevelt House in our documentary series on PBS. It's been sort of fun
92 to see the history and to get a little notice in the press on the extraordinary renovation. Today and
93 last week, we had special convocations for Macaulay Honors students and today for the cohort
94 honors freshman at Roosevelt House. For those of you who don't now we have a number of
95 special scholar programs. These are students who were recruited in the areas of science, arts,
96 performing arts, and studio art. Roosevelt Scholars do policy and political science, for students
97 interested being part of the government world. We have a new cohort called the Athena Scholars,
98 for people interested in the humanities. One of my colleagues, the President at Queens College,
99 has come back to help us run the cohort students. He was with us in the Philosophy department.
100 We have new special cohort of honors students who we hope to progress to our doctoral programs
101 in nursing. Many of you met Jack Rosenthal, former editor of NY times and Pulitzer Prize
102 winner, our interim director. Jonathan Fanton, who was with us for 5 years, ended up in the
103 American Academy for the Arts and Science. We are working with various communities and
104 constituencies to begin to put together job descriptions. We hope to put together a search for our
105 first permanent director. And just a final note, we are actively engaging our east Harlem
106 community with our School of Social Work, Public Health, and the Center of Aging. This summer
107 we had a conference where we had over a hundred and twenty participants representing different
108 community groups to talk to us about what the different community needs are. We can begin to do
109 research through our field placements and volunteer interns engaging with the community to help
110

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114 support a community that has incredible challenges and help make them a healthier, educated, and
115 socially secure community. It's been amazing how many people have been engaged. Our Art
116 department has been working up in the gallery, in need to support the culture. We hope that all of
117 you are looking about ways of how you can engage through your classes, research, and student
118 engagement projects. We have made resources to support your engagement. We want to work on
119 that as that community has become our new home. So I thank you very much for this opportunity
120 and I hope to continue this conversation. One other note I was hoping to make, which had been on
121 a previous agenda, the body had voted to create a department of women's studies. We had just
122 gotten word from CUNY that the resolution will be on the agenda for the meeting of the Board of
123 Trustees on November 3rd. This is moving along with a slight delay as we talk to CUNY about
124 organization points, but we are back on track and we are excited about moving that back on track
125 towards the Board of Trustees and toward the State for approval. Thank you for your support on
126 that."

129 Report by the
130 Acting Dean of
131 Arts & Sciences:

129 **Acting Dean Andrew Polsky requested that the report Regarding Governance in the School
130 of Arts & Sciences be postponed.**

132 There was a point of order request from a member of the body: Can agenda items be postponed
133 without the consent of the body? The parliamentarian ruled the action items may not be delayed
134 without the body's consent, but reports to the body may be postponed at the request of the
135 presenting party. The matter was taken up in New Business.

137 Election of
138 Senate Officers:

137 The floor was open for a nomination for Secretary of the Senate.

138 Professor Manu Bhagavan was nominated.

139
140
141 It was moved that the Secretary be instructed to cast a single ballot in favor of the nominee. The
142 motion was approved by voice vote without dissent.

143
144 The floor was open for a nomination for Chair of the Evening Council.

145
146 Professor Rupal Oza was nominated.

147
148 It was moved that the Secretary be instructed to cast a single ballot in favor of the nominee. The
149 motion was approved by voice vote without dissent.

152 Report by the
153 Administrative
154 Committee:

152 The Chair, Professor Christa Davis Acampora, presented the report as follows:

153 a) **Special Senate Election for Vacant At-large Seats**

154 In accordance with Article IV, 2H.i & ii of the Charter for a Governance of Hunter
155 College, the Administrative Committee presented the names of all nominees received to
156 date:

- | | | |
|-----|------------------|--|
| 157 | | |
| 158 | <u>Students:</u> | Tamzeed Rahman (Chemistry) |
| 159 | | Brandon Alexander (undeclared) |
| 160 | | Christine Hirt (Religion) |
| 161 | | Maria Pia Sifuentes Sacramento (Biochemistry) |
| 162 | | Katherine Diaz |
| 163 | | Pascal Maguin (Biology) |
| 164 | | David Ascienzo (Physics & Astronomy) |
| 165 | <u>Faculty:</u> | Catherine Raissiguier (Women & Gender Studies Program) |
| 166 | | |

167 It was moved that the Secretary be instructed to cast a single ballot in favor of the nominees.
168 The motion was approved by voice vote without dissent.
169

173 **c) Approved Curriculum Changes**

174 The following curriculum changes as listed in the Report dated 8 October 2014 have been
175 approved as per Senate resolution and are submitted for the Senate's information. Items:
176 UR-1957 Department of Geography (Change in course titles), UR-1971 Art & Art History
177 (Change in course title and description), UR-1973 Department of Chemistry (Change in
178 course numbering), GR-1012 Department of Chemistry (Change in course numbers), GS-
179 1006 Mathematics & Statistics (New course), GS-1008 Urban Affairs And Planning
180 (Change in Degree Program), GS-1009 Urban Affairs And Planning (Change in Degree
181 Program), GS-1010 Medical Lab Sciences (New Courses) GS-1011 Curriculum &
182 Teaching/Music (Change in Master's Degree).

183
184 **d) Update on Resolution Establishing the Department of Women and Gender Studies**

185 The Chair, Prof. Christa Acampora said the following:

186
187 "This item has left Hunter College and is in the schedule to be presented to the Board of
188 Trustees. It was necessary to revise the resolution to reflect an updated effective date. The
189 effective date was changed to January 28, 2015. The only other changes that were made
190 appear as the penultimate paragraph of the rationale of the resolution that has been
191 distributed."

192
193 **e) Resolution Re: Change in Structure of Senate Curriculum Committees**

194 The Chair, Prof. Christa Acampora, read the resolution into the record.

195
196 **RESOLUTION RE CHANGE IN STRUCTURE OF**
197 **SENATE CURRICULUM COMMITTEES**

198
199 **RESOLVED:** The structure of the Hunter College Senate curriculum committees,
200 including Undergraduate Course of Study and Graduate Course of Study and Academic
201 Requirements Committee, shall be altered so as to permit the election of Deputy Chairs.

202
203 The question was called and carried.

204
205 The resolution passed by voice vote without dissent.

206
207 **f) Announcement: Election of Ombudsman**

208 Prof. Sandra Clarkson was appointed acting Ombudsman until this body elects an
209 Ombudsman on its meeting on October 22nd. Nominations will be accepted until October
210 10th.

211
212 **g) Election of Committee Chair**

213 The floor was open for nominations for Chair of the Budget Committee.

214
215 Professor William Sakas (Computer Science) was nominated.

216
217 It was moved that the Secretary be instructed to cast a single ballot in favor of the candidate.
218 The motion carried by voice vote without dissent and Professor Sakas was elected.

219
220 The floor was open for nominations for Chair of the Master Plan Committee.

221
222 Professor Barbara Sproul (Religion) was nominated. Prof. Sproul did not accept the
223 nomination and nominated Prof. Laxmi Ramasubramania (Urban Affairs and Planning)

224
225 It was moved that the Secretary be instructed to cast a single ballot in favor of the candidate.
226 The motion carried by voice vote without dissent and Professor Ramasubramania was elected.

232
233 The floor was open for nominations for Chair of the Nominating Committee.

234
235 Prof. Marilyn Rothschild (Physics & Astronomy) was nominated.

236
237 It was moved that the Secretary be instructed to cast a single ballot in favor of the candidate.
238 The motion carried by voice vote without dissent and Prof. Rothschild was re-elected.

239
240 The floor was open for nominations for Chair of the Committee on General Education.

241
242 Prof. Pamela Mills (Chemistry) was nominated.

243
244 It was moved that the Secretary be instructed to cast a single ballot in favor of the candidate.
245 The motion carried by voice vote without dissent and Prof. Mills was re-elected.

246
247
248 **Nominees for CUNY**
249 **Common Core**
250 **Committee:**

248 The ballots for subcommittee one: "English Composition," "Creative Expression," and
249 "Individual and Society." produced the following results:
250 24 votes for Prof. Michael Dowdy, 38 votes for Prof. Mark Bobrow, and 5 abstentions.

251
252 Prof. Mark Bobrow was elected for sub-committee one.

253
254 There is only one faculty nominee in each of the two other categories.

255
256 A motion to instruct the Secretary to cast a single ballot in favor of the nominees passed by
257 by voice vote without dissent. They are listed below:

258
259 Prof. Robert Thompson, Mathematics & Statistics, was elected for subcommittee two:
260 "Mathematical and Quantitative Reasoning," "Life and Physical Sciences," and "Scientific
261 World."

262
263 Prof. Manu Bhagavan, History, was elected for Subcommittee three: "World Cultures and
264 Global Issues" and "U.S. Experience in its Diversity."

265
266 The results will be forwarded to CUNY.

267
268
269 **Old Business:**

Report by the Nominating Committee:

270 The report by the Nominating Committee is from 5 March 2014. It was presented to the
271 Senate then, but the body did not vote on it.

272
273 It was moved that the Secretary be instructed to cast a single ballot in favor of the nominees.
274 The motion was approved by voice vote without dissent.

275
276 **Report by the Budget Committee:**

277 Professor William Sakas, now Chair of the committee, presented the report on behalf of the
278 committee. He advised the body that the Budget Committee met with the Administration to
279 review proposed Academic Excellent fees for the Masters of Fine Arts Programs in Studio
280 Art. The committee approved a resolution to add the fees in the schedule that is now presented
281 to the body.

282 Acting Dean Polsky spoke in favor of the resolution on behalf of the Administration.
283 Professor Howard Singerman, Chair of the Art Department, spoke on behalf of the affected
284 programs.

291
292 **Hunter College, School of Arts and Sciences - Academic Excellence Fees for Graduate**
293 **Programs:**

294
295 RESOLVED, that The City University of New York adopt a schedule of academic excellence
296 fees for students in Master of Fine Arts program in the School of Arts and Sciences at Hunter
297 College, effective with the Spring 2015 semester and as detailed below:

298
299 **Masters of Fine Arts Programs in Studio Art**

300 Resident Full-time students:	\$40 per credit
301 Resident Part-time students:	\$40 per credit
302 Non Resident Full-time students:	\$40 per credit
303 Non Resident Part-time students:	\$40 per credit

304
305 The question was called and carried

306 A vote by clicker produced the following results: 64 in favor, 6 against, and 3 abstentions.

307
308 The resolution passed.

309
310 **Departmental Governance Committee:**

311 Prof. Leonard Feldman, Chair of the committee, presented the School of Nursing revised By-
312 Laws.

313
314 The question was called and carried.

315
316 A vote by clicker produced the following results:
317 69 in favor, 2 against, and 2 abstentions.

318
319 The by-laws were approved as presented.

320
321 **New Business:**

322 **Governance of Arts & Sciences:**

323 A motion to dissolve into a committee of the whole for 15 minutes passed by voice vote
324 without dissent.

325 The body resolved itself into a committee of the whole and reconstituted after 15 minutes.

326
327 It was moved that the meeting be adjourned. The motion carried and the meeting adjourned at 5:17
328 PM.

329
330 Respectfully submitted,

331
332
333
334
335 Manu Bhagavan
336 Secretary

APPENDIX I

The following attendance was noted from the meeting

(A)=Alternate, A=Attended, X=Absent, E=Excused

Faculty

AFPRL	Anthony Browne	A	Mathematics & Statistics	Sandra Clarkson	A
	Milagros Denis	(A) A		Verna Segarra	A
	Edgardo Melendez	(A) X		Rob Thompson	(A) A
Anthropology	Jacqueline Nassy Brown	X		Patrick Burke	(A) X
	Ignasi Clemente	(A) A	Medial Laboratory Sciences	Shahana Mahajan	X
		0 (A)		Robert Raffaniello	(A) A
Art & Art History	Malik Gaines	A		Dean Johnston	(A) X
	Wen-Shing Cou	A	Music	Jewel Thompson	A
	Carrie Moyer	(A) A		Maura Donahue	(A) A
	Nebahat Avcioglu	(A) X		Catherine Coppola	(A) X
Biological Sciences	Derrick Brazill	A	School of Nursing	David Keepnews	X
	Shirley Raps	A		Christine Anne Ganzer	X
	Paul Feinstein	(A) X			0 (A)
	Maria Pereira	(A) X		Anita Nirenberg	(A) X
Chemistry	Akira Kawamura	A	Philosophy	Justin Gerson	A
	Pam Mills	(A) X		Frank Kirkland	(A) A
	Gabriela Smeureanu	(A) E		Laura Keating	(A) A
Classical & Oriental Studies	Joanne Spurza	A	Physics & Astronomy	Marilyn Rothschild	A
	Chris Stone	(A) X		Kelle Cruz	(A) A
	Larry Kowerski	(A) A		Ying-chih Chen	(A) X
Computer Science	Lei Xie	A	Political Science	Leonard Feldman	A
	Saad Mneimneh	(A) X		John Wallach	(A) X
	Feliza Vasquez-Abad	(A) X		Charles Tien	(A) X
Curriculum & Teaching	Nadine A. Bryce	A	Psychology	Joseph Lao	X
	Jason Wirtz	A		Roseanne Flores	X
	Stephen Demeo	(A) X		Brooke Wells	(A) A
	Ben Shuldiner	(A) X		Jason Young	(A) A
Economics	Timothy Goodspeed	A	Physical Therapy	Herb Karpatkin	X
		0		Tom Holland	(A) X
	Avi Liveson	(A) X			0 (A)
	Temisan Agbeyegbe	(A) X	Romance Languages	Monica Schinaider	A
Educational Foundations	Stephaney Morrison	X			0
	Veronica Muller	(A) A		Rolando Perez	(A) A
	John Keegan	(A) X			0 (A)
English	Leigh Jones	A	School of Social Work	Juan Pena	A
	Sarah Chinn	A			0
	Barbara Webb	(A) X			0 (A)
	Stephen Wetta E	(A) A		Ilze Earner	(A) X
Film & Media Studies	Bill Herman	X	Sociology	Mark Halling E	X
	Ricardo Miranda	A			0 (A)
	Joseph McElhaney	(A) X		Mike Benediktsson	(A) X
	Tami Gold	(A) X	Special Education	Angela Mouzakis	X
Geography	Haydee Salmun	A		Elissa Brown	(A) X
	Jochen Albrecht	(A) A			0 (A)
		0 (A)	Speech-Language Pathology and Audiology	Susan Wortsman	X
German	Lisa Marie Anderson	A		Don Vogel	(A) X
	Eckhard Kuhn-Osius	(A) X		Elizabeth Galletta	(A) X
	Elke Nicolai	(A) A	Theatre	Dong Shin Chang	0 A
History	Daniel Margocsy	A		Mia Rovegno	(A) X
	Manu Bhagavan	(A) A		Deepsikha Chatterjee	(A) X
	Rick Belsky	X	Urban Affairs	Jill Simone Gross	A
Library	Mee' Len Hom	A		Stanley Moses	(A) X
	Sarah Ward	A			0 (A)
	John Pell	(A) A	School of Urban Public Health	Franklin Mirer	A
	Danise Hoover	(A) A			0 (A)

Students

Denise Bolognino	X
Maria Pia Sifuentes	X
Robert Revzin	X
David Ascienzo	X
Stephanie Barragan	X
Abdul Rad	A
Jacob Daniels	X
Kidus Gebrekidan	X
Christine Hirt	A
Jonathan Ayala	X
Ariela Hazan	X
Emily Skoutelas	X
Jasmine Parham	X
Michelle Zak-Strzalka	X
Jason Sloan	X
Sajda Waite	X
James Stanton	X
Eamon Pickard	X
Victoria Hughes	X
Shawn Rafeey	A
Andy Lall	X
Jonah Garnick	X
Benedict Joson	X
Nishat Tabassum	X
Asad Mannan	A

0
0

Roman Povolotskiy	X
Brandon Alexander	A
Pascal Maguin	A
Christopher Lai	X
Abraham Gutman	A
Tamzeed Rahman	A
Javier Picayo	X
Ashley Wong	A
Maria Rodriguez	A
Joseph Lipari	A

At-Large, Lecturers and Part-Time Faculty

Student Services	Shannon Salinas	A
	Brian Maasjo	(A) A
Mathematics & Statistics	Bill Williams	X
Women & Gender Studies Program	Catherine Raissiguier	X
Library	Jocelyn Berger-Barrera	A
English	Amy Robbins	X
THHP	Sarah Jeninsky	A
Mathematics & Statistics	Barbara Barone	A
Classical & Oriental Studies	Elizabeth Beaujour	A
Film & Film	Gustavo Mercado	X
Economics	John Li	X
Music	Catherine Coppola	X
Philosophy	Christa Acampora	A
SEEK	Sunday Coward	X

Ex-Officio

President, USG	Steven Wendel	X
Vice President, Graduate Student Association	Luis Gutierrez	X
President Alumni Association	Anne Seifried	X
President, HEO Forum	Agustin Pita	A
President, CLT Council	Amy Jeu	X

ADMINISTRATION

Senators:				
	0		0	0
Vice President for Student Affairs	Eija Ayravainen			A
Vice President for Administration	Giancarlo Bonagura			A
Provost	Vita Rabinowitz			A
Dean, School of Arts & Sciences	Andrew Polsky			A
Alternate Senators (3):				
School of Education	Dean David Steiner			X
School of Social Work	Dean Jacqueline Mondros			X
School of Nursing	Dean Gail McCain			X

TEMPORARY REALLOCATION OF SEATS (clickers)

Department/Program:				
Asian American Studies Program	Jennifer Hayashida			A
Program in Religion	David Cereguas			X
Women and Gender Studies Program	Jennifer Gaboury			A
Religion	Barbara Sproul			A

MINUTES

Meeting of the Hunter College Senate

22 October 2014

1 The 565th meeting of the Hunter College Senate was convened at 3:41 PM in Room W714.
 2
 3 **Presiding:** Christa Davis Acampora, Chair
 4
 5 **Attendance:** The elected members of the Senate with the exception of those marked absent in Appendix I.
 6
 7 Alternate Senators were formally seated in accordance with the procedures approved by the
 8 Senate, and clickers were distributed to them.
 9
 10 **Minutes:** The minutes from April 23rd and May 7th were approved as distributed.
 11
 12 **Report by the** Eija Ayravainen, Vice President for Student Affairs and Dean of Students, said the following:
 13 **Provost and**
 14 **Vice President** “I was asked to introduce new members to our team. We have Sarah Farsad, our new Enrollment
 15 **for Student** Director for Student Affairs. She will be working with many departments including the Office of
 16 **Affairs:** Institutional Research. I am also introducing Christopher Aviles, who will be working with
 17 Shannon Salinas. JoyAnn Hopkins is joining our Financial Aid Office. Last, we have Derrick
 18 Yen, an IT Associate. He is working with us on getting more information on our freshmen and
 19 transfer students. He is also working with ICIT and Admissions on getting more accurate data.
 20 Thank you very much”.
 21
 22 Vita Rabinowitz, Provost, presented a report on new faculty. See Appendix II.
 23
 24 **Report by the** **The following is a summary statement of President Raab’s report to the Senate. She said:**
 25 **President:**
 26 “I am extremely proud of all these recruits.
 27
 28 I want to talk about new initiatives coming up on the agenda. We had not included this news in
 29 the Open Line because it was not signed-and-sealed yet. This is our partnership with New York
 30 State to create new art teachers for public schools. Hunter is an incredible leader in education,
 31 particularly under Dean Steiner’s leadership. I think that is something I would like to talk about at
 32 our next meeting. There is a new reform in the state education system, including new tests.
 33 Hunter is on the top, leading in CUNY and New York State, something to be very proud of. We
 34 also have an extraordinary School of Arts & Sciences. We are able to marry the two institutions to
 35 create people that are experts of pedagogy and experts in substantive areas, making great teachers.
 36 This was exactly why Thomas Hunter started Hunter College. We previously mentioned in
 37 passing what we did with our Chinese education program. We have trained the best in this role.
 38 Similarly, we have a very strong music education program. We have been very proud to support
 39 this program. We later on moved to the dance education program. We have been working with
 40 this body for the last 4 to 5 years. We graduated the first scholars last year. Teachers graduating
 41 from these programs find jobs immediately. There is a lot of support for these teachers and these
 42 enterprises are flourishing. This summer, we received a wonderful opportunity. Lincoln Center
 43 decided that it needs a more concentrated way to train teachers. But, they don’t have the ability to
 44 train teachers. We entered into a partnership. They have raised a significant amount of money to
 45 run this art teacher education program. The city also increased the number of available positions
 46 for art educators. The Mayor announced a 23 million dollar investment in arts education in the
 47 city, including 20 teaching jobs that will be going to Lincoln Center teacher trainees. These
 48 Lincoln Center fellows will become Hunter students. Lincoln Center selects the students that
 49 would like to become dance and music teachers, and refers them to Hunter College. The faculty
 50 and deans from Education and Arts & Sciences have a process for selecting the students. The
 51 students will be selected by Hunter. Lincoln Center thought that it

55 would be important to offer an accelerated teaching program. So, these are fast-tracked programs.
56 The students are certified in the classroom while they are getting their Master's. Over the
57 summer, we started working with the students in the beginning of a program where they can take
58 the certification exam in January so that they could get into the Master's program. Dean David
59 Steiner is presenting a proposal for consideration. I very much hope for approval. They picked
60 Hunter College because of our incredible success in training teachers. The DeBlasio
61 administration is working on the shortage of art programs. We found an opportunity where the
62 city is willing to put resources into something we do so well. We will be partners with the city.
63 We will be working with the Art department in training teachers in the liberal arts. Next will be
64 the Theater department. This is a great opportunity for our students.

65
66 I wanted to also talk about the student engagement initiative. We have been working together on
67 this. Last year, we talked about what we can do to help retain our students and help them graduate
68 in 4 or 6 years. We also asked the faculty to work with us. I just met with Prof. Michael Steiper,
69 Chair of the Student Success Committee. He will be calling his committee together. His
70 committee has discussed an early alert system to help prevent failure in the classroom. We have
71 been working with Advising and faculty advisors in the departments. I've heard that the
72 advertisement of the subway map that says "take 15" is very effective. We are emphasizing that
73 it's important that the students stay on track.

74
75 We have good news. We have experienced a significant increase in the number of students
76 graduating within 6 years. We moved from 36% to 50.2% of students graduating in 6 years. This
77 is a wonderful increase, but it still is not good enough. This means that half our students don't
78 graduate on time. We need our students to stay on track. Research shows that the 15 credits
79 work. We ask that everyone that is in a position to advise students to give them this message."

80
81
82 **Election of**
83 **Ombudsman:**

84 The voting procedures for Ombudsman were previously distributed. Nominations are no longer
85 being accepted, as per the procedure for election of Ombudsman. Two nominees submitted their
86 resume, platform statement, and signed agreement with the President.

87 There was motion to postpone the election to the next meeting due to one of the nominees for
88 Ombudsman not being present at the meeting.

89 The motion carried by voice vote without dissent and the election was postponed to the next
90 meeting.

91
92
93 **Report by the**
94 **Administrative**
95 **Committee:**

96 The Chair, Professor Christa Davis Acampora, presented the report as follows:

97 a) **Special Senate Election for Vacant At-large Seats**

98 In accordance with Article IV, 2H.i & ii of the Charter for a Governance of Hunter
99 College, the Administrative Committee presented the names of all nominees received to
100 date:

<u>Students:</u>	Denise Bolognino (Religion)
	Robert Revzin (Political Science)
	Jacob Daniels (undeclared)

101
102
103 It was moved that the Secretary be instructed to cast a single ballot in favor of the nominees. The
104 motion passed by voice vote without dissent.

105
106
107
108
109
110

114 c) **Approved Curriculum Changes**

115 The following curriculum changes as listed in the Reports Part I and Part II dated 22 October
116 2014 have been approved as per Senate resolution and are submitted for the Senate's
117 information. Items in Part I: US-1962 History (Change in degree), US-1963 Anthropology
118 (Add Course To GER 2E), US-1964 Political Science (Change in minor), US-1965 Art & Art
119 History (Change in courses), US-1966 Art & Art History (New courses), US-1967 Art & Art
120 History (Change in degree program), US-1974 Art & Art History (Change in degree
121 program), US-1968 Philosophy (Change in degree program), US-1969A Philosophy (Change
122 in courses), US-1970 Psychology (Change in degree program), US-1972 Computer Science
123 (New course), and UR-1976 Music (Changes to titles). Items in Part II: US-1974 Department
124 of Art & Art History (Change in degree program), US-1928 School of Social Work (Proposal
125 to establish Bachelor of Social Work Degree), *GS-1013 Curriculum & Teaching/Dance
126 (Change in Master's degree in Dance Education). (*This proposal has a challenge period ending on
127 Monday, October 27th. The proposal was approved by the GCSARC pending expiration of the challenge period.)
128

129 **New Business:**

Prof. John Wallach, Political Science, presented the following resolution:

130
131 WHEREAS the Strategic Plan Implementation Proposal for the School of Arts and Sciences
132 presented by Acting Dean Polsky in Spring, 2014 (hereafter known as the Plan) has long-
133 term consequences for the academic work, power, and/or authority of hundreds of faculty and
134 staff of Hunter College;

135
136 WHEREAS there are no by-laws for generating such major proposals within the School or
137 the relationship of such proposals to the authority of the Hunter College Senate;

138
139 WHEREAS there was significant controversy and uncertainty about the meaning and
140 implications of the Plan among faculty asked to vote on it, despite a small number of open
141 forums held by the Acting Dean which most faculty could not attend before they had to vote;

142
143 WHEREAS Acting Dean Polsky is, indeed, an Acting Dean and may not be Dean when the
144 Plan would go into effect;

145
146 RESOLVED the Hunter College Senate asks that any practical implementation of the Plan
147 passed in Spring, 2014 be suspended until
148 (1) by-laws are established for the School of Arts and Sciences, and
149 (2) the implementation of the Plan is vetted and approved via the procedures established by
150 such by-laws.

151
152 The question was called and carried.

153
154 The matter will be treated as "housekeeping", in which case the simple majority of votes are
155 needed for a motion to carry. A voice vote does not ascertain if the motion carries. A
156 vote by clicker produces the following results: 28 in favor, 18 against, and 7
157 abstentions. The motion carries and the resolution is approved.

158
159 It was moved that the meeting be adjourned. The motion carried and the meeting adjourned at 5:19
160 PM.

161
162 Respectfully submitted,

163
164
165
166
167 Manu Bhagavan
168 Secretary
169

APPENDIX I

The following attendance was noted from the meeting

(A)=Alternate, A=Attended, X=Absent, E=Excused

Faculty					
AFPRL	Anthony Browne	X	Mathematics & Statistics	Sandra Clarkson	E
	Milagros Denis	(A) X		Verna Segarra	X
	Edgardo Melendez	(A) X		Rob Thompson	(A) X
Anthropology	Jacqueline Nassy Brown	X	Medial Laboratory Sciences	Patrick Burke	(A) A
	Ignasi Clemente	(A) X		Shahana Mahajan	A
Art & Art History	Malik Gaines	A	Music	Robert Raffaniello	(A) A
	Wen-Shing Chou	A		Dean Johnston	(A) A
	Carrie Moyer	(A) X		Jewel Thompson	X
Biological Sciences	Nebahat Avcioglu	(A) X	School of Nursing	Maura Donahue	(A) X
	Derrick Brazill	A		Catherine Coppola	(A) X
	Shirley Raps	A		David Keepnews	A
Chemistry	Paul Feinstein	(A) X	Philosophy	Christine Anne Ganzer	A
	Maria Pereira	(A) X		Anita Nirenberg	(A) A
	Akira Kawamura	A		Justin Gerson	X
Classical & Oriental Studies	Pam Mills	(A) X	Physics & Astronomy	Omar Dahbour	(A) A
	Gabriela Smeureanu	(A) X		Laura Keating	(A) A
	Joanne Spurza	X		Marilyn Rothschild	A
Computer Science	Chris Stone	(A) A	Political Science	Kelle Cruz	(A) A
	Larry Kowerski	(A) A		Ying-chih Chen	(A) X
	Lei Xie	X		Leonard Feldman	A
Curriculum & Teaching	Saad Mneimneh	(A) X	Psychology	John Wallach	(A) A
	Feliza Vasquez-Abad	(A) X		Charles Tien	(A) X
	Nadine A. Bryce	A		Joseph Lao	A
Economics	Jason Wirtz	X	Physical Therapy	Roseanne Flores	A
	Stephen Demeo	(A) X		Brooke Wells	(A) X
	Ben Shuldiner	(A) X		Jason Young	(A) A
Educational Foundations	Timothy Goodspeed	X	Romance Languages	Herb Karpatkin	X
	Avi Liveson	(A) X		Tom Holland	(A) X
	John Li	(A) A			(A)
English	Stephaney Morrison	X	School of Social Work	Monica Schinaider	A
	Veronica Muller	(A) X		Rolando Perez	(A) A
	John Keegan	(A) X			(A)
Film & Media Studies	Leigh Jones	X	Sociology	Juan Pena	X
	Sarah Chinn	A		Mary Cavanaugh	A
	Barbara Webb	(A) X			(A)
Geography	Stephen Wetta	(A) X	Special Education	Ilze Earner	(A) X
	Bill Herman	X		Mark Halling	E
	Ricardo Miranda	X			(A)
German	Joseph McElhaney	(A) A	Speech-Language Pathology and Audiology	Mike Benediktsson	(A) X
	Tami Gold	(A) X		Nilofer Naqvi	A
	Haydee Salmun	X		Elissa Brown	(A) A
History	Jochen Albrecht	(A) X	Theatre		(A)
	Lisa Marie Anderson	A		Susan Wortsman	A
	Eckhard Kuhn-Osius	(A) A		Don Vogel	(A) A
Library	Elke Nicolai	(A) A	Urban Affairs	Elizabeth Galletta	(A) A
	Daniel Margocsy	A		Dong Shin Chang	0 A
	Manu Bhagavan	(A) A		Mia Rovegno	(A) X
School of Urban Public Health	Rick Belsky	X	School of Urban Public Health	Deepsikha Chatterjee	(A) X
	Mee'Len Hom	A		Jill Simone Gross	A
	Sarah Ward	A		Stanley Moses	(A) X
	John Pell	(A) A		(A)	
	Danise Hoover	(A) A		(A)	
				Franklin Mirer	A
					(A)

Students

Denise Bolognino	X
Maria Pia Sifuentes	A
Robert Revzin	X
David Ascienzo	X
Stephanie Barragan	X
Abdul Rad	X
Jacob Daniels	A
Kidus Gebrekidan	X
Christine Hirt	A
Jonathan Ayala	X
Ariela Hazan	X
Emily Skoutelas	X
Jasmine Parham	X
Michelle Zak-Strzalka	X
Jason Sloan	X
Sajda Waite	X
James Stanton	X
Eamon Pickard	A
Victoria Hughes	A
Shawn Rafeey	X
Andy Lall	X
Jonah Garnick	X
Benedict Joson	X
Nishat Tabassum	X
Asad Mannan	A

Roman Povolotskiy	X
Brandon Alexander	A
Pascal Maguin	A
Christopher Lai	X
Abraham Gutman	X
Tamzeed Rahman	A
Javier Picayo	X
Ashley Wong	A
Maria Rodriguez	X
Joseph Lipari	A
Maria Rodriguez	A

At-Large, Lecturers and Part-Time Faculty

Student Services	Shannon Salinas	A
	Brian Maasjo	(A) A
Mathematics & Statistics	Bill Williams	A
Women & Gender Studies Program	Catherine Raissiguier	A
Library	Jocelyn Berger-Barrera	A
English	Amy Robbins	X
THHP	Sarah Jeninsky	X
Mathematics & Statistics	Barbara Barone	A
Classical & Oriental Studies	Elizabeth Beaujour	A
Film & Film	Gustavo Mercado	X
Economics	John Li	X
Music	Catherine Coppola	X
Philosophy	Christa Acampora	A
SEEK	Sunday Coward	X

Ex-Officio

President, USG	Steven Wendel	X
Vice President, Graduate Student Association	Luis Gutierrez	X
President Alumni Association	Anne Seifried	X
President, HEO Forum	Agustin Pita	X
President, CLT Council	Amy Jeu	X

ADMINISTRATION

Senators:

Vice President for Student Affairs	Eija Ayravainen	A
Vice President for Administration	Giancarlo Bonagura	A
Provost	Vita Rabinowitz	A
Dean, School of Arts & Sciences	Andrew Polsky	A
Alternate Senators (3):		
School of Education	Dean David Steiner	A
School of Social Work	Dean Jacqueline Mondros	X
School of Nursing	Dean Gail McCain	A

TEMPORARY REALLOCATION OF SEATS (clickers)

Department/Program:		
Asian American Studies Program	Jennifer Hayashida	A
Program in Religion	David Cereguas	A
Women and Gender Studies Program	Jennifer Gaboury	A
Religion	Barbara Sproul	X

APPENDIX II

Report by the Provost Regarding New Faculty

NEW FACULTY BIOS

School of Arts and Sciences

Catherine Raissiguier, Anthropology

Catherine Raissiguier completed her undergraduate education in France and holds a M.A. in Women's Studies/American Studies and a Ph.D. in Comparative and International Education from the State University of New York at Buffalo. She is the author of *Reinventing the Republic: Gender, Migration, and Citizenship in France* (Stanford University Press, 2010) and *Becoming Women/Becoming Workers: Identity Formation in a French High School* (SUNY Press, 1994). She has taught Women's and Gender Studies at SUNY/Buffalo, the University of Michigan, Middlebury College, University of Oregon, Oregon State University, and the University of Cincinnati. She chaired the Women's and Gender Studies program at New Jersey City University (NJCU) from 2003 to 2010 and continued teaching at NJCU till June 2014.

Konstantinos Krampis, Biological Sciences

Konstantinos Krampis is an Associate Professor in the Department of Biological Sciences and Associate Member at the Center for Translational and Basic Research (CTBR) of Hunter College. His research is focused on methods for large-scale biological data analysis and bioinformatics, using high performance software frameworks, compute clusters and cloud computing. With a seed award from CTBR, Dr. Krampis is currently building a core bioinformatics infrastructure and genome sequencing facility at Hunter College.

Olorunseun Ogunwobi, Biological Sciences

Olorunseun Ogunwobi is an Associate Professor in the Department of Biological Sciences at Hunter College. He is also a member of faculty for the PhD program in Molecular, Cellular, and Developmental Biology as well as the PhD program in Biochemistry. Dr. Ogunwobi received his medical degree at the University of Ibadan, Nigeria in 2000 and a Master's degree in Biomedical Science by the University of Hull, United Kingdom in 2004.

Dr. Ogunwobi's research is focused on studying the molecular mechanisms of metastasis in solid organ cancers and his lab includes examination of the role of circulating tumor cell biology and epigenetics in the metastasis of solid organ cancers and the biological mechanisms underlying racial disparities in specific solid organ cancers.

David Petrain, Classical & Oriental Studies

David Petrain received his Ph.D. in Classical Philology from Harvard University in 2006. After this he taught as an assistant professor at Vanderbilt University before coming to Hunter. David works on Greek and Latin poetry, and on the narrative art of the ancient world. His recent book, *Homer in Stone* (Cambridge University Press, 2014), brings together these two main areas of his research in a study of the *Tabulae Iliacae*: the "Iliac tablets" are a group of stone plaques created at the dawn of the Roman empire that reimagine the story of Homer's *Iliad* and the Trojan War through a series of carved images and inscribed text. The tablets combine word and image to create a new language for expressing ideas about Roman identity. With colleagues from the University of Warsaw (Poland), he co-edited *The Muse at Play* (De Gruyter, 2013), a collection that offers one of the most comprehensive treatments available of riddles, word games, and other phenomena of verbal play in ancient poetry. He has published articles on various topics including ancient public libraries and epigrams preserved on papyrus and stone.

Bing Ying Hu, Classical & Oriental Studies

Bing Ying Hu received her B.A. in Economics/Asian Studies from Skidmore College and her M.A. in Teaching Chinese from Hunter College. She worked as the program coordinator and part-time instructor at the newly established Hunter College Chinese Flagship program since 2010. She helped to build the program to become one of the biggest Chinese Flagship programs in the country. As the program coordinator, she contributed to the K-12 Outreach program to provide opportunities for high school and middle school students to learn Chinese. Since 2013, she has served as the Academic Coordinator for more than 65 Flagship students. She has taught Flagship-track language courses at all levels, the innovative Business in China content-based course, and contributed to pilot the program for Hunter College middle school and high school students to enroll in Chinese language courses and ultimately earn college credits.

Kellie Carter Jackson, History

Kellie Carter Jackson is a 19th century historian in the Department of History. Before coming to Hunter College, she was a Harvard College Fellow in the Department of African & African American Studies at Harvard University. Her research focuses on violence as a political discourse, slavery and emancipation in the Atlantic World, historical film, and black women's history. Her manuscript, *Force & Freedom: Black Abolitionists and the Politics of Violence*, examines the political and social tensions preceding the American Civil War and the condition and that led some black abolitionists to believe that slavery might only be abolished by violent force. She is currently co-editing a book with Erica L. Ball on *Reconsidering Roots: Observations on the 40th Anniversary of a TV Mini-Series that changed the Way We Understood American Slavery*.

Chad Euler, Medical Laboratory Sciences

Chad Euler is an Assistant Professor in the Department of Medical Laboratory Sciences (MLS). For the last three years he taught one of the labs in the MLS Clinical Microbiology course as an Adjunct Assistant Professor. Dr. Euler received his undergraduate degree in Microbiology and Molecular Genetics from The University of Vermont in 1998. At Rockefeller University, Dr. Euler performed his Ph.D. thesis work in the laboratory of Dr. Vincent Fischetti, characterizing the role that bacteriophage (bacteria-infecting viruses) play in pathogenesis and survival of the bacterial species, *Streptococcus pyogenes*. This type of bacteria is associated with a number of human diseases, which range from pharyngitis or "strep throat" to necrotizing fasciitis or "flesh eating disease". The focus of this work is to implement new animal infection models and develop novel antimicrobials based on recombinant bacteriophage lytic enzymes.

Daniel Harris, Philosophy

Daniel Harris holds a BA in philosophy at Simon Fraser University in 2007, and completed a PhD in Philosophy in June, 2014 at the CUNY Graduate Center, where he was supported by several competitive awards, including an Enhanced Chancellor's Fellowship, a Doctoral Fellowship from the Social Sciences and Humanities Research Council of Canada, and a Dissertation Fellowship. His research focuses on the philosophy of language and the history of 20th-Century Anglo-American philosophy. His dissertation and recent work defend a new approach to semantics—the interdisciplinary study of meaning in natural languages. His next major project will be a monograph about speech-act theory, which is a branch of the philosophy of language that aims to systematize and explain the many things we do when we speak. Daniel is a co-founder and co-organizer of the New York Philosophy of Language Workshop, which has hosted weekly talks by more than 50 philosophers and linguists from universities around the world since 2011.

Rachel Schutte, Political Science

Rachel Schutte completed her Ph.D. at Michigan State University in August 2014. A scholar of American politics and public policy, her research focuses on decision making in federal appellate courts, with particular emphasis on the collegial and institutional features that constrain and influence the behavior of Supreme Court justices. The overarching goal of her research agenda is to provide an empirical micro-foundation of Supreme Court decision-making, ultimately informing theories of intra-court bargaining and improving our understanding of the Court's opinion writing process. A recipient of a National Science Foundation grant, as well as various departmental and college awards while at MSU, Professor Schutte has gathered original data from the private papers of former Supreme Court justices to examine the behind-the-scenes aspects of the judicial process. Included among her projects are investigations of how the justices work together to produce law and how law clerks affect judicial behavior.

Tyrel Starks, Psychology

Tyrel Starks is a licensed clinical psychologist and biostatistician. He earned his PhD from Southern Illinois University Carbondale's child-clinical psychology program in 2009. He completed an (APA accredited) pre-doctoral internship at MercyFirst, a residential foster home for youth in Syosset, Long Island before joining the Center for HIV/AIDS Educational Studies and Training (CHEST) as a Postdoctoral fellow. He studies substance use and sexual health. He is particularly interested in factors that regulate health behaviors and mental health among people in main partner relationships. His research interests focus specifically on relationship factors that influence substance use and sexual risk behavior. He has published broadly on HIV transmission risk among vulnerable populations. He is the Principle Investigator of an NIH R34 designed to develop and pilot test an enhanced approach to couples-based HIV counseling and testing with gay men which will focus on both sexual and drug-use agreements in the relationship, and how these may impact sexual risk behaviors with non-primary partners.

Nesha Burghardt, Psychology

Nesha Burghardt received her B.A. in Psychology from the University of California at Berkeley and her Ph.D. in Neural Science from New York University. Her research interests involve using animal models to understand the neural circuits that underlie the cognitive impairments and emotional symptoms associated with neuropsychiatric disorders. During her time as a graduate student in the laboratory of Dr. Joseph LeDoux, she addressed fundamental questions about how antidepressant treatment affects fear learning and amygdala function. With her expertise in behavioral neuroscience and mouse genetics she is investigating the neural basis of neuropsychiatric disorders in the following three projects: 1) Developmental Effects of Stress. This project is focused on investigating how chronic stress during adolescence leads to long-lasting changes in the neural circuits implicated in mood and anxiety disorders. 2) Serotonin and Emotional Learning. In this project, she is using optogenetic techniques to identify the circuits involved in mediating the effects of serotonin on fear learning and innate anxiety. 3) Neurobiology of Eating Disorders. The aim of this project is to reveal the mechanisms that increase vulnerability to anorexia nervosa, with a focus on the relationship between anorexia nervosa and dysfunction within circuits mediating mood, anxiety and reward.

Amber Martin, Psychology

Amber Martin is currently a lecturer doctoral in Psychology whose teaching specialties are in child development and experimental methods. Dr. Martin received her Ph.D. in child psychology from the University of Minnesota's Institute of Child Development in 2009. Since then, she has held a post-doctoral researcher position at Barnard College studying deaf children in the US and Nicaragua. Dr. Martin's research examines how language and cognition interact across development, and how deaf children's language learning experiences shape their developing cognition.

Stefan Schlussman, Psychology

Stefan Schlussman has a PhD in Cell Biology and Anatomy from the New York Medical College. His work focused on effects of long-term exposure to drugs of abuse and on examining strains of mice that differ in their responses to drugs of abuse, in an attempt to study neurobiological substrates that may make an individual more vulnerable to the addictive diseases. During his tenure at Rockefeller he served as a CO-PI on a Project within a NIH-NIDA funded P50 Research Center and Director of the Molecular Biology and Quantitative Analysis Core Resource in our Center. He has authored or co-authored over 40 peer reviewed publications.

Jessica Hardie, Sociology

Jessica Hardie received her Ph.D. in Sociology at the University of North Carolina at Chapel Hill and completed a postdoctoral fellowship in Family Demography and Individual Development at Penn State University. She specializes in the areas of sociology of education, inequality, family, and the transition to adulthood. In particular, her research explores how class, race, and gender shape young people's trajectories through adolescence and young adulthood. She has conducted qualitative and quantitative research on adolescent social capital, race and racism in high school, economic resources and romantic relationship quality, and the relationship between maternal health and child well-being. Her current research concerns class and race differences in young women's transitions to adulthood, with attention to how they balance work, school, and family life.

Office of the Provost

Adina Mulliken, Library

Adina Mulliken comes to Hunter College Libraries from Syracuse University, where she was Associate Librarian for Social Work and Allied Services, as well as serving as the Library liaison to the University's Office of Accessibility. She has a strong research background in helping to develop and facilitate informational resources for students with disabilities, including website evaluation and improvement for those who cannot use the internet under regular circumstances. She was awarded the Syracuse University's High Impact Award for leading more than 30 instructional events and reaching over 500 participants in a single academic year. Prof. Mulliken has also worked on Prison Library initiatives and LGBT Outreach.

Elizabethe C. Payne, Provost's Office

Elizabethe Payne has been appointed as the Interim Director of the LGBT Social Science and Policy Center at Hunter College's Roosevelt House. She comes to Hunter from Syracuse University School of Education and the LGBT Studies program where she specialized in qualitative research methodology, critical theory, youth culture, queer girlhoods, and LGBTQ issues in education. Her current research addresses LGBTQ bullying, explores education professionals' experiences working with transgender elementary school students, and the effectiveness of LGBTQ professional development for educators. She is Founding Director of QuERI – The Queering Education Research Institute©, a research and policy center dedicated to bridging the gap between research and practice in the creation of affirming school environments for LGBTQ students and families. Dr. Payne served on the New York State Dignity for All Students Act (DASA) Task Force, the DASA State Policy Group and the New York State School Professional Certification Committee on Diversity. QuERI has moved to Hunter College.

School of Nursing

Nerfertiti Cano, Nursing

Nerfertiti Cano joined the faculty in January, 2014 as a Lecturer. She had been an adjunct Clinical Lecturer at the School of Nursing since 2011. She received a BS in Nursing and a MS as a Family Nurse Practitioner from Lehman College. Currently, she is a student in the Hunter College Doctor of Nursing Practice program. Ms. Cano maintains practice as an FNP in a pediatric clinic, and has previous practice experience in labor and delivery. She teaches in our undergraduate programs, and has taught maternity and pediatric nursing.

Mary Belmont, Nursing

Mary Belmont joins the faculty as a Distinguished Lecturer and she serves as Advisor to the new Nursing Honors Program. She has been an adjunct faculty member at the School of Nursing since 2011, and was an Assistant Professor in Nursing from 1979-81. Dr. Belmont is a Colonel in the U.S. Army, Retired. Her last service was as Commander of the Battlefield Trauma Readiness Program for the 8th Medical Brigade HHC. She received a BSN from Cornell U., an MA in Nursing Education from Columbia U., a MS in Nursing from Hunter College, and an EdD from Columbia U. Teachers College. She has past experience as a staff nurse, nurse practitioner, administrator, research coordinator, educator, and consultant. In 1998 she created a Geriatric Case Management/Home Care agency titled The Golden Group, Inc., for which she continues as the Vice President.

Elizabeth Capetuzi, Nursing

Elizabeth Capezuti joined the faculty in January of 2014 as the William Randolph Hearst Chair in Gerontology Nursing at Hunter-Bellevue School of Nursing and this semester has become the Assistant Dean for Research. Previous to coming to Hunter College, she was a faculty member at NYU's School of Nursing where she held the Dr. John W. Rowe Professorship in Successful Aging. Dr. Capezuti received her master's degree as a geriatric advanced practice nurse from Hunter-Bellevue School of Nursing and her PhD in nursing from the University of Pennsylvania.

She has published extensively in the areas of fall prevention, restraint and side rail elimination, and APN (advanced practice nurse) facilitated models. Findings from Dr. Capezuti's research have been used to draft both state legislation and federal regulations related to nursing home care. She serves on several national boards and has been a consultant to the Hospital Bed Safety Workgroup of the United States Food and Drug Administration and the Center for Medicare and Medicaid Services. She's also consulted internationally in Australia, Italy, Germany, the Netherlands, and Spain

Caroline Hewitt, Nursing

Caroline Hewitt joined the faculty in January, 2014 as an Assistant Professor and Coordinator of the Doctor of Nursing Practice program. She completed her DNS at the CUNY Graduate Center in 2012 and she holds a master's degree in nursing from Massachusetts General Hospital Institute for Health Professions and a BA in History and Dance from Skidmore College. She danced professionally before becoming a nurse. She is board certified as a Women's Health Care Nurse Practitioner and as an Adult Nurse Practitioner, and practices as a Nurse Practitioner for Planned Parenthood in Westchester County. She consults on reproductive health and family planning. She is the past Director of the Women's Health Nurse Practitioner Program at Columbia University School of Nursing. Her research focuses on competency development in the public health workforce.

School of Health Professions

Nicki Silberman, Physical Therapy

Nicki Silberman joins the Department of Physical Therapy, School of Health Professions, as an Assistant Professor and Director of Clinical Education. She received a B.A. from Tufts University, a master of physical therapy degree from the University of Delaware, a DPT from Massachusetts General Hospital Institute of Health Professions, and a PhD from Nova Southeastern University. For the last ten years she coordinated clinical placements for PT students at Long Island University. She will contribute to the PT Department by using her coordination skills as Director of Clinical Education. In addition, she will work with the NYSIM Center building on her dissertation work with High Fidelity Human Simulation for PT students.

Silberman School of Social Work

Rufina Lee, Social Work

Rufina Lee received her MSW from the University of California Berkeley and her Ph.D. in social welfare from Columbia University, where she also completed a post-doctoral fellowship in psychiatric epidemiology. She has taught at Touro College and Columbia University and has served as a research scientist in the Division of Mental Health Services and Policy Research at New York State Psychiatric Institute. Her research interests include ethnic group differences in the severity of mental disorders and interventions for young adults experiencing first-episode psychosis. Dr. Lee will join Silberman's Center for the Advancement of Critical Time Intervention.

Colleen Katz, Social Work

Colleen Katz received her MSW from Columbia University and her Ph.D. from the University of Chicago. Her research interests include the behavioral consequences of child maltreatment, the intergenerational transmission of violent behavior and evidence-supported interventions for traumatized youth. Dr. Katz will be affiliated with Silberman's National Center for Child Welfare Excellence and will teach in the human behavior sequence.

Colleen Henry, Social Work

Colleen Henry received both her MSW and her Ph.D. from the University of California Berkeley. Her research interests include child welfare practice and policy, and the impact on children of exposure to domestic violence. Dr. Henry will be affiliated with Silberman's National Center for Child Welfare Excellence and will be teaching social policy courses.

Alexis Kuerbis, Social Work

Alexis Kuerbis received both her MSW and Ph.D. degree in social work from New York University. An expert in addiction treatment, she has for the past decade been associated with Columbia University's Addiction Services and Psychotherapy Intervention Research Center and has taught at NYU, Mount Sinai Medical School and St. Joseph's College of New York. Her research focuses on evaluating innovative methods for treating alcohol abuse through moderated drinking approaches, with a special interest in problem drinking among older adults. Dr. Kuerbis will teach courses in alcoholism and substance abuse as well as clinical practice.

School of Education

Bonnie Keilty, Special Education

Bonnie Keilty received her Ed.D in 2001 from George Washington University. She has taught at several institutions, including Teachers College, NYU, and City College. Her specialty areas are Early Intervention and Early Childhood Special Education. She is the author of *The Early Intervention Guidebook for Families and Professionals: Partnering for Success*, published by Teachers College Press, along with numerous peer-reviewed articles and book chapters.

Katherine Furlong-Silverio, Special Education

Kathy Furlong-Silverio has two Masters degrees in special education and social work. She has worked in elementary public schools for nine years as learning specialist, supporting children with IEPs in inclusive classrooms and resource room. She is a former adjunct at Hunter, teaching several practitioner-focused courses, including Learning Lab and Practicum. She joins us as Clinical Professor of Childhood Special Education

Kristen Pavelec, Special Education

Kristen Pavelec joins Hunter College with ten years of classroom experience as a teacher and literacy coach. She received her undergrad degree from Rutgers College and remained with the college after graduating to work with the National Institute of Early Education. Here she researched urban schools throughout New Jersey, until beginning her teaching career with the New York City Teaching Fellows as a special educator. During this time she completed her Master's Degree in Special Education at Hunter College and had worked with Hunter since 2009 as an adjunct professor.

School of Urban Public Health

Brian Pavilonis, School of Urban Public Health

Brian Pavilonis is an Assistant Professor in the Environmental and Occupational Health Program. He received his Ph.D. from the University of Iowa in 2012 in Occupational and Environmental Health and his post-doc from Rutgers University in 2014 in Exposure Science. His research focuses on human exposure assessment and health effects from air pollution.

Meredith Manze, School of Urban Public Health

Meredith Manze received her BA from Johns Hopkins University in Public Health & Sociology, MPH in Maternal & Child Health and PhD in Health Services Research, both from the Boston University School of Public Health. She worked as a Project Manager and Instructor in the Boston University School of Medicine's Healthcare Disparities Research Program, prior to coming to Hunter College in the Urban School of Public Health last year as a Visiting Assistant Professor. She is joining Hunter College as a tenure-track Assistant Professor in Community Health (COMHE) and director of the COMHE undergraduate program. Her research interests include sexual health and health care.

MINUTES

Meeting of the Hunter College Senate

19 November 2014

- 1 The 566th meeting of the Hunter College Senate was convened at 3:38 PM in Room W714.
 2
 3 **Presiding:** Christa Davis Acampora, Chair
 4
 5 **Attendance:** The elected members of the Senate with the exception of those marked absent in Appendix I.
 6
 7 Alternate Senators were formally seated in accordance with the procedures approved by the
 8 Senate, and clickers were distributed to them.
 9
 10 **Meeting Minutes:** Meeting Minutes were postponed until the next meeting.
 11
 12
 13 **Report by the** The Chair, Professor Christa Davis Acampora, presented the report as follows:
 14 **Administrative**
 15 **Committee:**
- a) **Special Senate Election for Vacant At-large Seats**
 In accordance with Article IV, 2H.i & ii of the Charter for a Governance of Hunter
 College, the Administrative Committee presented the names of all nominees received to
 date:
- | | |
|------------------|---------------------------------------|
| <u>Students:</u> | Anastasiya Matreyenho (Biology) |
| | Genesis Smith (Nutrition) |
| | Christian Ribeiro (Political Science) |
| | Stephanie Garces (undecl.) |
- It was moved that the Secretary be instructed to cast a single ballot in favor of the nominees.
 The motion passed by voice vote without dissent.
- b) **Approved Curriculum Changes**
 The following curriculum changes as listed in the Report dated 19 November 2014 have been
 approved as per Senate resolution and are submitted for the Senate's information. Item: GS-
 1017 Department of Physical Therapy (Change in courses).
- c) **Senate Election of Ombudsman**
 The *Voting Procedures for the Election of Ombudsman* document was distributed.
- Prof. Roseanne Flores withdrew her candidacy. Only one candidate remains that has
 submitted a platform statement, resume, and signed the "Agreement re: the Office of
 Ombudsman" that was reached with the President.
- Professor Sandra Clarkson, from Mathematics & Statistics, presented her platform statement.
- Motion to forego the formal voting procedures and to instruct the secretary to cast a single
 ballot in favor of the candidate carried by voice vote without dissent. Prof. Clarkson was
 elected Ombudsman.
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55 d) **Election of Faculty Members on Student Appeals Committee for Faculty Complaints**

56 Vice President Eija Ayravainen and Provost Vita Rabinowitz spoke about the committee.
57 More information on the committee and its complete procedure can be found on the website
58 for Student Affairs.

59 FACULTY NOMINEES:

60 Jason Young, Psychology
61 Jennifer Gaboury, Women and Gender Studies

62
63
64 It was moved that the Secretary be instructed to cast a single ballot in favor of the nominees.
65 The motion carried by voice vote without dissent.

66 STUDENT NOMINEE:

67 Eamon Pickard

68
69
70 It was moved that the Secretary be instructed to cast a single ballot in favor of the nominee.
71 The motion carried by voice vote without dissent.

72
73 e) **Election of Committee Chair**

74 The floor was open for nominations for Nominating Committee.

75
76 Professor Jeff Allred (English) was nominated.

77
78 It was moved that the Secretary be instructed to cast a single ballot in favor of the candidate.
79 The motion carried by voice vote without dissent and Professor Allred was elected.

80
81
82 **Committee Report:**

83 **Departmental Governance Committee:**

84 Prof. Leonard Feldman, Chair of the Committee, presented the report dated 19 November 2014
85 with the Physical Therapy Department By-Laws as submitted. Department By-Laws are available
86 on the Senate website.

87 The question was called and carried.

88
89 A vote by clicker produced the following results: 67 in favor, 0 against, and 1 abstention.

90
91 The by-laws were adopted.

92
93 **Nominating Committee:**

94 The Nominating Committee submitted the following nominations for seats currently vacant on
95 Senate Committees:

96
97 Undergraduate Course of Study Committee

98 Faculty from Humanities & Arts: Gavin Hollis (English)

99
100 Graduate Course of Study & Academic Requirements Committee

101 Faculty from Humanities & Arts: Amy Robbins (English)

102 Faculty Alternate: Mary Schooling (School of Public
103 Health)

104
105 Undergraduate Academic Requirements Committee

106 Faculty from Humanities & Arts: Leigh Jones (English)

107 Student: Christopher Lai

108 Student Alternates: Maria Elizabeth Rodriguez (Chemistry)

109 Tamzeed Rahman (Chemistry)
110

111		
112	Minutes	
113	Meeting of the Hunter College Senate	
114	19 November 2014	
115	<u>Committee on Student Standing</u>	
116	Faculty Alternate:	Jason Young (Psychology)
117		
118	<u>Departmental Governance Committee</u>	
119	Faculty from Sciences & Mathematics:	Shirley Raps (Biology)
120	Faculty Alternate:	Joseph Lao (Psychology)
121		
122	<u>Committee on the Calendar</u>	
123	Students:	Jakob Davydov (Biology)
124		Daniel Fuzaylov (Psychology)
125		
126	<u>Committee on the Library</u>	
127	Students Alternate:	Victoria Hughes
128		
129	<u>Grade Appeals Committee</u>	
130	Faculty:	Justin Garson (Philosophy)
131	Faculty Alternate:	Joseph Lao (Psychology)
132	Students Alternates:	Ubayed Muhith
133		Ashley Wong
134		
135	<u>Master Plan Committee</u>	
136	Faculty Alternate:	Anthony Browne (AFPRL)
137	Student:	Jacob Daniels
138		
139	<u>Committee on the Evaluation of Teaching</u>	
140	Faculty:	Paul Feinstein (Biology)
141		
142	<u>Committee on Computing and Technology</u>	
143	Faculty from Humanities & Arts:	Jeffrey Allred (English)
144	Faculty Alternate:	Maura Nguyen Donohue (Dance)
145		
146	<u>Committee on Academic Freedom</u>	
147	Faculty from Social Sciences:	Virginia Valian (Psychology/Gender Equity Project)
148		Sandra Wilde (Curriculum & Teaching)
149	Faculty from Education:	Benjamin Hett (History)
150	Faculty At-large:	
151		
152	<u>Committee on General Education</u>	
153	Faculty from Social Sciences:	Chris Braun (Psychology)
154	Faculty from Sciences and Math:	Manashi Chatterjee (Chemistry)
155	Student Alternate:	Brandon Alexander (MLS)
156		
157	<u>General Education Requirements Appeals Committee</u>	
158	Faculty:	Jennifer Gaboury (Political Science)
159	Student Alternate:	Sharmin Alam (Psychology)
160		
161	<u>Select Committee on Honors</u>	
162	Student Alternates:	Maria Pia Sifuentes Sacramento (Biochemistry)
163		Christine Hirt (Env. Studies, Religion and Public Safety)
164		
165		
166		
167	It was moved that the Secretary be instructed to cast a single ballot in favor of the nominees. The	
168	motion carried by voice vote without dissent.	
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Report by Student Caucus:

Eamon Pickard, Vice Chair of the Senate, said the following:

“Last week, the Student Caucus met with the Undergraduate Student Government (USG) and the Chair of the Charter Review Committee. We discussed connecting the USG and Student Caucus so that we can find the student voice. There is a value in the students being able to voice their opinions about the school. We think that this team work will increase the value of the student’s voice. We also discussed the possibility of some joint legislation. In the future, we are expecting to meet with the President of the USG and the chair of their Senate. We talked about re-implementing an independent study course for student Senators. Back in the day, student Senators could sign up for an independent study course where they would work with the Hunter College Senate. They would have a stronger commitment and incentive. We will examine this incentive. We also want to implement an intake committee that would manage applications for the students interested in taking the independent study. Current incentives for student Senators include priority registration. On December 1st, we will be tabling on several floor for students. Thank you very much.”

Report on Student Veteran Services

Alex Rosero and Aliya Frazier from Student Affairs presented the report.

“My name is Aliya Frazier and I am an Associate Director in Advising Services. I wanted to start by giving you a little history on Veteran Services here at Hunter. I started here in Fall 2008, and that’s when we formally established Student Veteran Services. Prior to that, Veteran Services was split. Registrar’s Office did the certifications and managed the communications with veteran administrations. Advising managed the communication with the student. We didn’t have one hub to assist veterans. Our initial set up was to have two advisors that would manage veterans case loads. This was just part of our job. We established institutional support systems and figure out what was the educational and medical benefits for our students. In term of programing, that’s what we really focused on. We have a coordinated effort between Student Veteran Services and other areas of interest. We help our service members transition to students by providing academic and personal support and by establish points of contact. We take our student veteran population seriously and find way to continually enhance Student Veteran Services. Because of that, we created our academic advisor for veterans.”

Alex Rosero said the following:

“We provide a 360 degree approach to the support services we provide veterans. We do that looking at the institutional and academic support systems and personal support systems and establishing point of contact throughout the college. When a student veteran matriculates, they normally need to attend a general orientation. In additional to that, we invite them to a one-on-one to inform them of all the services the college provides. Two biggest benefits that the school provides is priority registration and tuition deferral. We give them until the end of the semester to pay their tuition. The student doesn’t have the financial stress to worry about.

It’s really important that the transition is as seamless as possible. We have established dedicated contacts that will help them transition.

In terms of demographics and statistics, we have 210 matriculated, degree seeking students. 162 are undergraduates, so about 75% of our student veterans are pursuing a BA degree. Regarding male and female, it’s a 56%/44% split. The average age of our undergraduate student veteran population is 31. In terms of GPA, the average is 3.0.”

Aliya Frazier returned to the podium and said the following:

“One of the things that is very important for student veterans is to have a dedicated space. We use to be under the stairs in the east building. We have moved to C118North. The Student Veteran Recourse Center provides free access to computers and printers. The space fits comfortable

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couches for relaxing. The space creates an outside of the classroom peer connection. It's much more inviting to all veterans, especially to female and older veterans.

I wanted to highlight different areas of support. Alex handles academic support and enrollment certification within Student Veteran Services. The dedicated lounge that we previously mentioned is in C118North, that's the Student Veteran Recourse Center. Other areas of support include cycle social support, counseling, and wellness, including referrals, and student advocacy. We also work hand in hand with Project for Return and Opportunity in Veteran's Education (PROVE), they assist the student veteran population outside of Hunter.

We want to close with uplifting message. Recently, CUNY Central honored our student veteran. It's an honor to work with this special group. We want to help these students."

New Business:

Prof. Chinn reported new business. She would like to recommend that the Administrative Committee of the Senate establish an ad-hoc committee to create procedural guidelines for drafting by-laws for the School of Arts & Sciences.

Motion to move to a committee of the whole carried by voice vote with one opposed and abstentions.

Motion to move out of the committee of the whole carried.

Prof. Sarah Chinn moved to approve the following resolution:

Resolution:

Resolve that the Administrative Committee of the Senate be instructed to create an ad-hoc committee to create procedural guidelines for drafting the process of by-laws for the School of Arts & Sciences.

Motion to approve the resolution passed by voice vote without dissent with abstentions.

It was moved that the meeting be adjourned. The motion carried and the meeting adjourned at 5:00 PM.

Respectfully submitted,

Manu Bhagavan
Secretary

APPENDIX I

The following attendance was noted from the meeting

(A)=Alternate, A=Attended, X=Absent, E=Excused

Faculty

AFPRL	Anthony Browne	A	Mathematics & Statistics	Sandra Clarkson	A
	Milagros Denis	(A) A		Verna Segarra	A
	Edgardo Melendez	(A) X		Rob Thompson	(A) A
Anthropology	Jacqueline Nassy Brown	X		Patrick Burke	(A) A
	Ignasi Clemente	(A) X	Medial Laboratory Sciences	Shahana Mahajan	A
		(A)		Robert Raffaniello	(A) X
Art & Art History	Malik Gaines	X		Dean Johnston	(A) X
	Wen-Shing Chou	A	Music	Jewel Thompson	A
	Carrie Moyer	(A) X		Maura Donahue	(A) X
	Nebahat Avcioglu	(A) X		Catherine Coppola	(A) X
Biological Sciences	Derrick Brazill	A	School of Nursing	David Keepnews	A
	Shirley Raps	X		Christine Anne Ganzer	X
	Paul Feinstein	(A) X			(A)
	Maria Pereira	(A) X		Anita Nirenberg	(A) X
Chemistry	Akira Kawamura	A	Philosophy	Justin Gerson	A
	Pam Mills	(A) X		Omar Dahbour	(A) A
	Gabriela Smeureanu	(A) A		Laura Keating	(A) A
Classical & Oriental Studies	Joanne Spurza	A	Physics & Astronomy	Marilyn Rothschild	A
	Chris Stone	(A) A		Kelle Cruz	(A) A
	Larry Kowerski	(A) X		Ying-chih Chen	(A) X
Computer Science	Lei Xie	A	Political Science	Leonard Feldman	A
	Saad Mneimneh	(A) X		John Wallach	(A) A
	Feliza Vasquez-Abad	(A) X		Charles Tien	(A) X
Curriculum & Teaching	Nadine A. Bryce	A	Psychology	Joseph Lao	A
	Jason Wirtz	A		Roseanne Flores	A
	Stephen Demeo	(A) X		Brooke Wells	(A) A
	Ben Shuldiner	(A) X		Jason Young	(A) X
Economics	Timothy Goodspeed	X	Physical Therapy	Herb Karpatkin	A
				Tom Holland	(A) X
	Avi Liveson	(A) X			(A)
	John Li	(A) X	Romance Languages	Monica Schinaider	A
Educational Foundations	Stephaney Morrison	X			
	Veronica Muller	(A) A		Rolando Perez	(A) A
	John Keegan	(A) X			(A)
English	Leigh Jones	X	School of Social Work	Juan Pena	X
	Sarah Chinn	A		Mary Cavanaugh	X
	Jeff Allred	(A) A			(A)
	Stephen Wetta	(A) A		Ilze Earner	(A) X
Film & Media Studies	Bill Herman	X	Sociology	Mark Halling	X
	Ricardo Miranda	A			(A)
	Joseph McElhaney	(A) A		Mike Benediktsson	(A) X
	Tami Gold	(A)	Special Education	Nilofer Naqvi	X
Geography	Haydee Salmun	A		Elissa Brown	(A) A
	Jochen Albrecht	(A) A			(A)
		(A)	Speech-Language Pathology and Audiology	Susan Wortsman	A
German	Lisa Marie Anderson	A		Don Vogel	(A) X
	Eckhard Kuhn-Osius	(A) X		Elizabeth Galletta	(A) A
	Elke Nicolai	(A) A	Theatre	Dong Shin Chang	0 A
History	Daniel Margocsy	X		Mia Rovegno	(A) X
	Manu Bhagavan	(A) X		Deepsikha Chatterjee	(A) X
	Rick Belsky	A	Urban Affairs	Jill Simone Gross	A
Library	Mee' Len Hom	A		Stanley Moses	(A) X
	Sarah Ward	A			(A)
	John Pell	(A) A	School of Urban Public Health	Franklin Mirer	A
	Danise Hoover	(A) X			(A)

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Students

Denise Bolognino	X
Maria Pia Sifuentes	A
Robert Revzin	X
David Ascienzo	X
Stephanie Barragan	X
Abdul Rad	A
Jacob Daniels	A
Kidus Gebrekidan	X
Christine Hirt	A
Jonathan Ayala	A
Ariela Hazan	X
Emily Skoutelas	X
Jasmine Parham	X
Michelle Zak-Strzalka	X
Jason Sloan	X
Sajda Waite	X
James Stanton	X
Eamon Pickard	A
Victoria Hughes	A
Shawn Rafeey	X
Andy Lall	X
Jonah Garnick	X
Benedict Joson	X
Nishat Tabassum	X
Asad Mannan	A
Roman Povolotskiy	X
Brandon Alexander	A
Pascal Maguin	X
Christopher Lai	X
Abraham Gutman	X
Tamzeed Rahman	A
Javier Picayo	X
Ashley Wong	X
Maria Rodriguez	X
Joseph Lipari	X
Maria Rodriguez	X
Sheana Budhoo	A
Anastasiya Matreyenko	X
Stephany Garces	X
Christian Ribeiro	X
Genesis Smith	X

At-Large, Lecturers and Part-Time Faculty

Student Services	Shannon Salinas	A
	Brian Maasjo	(A) A
Mathematics & Statistics	Bill Williams	A
Women & Gender Studies Program	Catherine Raissiguier	A
Library	Jocelyn Berger-Barrera	A
English	Amy Robbins	X
THHP	Sarah Jeninsky	A
Mathematics & Statistics	Barbara Barone	A
Classical & Oriental Studies	Elizabeth Beaujour	X
Film & Film	Gustavo Mercado	X
Economics	John Li	X
Music	Catherine Coppola	X
Philosophy	Christa Acampora	A
SEEK	Sunday Coward	X

Ex-Officio

President, USG	Steven Wendel	X
Vice President, Graduate Student Association	Luis Gutierrez	X
President Alumni Association	Anne Seifried	X
President, HEO Forum	Agustin Pita	X
President, CLT Council	Amy Jeu	X

ADMINISTRATION

Senators:

Vice President for Student Affairs	Eija Ayravainen	A
Vice President for Administration	Giancarlo Bonagura	X
Provost	Vita Rabinowitz	A
Dean, School of Arts & Sciences	Andrew Polsky	A
Alternate Senators (3):		
School of Education	Dean David Steiner	A
School of Social Work	Dean Jacqueline Mondros	X
School of Nursing	Dean Gail McCain	A

TEMPORARY REALLOCATION OF SEATS (clickers)

Department/Program:		
Asian American Studies Program	Jennifer Hayashida	X
Program in Religion	David Cerequas	X
Women and Gender Studies Program	Jennifer Gaboury	A
Religion	Barbara Sproul	X

MINUTES

Meeting of the Hunter College Senate

10 December 2014

- 1 The 567th meeting of the Hunter College Senate was convened at 3:45 PM in Room W714.
 2
 3 **Presiding:** Christa Davis Acampora, Chair
 4
 5 **Attendance:** The elected members of the Senate with the exception of those marked absent in Appendix I.
 6
 7 Alternate Senators were formally seated in accordance with the procedures approved by the
 8 Senate, and clickers were distributed to them.
 9
 10 **Meeting Minutes:** The Meeting Minutes from May 14, October 8, and October 22 were approved as distributed.
 11
 12
 13 **Report by the** The Chair, Professor Christa Davis Acampora, presented the report as follows:
 14 **Administrative**
 15 **Committee:**
- a) **Special Senate Election for Vacant At-large Seats**
 In accordance with Article IV, 2H.i & ii of the Charter for a Governance of Hunter
 College, the Administrative Committee presented the names of all nominees received to
 date:
- | | |
|------------------|--------------------|
| <u>Students:</u> | Arkadiy Kusayer |
| | Stephanie Khanukov |
- It was moved that the Secretary be instructed to cast a single ballot in favor of the nominees.
 The motion passed by voice vote without dissent.
- b) **Approved Curriculum Changes**
 The following curriculum changes as listed in the Report dated 10 December 2014 have been
 approved as per Senate resolution and are submitted for the Senate's information. Items:
 US-1982 HISTORY (Change in course), US-1983 HISTORY (Add P&D/A and B
 designations), US-1959 RUSSIAN DIVISION/CLASSICAL & ORIENTAL STUdIES
 (New course), US-1985 RUSSIAN DIVISION/CLASSICAL & ORIENTAL STUdIES
 (Change in degree program), UR-1986 RUSSIAN DIVISION/CLASSICAL & ORIENTAL
 STUdIES (Changes to several courses), US-1980 PHILOSOPHY (New minor), GS-1018
 SCHOOL OF URBAN PUBLIC HEALTH (Change in Degree Program), GS-1019 SCHOOL
 OF URBAN PUBLIC HEALTH (Change in courses), GS-1014 CURRICULUM &
 TEACHING (New Certificate Program), GS-1016 CURRICULUM & TEACHING (Change
 in Advanced Certificate Programs), GS-1015 CURRICULUM & TEACHING/ART & ART
 HISTORY (New MA and New Courses), UR-1987 ENGLISH (Change in course).
- c) **List of Candidates for Diplomas and Degrees**
 The Senate Chair moved for the ceremonial adoption of the list of candidates for diplomas
 and degrees to be awarded in Fall 2014 and Winter 2015. The motion carried by voice vote
 without dissent.
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55 d) **Resolution to Change Structure of Committee on Academic Assessment & Evaluation**

56
57 RESOLUTION RE CHANGE IN STRUCTURE OF SENATE COMMITTEE ON
58 ACADEMIC ASSESSMENT & EVALUATION

59
60 RESOLVED: The structure of the Hunter College Senate Committee on Academic
61 Assessment & Evaluation shall be altered so as to permit the election of Deputy Chairs.
62 Deputy Chairs shall be any voting member of the committee. The structure of the committee
63 shall also include a HEO representative and a HEO Alternate.

64
65 FROM:

66 The committee will consist of:

- 67 1) One full-time faculty from each division of the School of Arts and Sciences
- 68 2) Three full-time faculty members at-large from the School of Arts and Sciences
- 69 3) One faculty from each of the Schools of Education, Social Work, Nursing, Health
70 Sciences
- 71 4) Two students-at-large from the School of Arts and Sciences
- 72 5) The Director of Assessment
- 73 6) The Chair shall be a faculty member elected by the voting membership of the
74 Committee

75 and, serving ex-officio without vote:

- 76 1) The Deans of the schools of Arts and Sciences, Social Work, Nursing, Education and
77 Health Sciences (or their respective designees)
- 78 2) The Chief Academic Officer and the Vice President of Student Affairs (or their
79 respective designee)
- 80 3) The Director of Institutional Research

81
82 TO:

83 The committee will consist of:

- 84 1) One full-time faculty from each division of the School of Arts and Sciences
- 85 2) Three full-time faculty members at-large from the School of Arts and Sciences
- 86 3) One faculty from each of the Schools of Education, Social Work, Nursing, Health
87 Sciences
- 88 4) Two students-at-large from the School of Arts and Sciences
- 89 5) The Director of Assessment
- 90 6) The Chair shall be a faculty member elected by the voting membership of the
91 Committee

92 **7) The Deputy Chair shall be a voting member elected by the voting membership**
93 **of the Committee**

94 **8) A HEO representative and a HEO Alternate**

95 and, serving ex-officio without vote:

- 96 1) The Deans of the schools of Arts and Sciences, Social Work, Nursing, Education and
97 Health Sciences (or their respective designees)
- 98 2) The Chief Academic Officer and the Vice President of Student Affairs (or their
99 respective designee)
- 100 3) The Director of Institutional Research

101
102 The question was called and carried. The resolution was adopted by voice vote without
103 dissent.

104
105 e) **Election of Committee Chair**

106 The floor was open for nominations for Charter Review Committee.
107 Professor John Wallach (Political Science) was nominated.

108
109 It was moved that the Secretary be instructed to cast a single ballot in favor of the candidate.
110 The motion carried by voice vote without dissent and Professor Wallach was re-elected.

114 f) **Update on Actions of the Administrative Committee RE: Guidance on Bylaws for School**
115 **of Arts & Sciences**

116 Ad-hoc Advisory Committee to Provide Guidance to the School of Arts & Sciences for the
117 Purposes of Drafting Bylaws

118
119 Charge of the Committee: The Ad-hoc Bylaws Advisory committee is hereby created by the
120 Administrative Committee of the Senate in response to a request by the body to provide
121 guidance to the School of Arts & Sciences for drafting bylaws for the School. The Ad-hoc
122 Committee is charged with the following:

- 123
- 124 • Summarize elements required by the Charter for a Governance of Hunter College;
- 125 • Identify and review relevant documents pertaining to governance in the School of
126 Arts & Sciences;
- 127 • Consult with interested parties about concerns and considerations relating to the
128 process of drafting bylaws for the School;
- 129 • Identify a group of resources to support the School in its process;
- 130 • Other activities it finds relevant to the task of providing guidance to the School in
131 these matters;
- 132 • Recommend an organizational process for devising the bylaws;
- 133 • Recommend an approval process for the bylaws.
- 134

135 Voting Membership of the Ad-hoc committee shall include:

- 136
- 137 1. Representative of the Senate Departmental Governance Committee, acting as Chair
- 138 2. Representative of the Senate Administrative Committee or designee
- 139 3. Representative of the Charter Review committee
- 140 4. Representative of the Faculty of School of Arts & Sciences
- 141 5. Representative of the Office of the Dean of Arts & Sciences or other administrator
- 142 6. Representative At Large to be selected from among student senators
- 143

144 The Ad-hoc Committee is further charged with reporting its findings and recommendations to
145 the Senate no later than March 31, 2015.

146
147 The Nominating Committee is hereby instructed to make recommendations for persons to fill
148 the designated seats.

149
150
151 **Committee**
152 **Report:**

Undergraduate Course of Study Committee:

The report was postponed until the spring semester.

Committee on Charter Review:

See Appendix II for the report presented by Prof. John Wallach, Chair of the Committee.

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158 It was moved that the meeting be adjourned. The motion carried and the meeting adjourned at 4:19
159 PM.

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161 Respectfully submitted,

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166 Manu Bhagavan
167 Secretary
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APPENDIX I

The following attendance was noted from the meeting

(A)=Alternate, A=Attended, X=Absent, E=Excused

Faculty

AFPRL	Anthony Browne	X	Mathematics & Statistics	Sandra Clarkson	X
	Denis Milagros	(A) A		Verna Segarra	A
	Edgardo Melendez	(A) X		Rob Thompson	(A) X
Anthropology	Jacqueline Nassy Brown	X		Patrick Burke	(A) A
	Ignasi Clemente	(A) X	Medial Laboratory Sciences	Shahana Mahajan	A
		(A)		Robert Raffaniello	(A) X
Art & Art History	Malik Gaines	A		Dean Johnston	(A) X
	Wen-Shing Chou	A	Music	Jewel Thompson	A
	Carrie Moyer	(A) X		Maura Donahue	(A) X
	Nebahat Avcioglu	(A) X		Catherine Coppola	(A) X
Biological Sciences	Derrick Brazill	X	School of Nursing	David Keepnews	X
	Shirley Raps	X		Christine Anne Ganzer	A
	Paul Feinstein	(A) X		Lorraine Brynes	(A) A
	Maria Pereira	(A) X		Anita Nirenberg	(A) X
Chemistry	Akira Kawamura	A	Philosophy	Justin Gerson	A
	Pam Mills	(A) X		Omar Dahbour	(A) A
	Gabriela Smeureanu	(A) A		Laura Keating	(A) A
Classical & Oriental Studies	Joanne Spurza	A	Physics & Astronomy	Marilyn Rothschild	X
	Chris Stone	(A) A		Kelle Cruz	(A) X
	Larry Kowerski	(A) A		Ying-chih Chen	(A) X
Computer Science	Lei Xie	A	Political Science	Leonard Feldman	A
	Saad Mneimneh	(A) X		John Wallach	(A) A
	Feliza Vasquez-Abad	(A) X		Charles Tien	(A) X
Curriculum & Teaching	Nadine A. Bryce	A	Psychology	Joseph Lao	A
	Jason Wirtz	X		Roseanne Flores	X
	Stephen Demeo	(A) X		Brooke Wells	(A) X
	Ben Shuldiner	(A) X		Jason Young	(A) X
Economics	Timothy Goodspeed	X	Physical Therapy	Herb Karpatkin	A
				Tom Holland	(A) X
	Avi Liveson	(A) A			(A)
	John Li	(A) X	Romance Languages	Monica Schinaider	X
Educational Foundations	Stephaney Morrison	X			
	Veronica Muller	(A) A		Rolando Perez	(A) A
	John Keegan	(A) X			(A)
English	Leigh Jones	A	School of Social Work	Juan Pena	X
	Sarah Chinn	X		Mary Cavanaugh	X
	Jeff Allred	(A) X			(A)
	Stephen Wetta	(A) X		Ilze Earner	(A) X
Film & Media Studies	Bill Herman	X	Sociology	Mark Halling	A
	Ricardo Miranda	A			(A)
	Joseph McElhane	(A) A		Mike Benediktsson	(A) X
	Tami Gold	(A) X	Special Education	Nilofer Naqvi	X
Geography	Haydee Salmun	A		Elissa Brown	(A) X
	Jochen Albrecht	(A) A			(A)
		(A)	Speech-Language Pathology and Audiology	Susan Wortsman	A
German	Lisa Marie Anderson	A		Don Vogel	(A) X
	Eckhard Kuhn-Osius	(A) X		Elizabeth Galletta	(A) X
	Elke Nicolai	(A) A	Theatre	Dong Shin Chang	0 A
History	Daniel Margocsy	A		Mia Rovegno	(A) X
	Manu Bhagavan	(A) X		Deepsikha Chatterjee	(A) X
	Rick Belsky	X	Urban Affairs	Jill Simone Gross	X
Library	Mee' Len Hom	A		Stanley Moses	(A) X
	Sarah Ward	A			(A)
	John Pell	(A) A	School of Urban Public Health	Franklin Mirer	A
	Danise Hoover	(A) X			(A)

Students

Denise Bolognino	X
Maria Pia Sifuentes	A
Robert Revzin	X
David Ascienzo	X
Stephanie Barragan	X
Abdul Rad	A
Jacob Daniels	X
Kidus Gebrekidan	X
Christine Hirt	A
Jonathan Ayala	X
Ariela Hazan	X
Emily Skoutelas	X
Jasmine Parham	X
Michelle Zak-Strzalka	X
Jason Sloan	A
Sajda Waite	X
James Stanton	X
Eamon Pickard	X
Victoria Hughes	X
Shawn Rafeey	A
Andy Lall	X
Jonah Garnick	X
Benedict Joson	X
Nishat Tabassum	X
Asad Mannan	X
Roman Povolotskiy	X
Brandon Alexander	A
Pascal Maguin	X
Christopher Lai	X
Abraham Gutman	X
Tamzeed Rahman	A
Javier Picayo	X
Ashley Wong	A
Maria Rodriguez	X
Joseph Lipari	X
Maria Rodriguez	X
Sheana Budhoo	A
Anastasiya Matreyenko	A
Stephany Garces	X
Christian Ribeiro	X
Genesis Smith	X

At-Large, Lecturers and Part-Time Faculty

Student Services	Shannon Salinas	X
	Brian Maasjo	(A) X
Mathematics & Statistics	Bill Williams	X
Women & Gender Studies Program	Catherine Raissiguier	A
Library	Jocelyn Berger-Barrera	A
English	Amy Robbins	X
THHP	Sarah Jeninsky	A
Mathematics & Statistics	Barbara Barone	A
Classical & Oriental Studies	Elizabeth Beaujour	A
Film & Film	Gustavo Mercado	X
Economics	John Li	X
Music	Catherine Coppola	X
Philosophy	Christa Acampora	A
SEEK	Sunday Coward	X

Ex-Officio

President, USG	Steven Wendel	X
Vice President, Graduate Student Association	Luis Gutierrez	X
President Alumni Association	Anne Seifried	X
President, HEO Forum	Agustin Pita	X
President, CLT Council	Amy Jeu	X

ADMINISTRATION

Senators:

Vice President for Student Affairs	Eija Ayravainen	A
Vice President for Administration	Giancarlo Bonagura	X
Provost	Vita Rabinowitz	X
Dean, School of Arts & Sciences	Andrew Polsky	A
Alternate Senators (3):		
School of Education	Dean David Steiner	A
School of Social Work	Dean Jacqueline Mondros	X
School of Nursing	Dean Gail McCain	A

TEMPORARY REALLOCATION OF SEATS (clickers)

Department/Program:		
Asian American Studies Program	Jennifer Hayashida	X
Program in Religion	David Cereguas	X
Women and Gender Studies Program	Jennifer Gaboury	A
Religion	Barbara Sproul	X

APPENDIX II

“Good afternoon. Thank you, Chair Acampora, for inviting me to make a presentation to the assembled Senate on the progress so far accomplished by the Committee on Charter Review.

As many of you know, this Committee was charged last year with reviewing the current Governance of the Hunter College Senate and recommending amendments deemed appropriate for improving the Governance. I was elected to be Chair of the committee, and over the past year its membership has included:

Professors Victor Bobetsky of Music, Jill Gross of Urban Affairs and Planning, Daniel Herman of the School of Social Work, Benjamin Hett of History, David Keepnews of the School of Nursing; ex officio members Brian Duffy and Laura Hertzog, our College Counsel, from Hunter’s administration,; students Elie Chaudrie and Abdul Rad, and, finally but hardly insignificantly, with unerringly skillful assistance, Lara Miranda from the Senate itself.

Everyone has worked hard and well, and we have come far over the past year.

As some of you may recall from the brief remarks I made last March, we have understood our task as not only to review the Governance of the Senate but to enhance the Senate as an institution that facilitates public discourse and communication about those aspects of College life which warrant attention by Hunter College as a whole. In this vein, we operated not as a mini-Constitutional Convention but as a vehicle for reasonable reform, as this committee has done in previous years when the Governance ultimately was amended – viz., 1979, 1981, 1985, 1987, 1992, 1998, and 2006.

For us, we have taken as points of departure, not warranting amendment, the following Article 1, Section 1 and Article 1, Section 2 of the current Governance – which were authorized by the Senate and the Board of Trustees in 1970, 1979, 1980, 1981, 1985, 1987, 1992, 1998, and 2006:

Article 1, Section 1

The Hunter College Senate shall be established as the legislative body of the College with authority to determine College policy on all matters not reserved now or hereafter by Education Law or Board of Trustees Bylaws to the President of Hunter College, to other officers or duly constituted bodies of the College or The City University, or the Board of Trustees.

Article II, Section 1

As the College legislative agency, the Senate shall have policy making powers in the following areas:

- A. Curriculum and related education matters.
- B. Academic requirements and standards of academic standing.
- C. College development, review and forward planning of facilities, staff, & fiscal requirements.
- D. Instruction and the evaluation of teaching.
- E. Safeguarding the academic freedom of ALL members of the Hunter community.
- F. Other matters which may be subsequently assigned to the legislative prerogatives of Hunter College.

Having heard me spell out the powers of the Senate as the College’s legislative agency in Art. II, Sect. 1, you make think that the Hunter administration serves at the mercy of the Senate. But if you recall Art. I, Sect. I, the Hunter College Senate serves at the mercy of the President (who serves at the mercy of the Board of Trustees and Education Law of the State of New York). In other words, Hunter College operates under the principle of shared governance, and this principle has animated every action our committee has taken.

So far, our actions have been provisional – other than establishing an email address for comments and suggestions from all areas of the Hunter College community, namely: charter@hunter.cuny.edu. But our provisional actions indicate what we may well offer in legislative language next February as amendments to the current Governance – although what we actually offer is not limited by what I mention below. In any event, Chair Acampora suggested that it would be useful for us to indicate to you at this juncture what our current thoughts are. I agreed that her suggestion was both reasonable and prudent, especially as almost all of us have nothing better to do during Winter Break...

We have been thinking that it would be worthwhile the amend the Governance in the following ways:

- (i) Add the following responsibility of the Chair of the Senate: attend meetings of the College FP&B when appropriate.

- (ii) Abolish Committees on (a) the Evening Council, and (b) the Calendar.
- (iii) Reduce student membership on committees to enable more reliable and effective student representation; eliminate student membership in the Evening Council.
- (iv) Reconstitute norms for membership in Senate committees to enhance effective representation, to complement (iii) above.
- (v) Reconfigure language of the two extant Planning committees to indicate division of responsibilities: (a) Master Plan – long-term policy planning; (b) Facilities and Food Services – physical plant and services, utilization of college space.
- (vi) Require reports and evaluations of Centers and Institutes to Senate, as well as the Office of the Provost (in accord with CUNY By-Laws, 1.09).
- (vii) Require annual reports to Senate by Deans of Schools of new School initiatives and plans.
- (viii) Provide representation for interdisciplinary programs in the Senate (e.g. Asian-American Studies, Public Policy, Human Rights). =
- (ix) Recommend establishment of the current Select Committee on Honors and Select Committee on Academic Freedom as Standing Committees (pending consultation with current Chairs of Select Committees; reconfigure responsibilities of current Roosevelt House Advisory Committee to become a Standing Committee that facilitates integration of Roosevelt House planning with College mission and Senate authority. =
- (x) Recommend changes, where advisable, to representation of Lecturers, Part-time Lecturers, and Adjuncts in Senate.
- (xi) Review responsibilities of all committees to make sure that they conform with the Governance, are necessary, and promote the well-being of the College – particularly the Budget Committee and Appeals committees.

Our committee is scheduled to meet during Winter Break to hammer out (philosophically) language for each of these items. We plan to offer our considered judgment to the Senate as a whole in February, at which time the Senate will need to approve any changes to the Governance three times before they become part of the Governance.”

Hunter College Grade Appeals Procedures

(Approved by the Hunter College Senate 10/9/85 – Updated 5-4-05 and 2-11-15)

I.

Appeal at the Department (or School) Level

A. First Step in Appeal: Student-Initiated Discussion with Instructor

When a student considers a final course grade unsatisfactory, he/she should first confer with the instructor regarding the accuracy of the grade received. This conference should be held within the **first three weeks of the semester following receipt of the grade**. At this time errors may be corrected.

If the grade is not an error, the student and instructor must together review all class material pertinent to the grade.

B. Second Step in Appeal: Student Request for Department/School Grade Appeal

Written Appeal by Student

If the student is not satisfied, or if the instructor does not confer with the student within the first three weeks of the semester, the student should promptly contact the Department Chair by submitting a written appeal, consisting of a statement giving the factual reasons and basis for the complaint. The student has the right to request in writing that the Chair appoint a student as a member to the Department/School Grade Appeals Committee. This appeal at the Department/School level must be submitted **within the first five weeks of the semester following receipt of the grade**. The Department Chair shall be responsible for giving the student a copy of the *Hunter College Grade Appeals Procedures* as set forth in this document.

FROM:

~~Students appealing the grade to the School of Nursing or the School of Health Sciences should direct their appeal to the Director of the School. Students appealing the grade to the School of Social Work should direct this appeal to the Dean of the School, who shall carry out the responsibilities of the Department Chair as described in this document.~~

TO:

Students appealing grades in the Schools of Nursing, Social Work, and Urban Public Health should direct their appeals to the offices of the Dean of the School, which shall carry out the responsibilities of the Department Chair as described in this document.

Department/School Grade Appeals Committee

The Department Chair shall convene a Department/School Grade Appeals Committee of three members who are familiar with the course in question **within one week of receiving the appeal**. The purpose of the Department/School Grade Appeals Committee is to consider all of the evidence within the grading standards previously established by the instructor of the course, and on this basis render a decision, either to sustain or to change the original grade.

The Department/School Grade Appeals Committee (if not otherwise specified in the By-laws) shall consist of three members of the Department/School faculty, unless the student has requested that a student be appointed as the third member of the committee. The Department Chair shall designate one member of the Committee as Chair, who will be responsible for gathering the pertinent materials from the student and instructor into a file for review by the Committee. This should include the work submitted by the student, the instructor's grading criteria for this course, including the course syllabus, and the instructor's evaluation of the work submitted, as well as any other pertinent evidence.

The Department/School Grade Appeals Committee must notify the student and the instructor in writing that they have the right to appear separately before the committee. **Within three weeks of its appointment**, after considering all the evidence, the Department/School Grade Appeals Committee will meet in closed session and render its decision and prepare a written report of its findings, and submit it to the Department Chair. All proceedings are confidential. The Department Chair immediately shall inform the student and instructor, in writing, of the Committee's decision. The Department Chair shall also submit a change of grade if recommended.

Notes Re: Department/School Appeal:

- a. If the instructor of the course in question is presently the Department Chair, the student should direct the appeal to the Dean (School of Education or School of Arts & Sciences), who will assume the duties of the Department Chair in this regard.

If the instructor of the course in question is the Director of the Schools of Nursing or Health Sciences, the student should direct the appeal to the Dean of the Schools of Health Professions. If the instructor of the course in question is the Dean of the School of Social Work, the student should direct the appeal to the Program Director (or equivalent administrator).

- b. A letter grade may not be changed to CR/NC, and CR/NC grades may not be changed to letter grades.

Please turn over

II.

Appeal at the Senate Level

Initiating Appeal at the Senate Level

- A. 1. In cases in which the student or the instructor is dissatisfied with the decision of the Department/School Grade Appeals Committee, either may appeal to the Senate Grade Appeals Committee. **This appeal must be initiated within two weeks of having been notified of the Department/School decision.**
2. **If the Department/School has not notified the student of its decision by the 10th week of the semester**, the student, at that time, may appeal directly to the Senate Grade Appeals Committee.
- B. **The individual initiating the appeal must fill out a *Grade Appeals Form* that is available in the Senate Office--Room E1018, stating the basis for the appeal.** The individual should also submit to the Senate Office for the Senate Grade Appeals Committee all information that supports the appeal (e.g., copies of any disputed examinations or assignments in the individual's possession).

Senate Grade Appeals Committee

- C. Upon receipt of this material the Senate Grade Appeals Committee will request the Department/School to forward copies of the following for the Senate file:
1. Student's initial written complaint to Department Chair.
 2. Letter notifying student and instructor of right to appear before the Department/School Grade Appeals Committee and the student's right to request that the Department Chair appoint a student member to the Grade Appeals Committee.
 3. All materials used by the Department/School Grade Appeals Committee in reaching a decision (e.g., disputed examinations and papers).
 4. The course syllabus.
 5. Report from the Department/School Grade Appeals Committee to Department Chair on the decision and basis for it.
 6. Letter from Department Chair notifying student and instructor of decision.
- D. The Senate Grade Appeals Committee (consisting of 4 faculty members and 3 students) will then review all the written evidence. The Committee may interview individuals involved in the grade appeal or other resource persons. It shall notify the student and the instructor of a scheduled committee meeting, thereby providing an opportunity for them to appear separately before the committee.

After considering all the evidence within the grading standards previously established for the class, the Committee will meet in closed session and will reach a decision by majority vote. All proceedings are confidential. The Chair of the Committee shall inform all parties concerned (i.e. student, instructor, department chair, registrar) of its decision in writing. **The decision of the Senate Grade Appeals Committee is final.**

ADD:

The Senate Grade Appeals Committee reserves the right to send appeals back to the departmental level for reasons of significance (e.g., new evidence or testimony introduced).

- E. The Senate Grade Appeals Committee may not accept appeals (a) in cases where a charge of academic dishonesty is pending, or (b) concerning changes from a letter grade to CR/NCR, or changes from CR/NCR to letter grades.

III.

Appeal in Instructor's Absence

So that a student's grade appeal can be judged in an instructor's absence, the Department Chair shall be responsible for obtaining and keeping on file in the Department/School Office the following:

1. Copy of their grade books
2. The student's final examinations
3. An address where they can be reached
4. Grading standards (criteria) for each course
5. Course syllabus