

M I N U T E S

Regular Meeting of the Hunter College Senate  
5 October 1983

	The 17 <sup>th</sup> meeting of the Hunter College Senate was convened at 4:40 p.m. in the Playhouse.	1 2
Presiding:	Richard Stapleford, Chairperson	3
Attendance:	The elected members of the Senate with the exception of those listed in Appendix I.	4 5
Minutes:	The Minutes of May 11 were approved with the notation that Prof. Carol Gilbert attended that meeting.	6 7
	The Minutes of May 18 were approved with the notation that Prof. Tannenbaum was present at the meeting, and that the grammatical errors in Appendix III be corrected as follows:	8 9 10
	page 840, No.2, line 5: the word "that" should be changed to "who."	11
	page 841, line 4: the word "so" should be deleted and read: "...should allocate..."	12 13
	page 841, No.5, line 2 should read: "...that they qualify..."	14
	page 841, No.7, line 8: the comma before "intercultural" should be deleted.	15 16
	page 841, No.8, line 3 should read: "...memo in principle..."	17
Report by the Ombudsman:	The following is a summary statement of Ombudsman Korn's report to the Senate:	18 19
	The problem of the CR/NC option still persists in that some faculty do not realize that this option is not subject to faculty approval. It is the students' choice, within college regulations. The so-called CR/NC "contract" is simply a signed request and receipt form. Teachers may not refuse these requests. We have instructed students to submit these forms to the department chairperson when a teacher will not accept them.	20 21 22 23 24 25
	Faculty may not "drop" a student from a class unless this is in keeping with formal departmental or program regulations. If an attendance requirement has been imposed by an instructor as part of the course work, then attendance (and/or class participation) is part of the grading system--but does not permit dismissing a student from the class (or the grade WU). Disciplinary procedures outlined in the College regulations should be instituted when warranted in a particular situation.	26 27 28 29 30 31 32 33
	There has been a rise in the number of students complaining about the quality of instruction received--a small number overall, but a rise nevertheless. These are complaints about shortened class hours, excessive absences (with no substitute teacher), submitted work not graded in a timely manner, teachers' unavailability for conferences, etc. This office will continue to handle these complaints with the individual instructor unless an atmosphere of non-cooperation develops.	34 35 36 37 38 39 40
	Complaints about our new facilities are being directed to Vice President Tesoriero. The East Building elevator designated for handicapped is repaired. We do need to know what problems are being handled and what the priorities are. There is no point in complaining about things already known to administration and being taken care of. Could we get such information?	41 42 43 44 45 46
Report by the President:	The following is a summary statement of President Shalala's report to the Senate:	47
	The President said that she had nothing but good news, and that this would be one of her longer presentations.	48 49

Re: Registration: President Shalala will release the Fall 1983 registration report in a forthcoming issue of Open Line. Our student population increased by almost 2%, which is an increase of more than 300 students, and we continue to be the largest College in the City University. The interesting point about these numbers is that we have an increase in full-time undergraduate students, which is something that rarely happens in any higher education institution in the country. We have an increase in full-time evening students of 16.4% and an increase of 2.3% for full-time undergraduate day students. There is a decline in the number of part-time day students of 6%, but an increase of almost 12% for part-time evening students. We also have a 3% increase in the enrollment of full-time graduate students and 1.7% for part-time graduate students. In total our number of students increased by almost 2%. Those are very healthy admissions numbers. In the enrollment for SEEK students we have the largest in our history. New enrollment figures went up by 4.3%, with the total enrollment going up to 9%. The SEEK Program's effort at retention has had an impact in the numbers. As you can see, all news about admissions is good news. Students are getting used to registering in August, and this year we had about one third less students registering during late registration than we had in previous years.

On Budget: President Shalala introduced Pat Falk, who is our new Director of Community Relations. A long-time leader in this community, she will be working with the leadership of the Senate in organizing for the effort to pass the CUNY budget. The Chancellor has accepted most of our major recommendations and has submitted them to Albany. This includes our \$11.7M request for the renovation of 695 Park Avenue. We are still underfunded by 65 positions--academic positions, lines for student services and for support staff--and we have requested a large increase. We have also requested an increase in the budget allocation for instructional equipment (particularly for our music and science programs), in audio-visual equipment and in library positions. The size of our library has almost tripled, but we have not been able to increase the size of the library staff. The President said that she was pleased that the Chancellor had accepted our budget recommendations. For the most part he accepted our major recommendations on positions as well as renovations. We are starting early with our budget campaign in Albany. We had a very good session with the State budget people who visited us here. We showed them what kind of renovations are needed for 695 Park Avenue, and we took them through the Library which was jammed with students. They questioned us as to why we did not request more adjunct lines when we had an increase in enrollment of part-time students. Our position is that an increase in part-time students means that we need an increase in full-time faculty lines, because an institution like this needs continuity, and full-time lines are therefore absolutely critical. You will find that in our capital budget request we requested something for almost everyone. We emphasized Health and Safety, lab renovations, bringing the buildings up to codes for the handicapped. The President said that we are starting our budget campaign early and hopefully with the same enthusiasm. On the above issues and under Pat Falk's leadership, she would try again to put together a loose coalition between the Senate, the students, and the administration.

President Shalala next reported on the implementation of proposed changes for the evening session, and on the Affirmative Action Report. Her office provided both reports for the Minutes, and they are attached as appendix II and III.

The President concluded her report by answering questions from the floor.

Report by the  
Administrative  
Committee:

Prof. Al Bennick, Secretary of the Senate, presented the "Recommended Procedures for the Election of the Search Committee for Provost," as distributed.

After discussion, the "Procedures" were adopted. (They are reproduced in Appendix IV.)

Prof. Bennick informed the Senate that the following individuals were added to the listing of nominees at the request of the respective departments, and that the names have been included on the ballots:	114 115 116
<u>For Chair-Panel</u>	117
Prof. Robert July (History)	118
<u>For Member-Panel Division of Social Sciences</u>	119
Prof. Robert July (History)	120
<u>For Member-Panel Schools of Health Professions</u>	121
Prof. Elaine Silliman - School of Health Sciences	122
The first order of business was the election of <u>Chairperson-Panel for the Search Committee for Provost</u> . Ballots were distributed. After receipt of ballots by the respective tellers, the Chair informed the Senate that, while awaiting the results of voting, we would move on to the next item of business.	123 124 125 126 127
<u>At-large Election to fill vacant seats on the Senate</u>	128
In accordance with Article IV., Section I. H.i&ii. of the Hunter College Governance Charter, Prof. Stapleford presented the following nominations:	129 130 131
<u>STUDENTS:</u> Ms. Daniela Montana (Day)	132
Ms. Beth Weizelberg (History-Day)	133
Ms. Helene Weinbaum (Day)	134
Mr. Roland Stanzione (History-Day)	135
Mr. Daniel Fine (undeclared-Day)	136
Ms. Francine Ward (Political Science-Evening)	137
Mr. Michael Alix (English-Evening)	138
Ms. Norma Moy (Mathematics-Graduate)	139
<u>FACULTY:</u> Ms. Barbara Barone (Mathematical Sciences)	140
Prof. Richard Barickman (English)	141
Prof. James Koutrelakos (Student Services)	142
Prof. Nancy Horneffer (Romance Languages)	143
A motion to approve the nominees as a slate carried by voice vote.	144
<u>Election of Chairperson and Faculty Member to Nominating Committee</u>	145
Prof. Stapleford opened the floor for nominations for Chairperson of the Nominating Committee.	146 147
Dr. Marilyn Rothschild (Physics) was nominated.	148
A motion to close nominations and to instruct the secretary to cast a unanimous ballot in favor of Dr. Rothschild, carried by voice vote.	149 150
The floor was opened for nominations of Faculty Member for the Nominating Committee.	151 152
Prof. Ruth Ramsay (Communications) was nominated.	153
A motion to close nominations and to instruct the Secretary to cast a unanimous ballot in favor of Prof. Ramsay, carried by voice vote.	154 155
<u>Faculty Member for Select Committee on the Distribution Requirement</u>	156
Prof. Stapleford informed the Senate of the seat vacated by Prof. Hans Spiegel on the Select Committee on the Distribution Requirement.	157 158
The Administrative Committee, in consultation with the Dean of Social Sciences and the Chairperson of the Select Committee, presented the nomination of Prof. William Sinnigen (History) to fill the seat vacated by Prof. Spiegel. Prof. Stapleford then asked for Senate endorsement.	159 160 161 162 163
The motion carried by hand vote and Prof. Sinnigen was elected.	163
Prof. Stapleford next informed the Senate that President Shalala had chosen the following individuals from the slates elected by the Senate on May 18th for:	164 165 166

	<u>Auxiliary Enterprise Board</u>	167
	Prof. Daniel Bates - Anthropology	168
	Prof. David Hodges - Educational Foundations	169
	Prof. Karen O'Brien - Home Economics	170
	Prof. Phyllis Rubenfeld - Academic Skills	171
	<u>Panel for College Association</u>	172
	Prof. Charles Brown - Health & Physical Education	173
	Prof. Fulton Ross - Communications	174
	Prof. Carol Ember - Anthropology	175
	Prof. Stapleford next yielded the floor to Vice-President Tesoriero.	176
Report by	The following is a summary statement of Vice-President Tesoriero's	177
Vice-President	report:	178
Tesoriero on	Vice President Tesoriero informed the Senate that in the Library	179
New Buildings:	alone, 1/2M volumes were moved. 10,000 packing cartons were moved	180
	from 695 Park Avenue, and from the Foundling Hospital and Brookdale	181
	Campus. Basically everyone is pretty much in place now. The	182
	decision not to hold classes in the West Building was made	183
	because the area appeared to be a construction site with debris	184
	all over. We have tentatively scheduled to begin classes in the	185
	West Building on October 31. The small lecture halls should be	186
	ready, but the large lecture hall will not be ready until some	187
	time in November. The gymnasias are expected to be delivered	188
	some time in December. The eateries will be ready at the begin-	189
	ning of the Spring term, and one or two of the smaller ones	190
	should be ready soon. The bookstore will not be open for some	191
	time. There is a planning problem--the architects planned for a	192
	book store that is smaller than what we have now. It will take	193
	approximately a year before everything has shaped up.	194
	Vice-President Tesoriero opened the floor for questions.	195
	During the question-and-answer period, Prof. Stapleford	196
	announced the election results for the Chairperson-Panel.	197
	A total of 88 ballots were cast, with 3 invalid ballots.	198
	The result of voting in the order of the highest number of votes	199
	received was:	200
	<u>Chairperson-Panel for Search Committee for Provost</u>	201
	Prof. Al Bennick 57 votes	202
	Prof. Robert July 33 votes	203
	Prof. David Hodges 30 votes	204
	Ms. Ruth Rose 30 votes	205
	Written ballots were distributed to break the tie-vote between	206
	Prof. Hodges and Ms. Rose. The result of voting by written	207
	ballot was:	
	Prof. Hodges 39 votes	208
	Ms. Rose 32 votes	209
	Prof. David Hodges was elected to the Chairperson-Panel.	210
	The next item of business was the election of the <u>Member-Panel</u>	211
	<u>for the Search Committee for Provost.</u>	212
	Written ballots were distributed, and Prof. Stapleford informed	213
	the Senate that the names of Professors Robert July and David	214
	Hodges be deleted from the ballots as per the previously adopted	215
	"Procedures."	216
	While awaiting the results of voting by written ballot for the	217
	Member-Panel, discussion continued regarding the new buildings	218
	and Vice President Tesoriero continued to answer questions.	219

Undergraduate Academic Requirements Committee re: "R" Grade	220
Prof. Angelo Santoro, Chair of the Committee, asked that his	221
report be postponed because of the late hour. He requested that	222
the report be placed as first item of business at the next Senate	223
meeting.	224
The motion was approved.	225
At 6:15 p.m., a motion was made to recess until the beginning of	226
next meeting on October 19th.	227
The motion to recess until October 19th carried.	228
The meeting was reconvened in the Playhouse at 4:35 p.m. on	229
October 19th.	230
Prof. Stapleford announced the results of voting by written ballot	231
for Member-Panel for Provost Search Committee.	232
A total number of 77 ballots were cast, with 4 invalid. The result	232
of voting in the order of category and the highest number of votes	233
achieved is listed below. Because of the tie vote for both	234
faculty and students, the Senate Administrative Committee sub-	235
mitted the names of all candidates to the President.	236
<u>Member-Panel for Search Committee for Provost</u>	237
<u>FACULTY:</u> Prof. Myrna Bain (Black & Puerto Rican St.)	31 votes 238
Prof. Daniel Bates (Anthropology)	28 votes 239
Prof. Rivka Rudner (Biology)	20 votes 240
Prof. Lorraine Boykin (Nursing)	15 votes 241
Ms. Ruth Rose (Academic Skills)	20 votes 242
Prof. Joseph Dannenberg (Chemistry)	18 votes 243
Prof. Shirley Cohen (Special Education)	15 votes 244
*Prof. Lionel Tsao (Classics)	27 votes 245
*Prof. Jeannine Plottel (Romance Languages)	27 votes 246
*tied for second place in Humanities Division.	247
<u>STUDENTS:</u> Ms. Andrea Martin (Black & Puerto Rican St.)	24 votes 248
Ms. Susan Conrad (Sociology)	17 votes 249
Mr. Dawson Smith (Mathematics)	21 votes 250
Mr. Chris Lenahan (Special Honors Prog.)	27 votes 251
Ms. Lara Bird (Special Education)	17 votes 252
*Ms. Jamileh-Sofia Di Guido (History)	16 votes 253
*Ms. Rita Rose (Classics)	16 votes 254
*tied for last position.	
After brief discussion, a motion to adjourn carried. The meeting	
was adjourned at 4:38 p.m. on October 19th.	

Respectfully submitted,

Al Bennick  
Secretary

A P P E N D I X I

The following members were noted as absent from the meeting:

FACULTY:

Anthropology: Carol Cambas

Art: Anthony Panzera

Black and Puerto Rican Studies: Dona Richards

Communications: Thomas Mader

Educational Foundations: Joan Buxbaum "E"

Geology & Geography: Charles Heatwole "E"  
Alan Strahler

Health & Physical Education: Thomas Burke  
William Taussig

Health Sciences: Russell Sergeant

Library: Karen Barnett

Nursing: Carol Gramse "E"

Philosophy: John Lango

Political Science: Daniel Pinello

Psychology: Toby Klass "E"

Sociology: Charles Green  
Jody Carlson

Student Services: Marion Percival "E"

Urban Affairs: Stanley Moses

Dean James Settle

STUDENTS:

Kathleen Douris  
Kenneth Walker  
Julia Aguilera "E"  
John Bergamini "E"  
Alcaly Diouf  
Obed Cintron  
Cecile Manners  
Claude Moorehead  
Carla Cordova "E"  
Mary Beth Slevin  
Barbara Reisman  
Cathy Lesko  
David Reed "E"  
David Newstein  
Ana Gomez "E"  
Helene Reisman  
Po Y Sit  
Zipporah Portis  
Garth Roberts  
Miriam Pedrayes  
Karen Johnson  
Laurie Ann Lashley  
Mary Young  
Dorothy Reed Spada  
Gerry Savage  
Margaret Werner  
Dolores Sanchez "E"

"E" = Excused

A P P E N D I X   I I

President Shalala's Progress Report on Implementation of Proposed Changes for Evening Session:

ADMINISTRATION:

IMPROVEMENT OF SERVICES

Undergraduate Admissions

HOURS EXTENDED: Monday through Thurs.: 10:00 am - 6 pm  
Friday: 10:00 am - noon

Graduate Admissions

HOURS EXTENDED: Monday & Thursday: noon - 6:45 pm  
Tuesday & Wednesday: noon - 4:45 pm  
Friday: 9:30 am - noon

Bursar

HOURS EXTENDED DURING REGISTRATION

Mailroom

(Old hours 9:00-5:00 pm)

HOURS EXTENDED TO 6:00 PM

Facilities

J. Bryson, Facilities Administrator, here in evening until 9:00 pm

Provided information & direction about location of classrooms, offices, etc. until 3 information booths are staffed by Student Services.

Cleaning

CLEANING SERVICES FROM 5:00 pm - 1 am

(Eliminated 3rd Shift of cleaners except for skeleton crew. Added personnel to 1st & 2nd shift

Security

SECURITY OFFICE OPEN 24 HOURS, SEVEN DAYS A WEEK

All authorized persons needing access to rooms in 3 buildings can ask Security

SECURITY HAS A PROGRAM FOR ESCORTING HANDICAPPED STUDENTS

STUDENT SERVICES:

ADDED SERVICES:

CHILD CARE CENTER opened on September 19th  
HOURS: 8:00 am - 8:00 pm  
Has over 21 children enrolled

WOMEN'S CENTER - new quarters opened on September 25th  
Room 801 - East Building  
HOURS: 10:00 am - 8:00 pm

CAMPUS CONNECTION - Starting September 12th,  
"ONE STOP" SHOPPING BOOTHS located at strategic places in new buildings to provide INFORMATION ABOUT THE COLLEGE, WHERE THINGS ARE LOCATED, ACADEMIC ADVICE, and other forms frequently used.

STUDENT HANDBOOK - Published in August for students to give them information on how to survive in college

GRANT & FELLOWSHIP GUIDE - Published in August to inform students about available grants and fellowships

PROVOST:

FP&B Bell Schedule Committee will meet with Senate Calendar Committee to discuss a Five-Minute modification of the evening bell schedule.

Review of scheduling of courses to assure completion of major portion of major in the evening is now being discussed.

Provost and Vice President Fishman discussing with Evening Session Council and others about appointment of senior level College official to assume responsibilities for evening session.

A P P E N D I X   I I I

PRESIDENT SHALALA'S PRESENTATION TO THE SENATE OF AFFIRMATIVE ACTION REPORT:

The items below summarize the 1983 Affirmative Action Report:

1. Who the report covers:

The report covers all full time employees of the College, and shows them by sex and ethnicity in all academic and administrative departments and in each job title.

2. What the report covers:

It covers all appointments, promotions, and grants of tenure and CCE that took effect after September 1, 1980. It reports the utilization of minorities and women in all job titles.

3. What the report shows about the faculty:

16% minorities and 51% women among new professors.

34% minorities and 56% women among new instructors and lecturers.

Minority professors increased from 9% to 12%.

Female professors increased from 34% to 41%

Minority professors were 19% of those granted tenure.

Women professors were 87% of those granted tenure.

Minorities were 62% of those granted CCE.

Of all promotions to full and associate professors, 7.6% were minorities, and 51% were women.

Nine departments have no minority professors in tenure track positions. (Some have had no lines on which to hire.)

One department has no women professors.

Four departments underutilize women professors.

4. What the report shows about the Administration:

42% minorities and 24% women among new appointments to administrative titles.

Minorities in administrative titles increased from 18% to 29%.

Women in administrative titles decreased from 59% to 51%.

The presence of the Center for Puerto Rican Studies doubles the percentage of Hispanics and Puerto Ricans.

Hispanics/Puerto Ricans are underutilized among full HEO's and HE Associates in general administration (1 person).

Women are underutilized among full HEO's and HE Associates in general administration (5 people).

Top administration (Higher Education Associate and above) is 44% women and 19% minorities.

5. In the last three years, we have restored the numbers of minority and women faculty that were lost with the drastic cuts of the mid-seventies fiscal crisis.

Percentages of minorities and women in both faculty and administrative titles are now higher than in 1974-75 before the retrenchment.



A P P E N D I X I V

ADOPTED PROCEDURES FOR THE ELECTION OF SEARCH COMMITTEE FOR PROVOST

- A. ELECTION OF CHAIRPERSON PANEL--Panel of three candidates:  
Each voter must vote for three candidates. The three persons elected will not be eligible to run for voting member of the committee; those not elected will be eligible.
- B. ELECTION OF COMMITTEE-MEMBER PANEL--Panel of 8 faculty and 6 students:  
Each voter must vote for a minimum of 4 faculty members and 3 students up to a maximum of 8 faculty members and 6 students. (A ballot containing the votes of less than 4 faculty members or 3 students, or more than 8 faculty members or 6 students, will be declared invalid.)
- C. RECOMMENDED PROCEDURE FOR COUNTING VOTES:  
The highest vote getter in each Division is declared elected in the order of the number of votes each achieved. If there are still vacancies to be filled, the second highest voter getter in each Division is declared elected in the order of the number of votes each achieved. Process terminates when all vacancies are filled.

Note: This procedure guarantees that as many Divisions are represented on the panel as possible with no more than 2 candidates from each Division.

D. Listing of Divisions for election of Member-Panel for Search Committee for Provost:

- |                                       |                          |
|---------------------------------------|--------------------------|
| 1. Division of Humanities & Arts      | (Full-time Faculty: 195) |
| 2. Division of Social Sciences        | (Full-time Faculty: 131) |
| 3. Division of Sciences & Mathematics | (Full-time Faculty: 105) |
| 4. Division of Programs in Education  | (Full-time Faculty: 107) |
| 5. Schools of Health Professions      | (Full-time Faculty: 73)  |
| School of Social Work                 | (Full-time Faculty: 40)  |
| Library                               | (Full-time Faculty: 31)  |
| Student Services                      | (Full-time Faculty: 9)   |

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