

HUNTER COLLEGE
City University of New York
OFFICE OF THE HUNTER COLLEGE SENATE

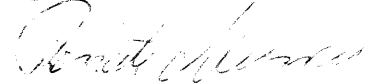
MINUTES

**"Overflow" Meeting of the Hunter College Senate
18 December 1985**

	The 201st meeting of the Hunter College Senate was convened at 4:30 p.m. in Room W714.	1 2
Presiding:	F. Fulton Ross, Chair	3
Attendance:	The elected members of the Senate with the exception of those listed in Appendix I.	4 5
Report by the Administrative	<p>1. <u>Approved Curriculum Changes</u></p> <p>The following changes, as listed in the report dated 18 December 1985, were approved as per Senate resolution, and were submitted for the Senate's information: Items UR-589 (Anthropology), US-584 (Biological Sciences).</p> <p>2. Prof. Ross informed the Senate that the Administrative Committee will be meeting with the Committee on Evaluation of Academic Administrators. That Committee is planning to meet with the Provost and possibly others. After some groundwork has been done, the Administrative Committee will present the evaluation procedure as an agenda item for a Senate meeting in the near future.</p> <p>Prof. Ross next yielded the floor to the Vice President for Administration, Mr. Anthony G. Picciano.</p>	6 7 8 9 10 11 12 13 14 15 16 17
Report by the Vice President for Administration:	A summary statement of Vice President Picciano's report to the Senate is attached as Appendix II.	18 19
Committee Reports:	<p><u>Undergraduate Academic Requirements Committee</u></p> <p>In the absence of the Chair of the Committee, Dr. Polly Breland presented the revised report dated 18 December 1985, as distributed.</p> <p>The first item on the floor was resolution 1.</p> <p>After brief discussion, the question was called and carried.</p> <p>Resolution 1 was approved by hand vote as follows:</p> <p style="padding-left: 40px;">RESOLVED, that the CUNY grades of FIN and FAB be made official grades at Hunter College effective with the Fall 1985 conversion of the Spring 1985 grades.</p> <p>The next item on the floor was Resolution 2. A.</p> <p>Prof. Beaujour moved that Resolution 2. A. be amended by inserting a sentence in the third paragraph, which would then read:</p> <p style="padding-left: 40px;">"...whether or not the student is in attendance. An acceptable excuse for the absence from the final examination must be presented to the instructor or department before the make-up examination is administered. Unless the examination is..."</p> <p>After discussion the question was called and carried.</p> <p>The motion to amend was defeated with 11 in favor, 34 opposed, and 2 abstentions.</p> <p>After discussion Prof. Brick moved that paragraph 2 of resolution 2. A. be amended to read as follows:</p> <p style="padding-left: 40px;">"...has completed all other course work, but for valid reasons has been absent from the final exam."</p>	20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42

After discussion the question was called and carried.	43
Prof. Brick's amendment was defeated with 13 in favor, 24 opposed, and 2 abstentions.	44 45
After discussion Prof. Shahn moved that paragraph two of resolution 2. A. be amended by striking the words "is doing passing work (D) in the course, if the student"	46 47 48
After discussion the question was called and carried.	49
The amendment was defeated by hand vote.	50
Prof. Bennick moved the following two-part amendment for resolution 2. A., which would then read:	51 52
"BE IT RESOLVED, that the grade of ABS shall be given to a student whose work in the course is C or better and may (according to the policy stated by the instructor at the beginning of the semester) be given to a student who is doing passing work (D) in the course, if the student has completed all other course work, but has been absent from the final exam."	53 54 55 56 57 58
The make-up examination must be taken before Monday of the 7th week of the following semester, whether or not the student is in attendance.* It should be noted that a make-up exam and work handed in after the semester are subject to policy stated by the instructor at the beginning of the semester concerning late examinations and late assignments. Unless the examination is taken and passed, the grade automatically becomes a F[AB].	59 60 61 62 63 64 65
Upon request the question was divided and the first part of Prof. Bennick's motion to amend was on the floor.	66 67
After discussion, the question was called and carried.	68
The first part of Prof. Bennick's proposed amendment received the following votes: 25 in favor, 12 opposed, and 2 abstentions.	69 70
A recount produced the following result: 26 in favor, 12 opposed, and 2 abstentions.	71 72
The required number of 33 votes not having been achieved, the motion carried over to the next meeting.	73 74
Prof. Shahn requested a quorum count. A quorum not having been present, the meeting was adjourned at 6:10 p.m.	75 76

Respectfully submitted,



Renate Murray
Executive Assistant

A P P E N D I X I

The following members were noted as absent from the meeting:

FACULTY:

Academic Skills: Anthony Laverpool
Trudith Smoke
Alula Hidaru
Milagros Garcia "E"

Anthropology: Susan Lees

Black & P.R. Studies: Jose Hernandez
Hazel Reis

Classics: Alla Zeide

Communications: Tom Mader
Serafina Bathrick "E"

Computer Science: Constantin Negoita

Economics: Jacqueline Nolan-Haley

English: Jane Benardete
Louise DeSalvo
Richard Barickman "E"

German: Minna Altmann

History: Robert Seltzer

Health Sciences: Ronald Sweitzer "E"

Mathematics: Edward Binkowski
Barbara Barone

Music: Clayton Westermann
John Davis

Nursing: Carol Gramse "E"
Diane Rendon "E"

Philosophy: Virginia Held "E"
Bob Daly

Physics & Astronomy: Sook Lee
Rodney Varley

Political Science: Andrew Polsky
Michael Jaworskyj
Nina Hanan

Psychology: Gerald Turkewitz

Romance Languages: Julius Purczinsky
Cecile Insdorf

Social Work: Elizabeth Landing
Rose Starr "E"

Sociology: John Cuddihy
Ruth Sidel "E"
Vladimir Nahirny
Isabel Pinedo

Special Education: Julia Wu

Theatre & Film: Joel Zucker
Ed Wilson
Sara Beilis Uttley "E"

Urban Affairs: Hans Spiegel
Stanley Moses

Dean Evelyn Gioielli "E"
Dean Carlos Hortas
Assist. V.P. Ruth Weisgal

STUDENTS:

Michael Lavin
Robert Krengel
Norma Moy
Guy Herndon
Phyllis Fairchild
Dorothy Huffman
Barbara Hughes
Gwen DeCoud
Carlos Fitzgerald-Bernal
Linda Flannelly
Paul Flannelly
Luis Castro
Colleen Kojima
Betsy Hochman
Suzanne Myrick
Jean Charles Arald
Raimonda Rastegar
Doris Bruntel
Elizabeth Maltin
Rita Rose "E"
Cathleen Goodman
Beth Warshofsky
Christina Welykyj
Roxanna Menes
Helene Reisman
David DeGregoria
Susan Friedman
David Factor
Dolores Sanchez "E"
Michelle Joyce
Kathleen D'Arcy
Luis Felix
Michael Kraljev
Sal Capalbo
Lois Callender
Cesar Hernandez
Sheila Dowling
Maryana Buneta
Diana Vila
Allison Miller
Kenneth Braunstein
Rosa Perez
Pearl De Francesco
Robert Reade
David Dion "E"
Rosette Capotorto
Djirdjirian Anahit
Hyacinth Wright
Lionel Francois
Carline Delbrune
Claudia Flanagan
Richard Astor Rueda
Maria Jakubosky
Collette Gill
Sylvia DeAngelis
Roger Kennedy
Eulela Swinton
Kirk Callender

"E" = Excused

APPENDIX II

The following is a summary statement of Vice-President Picciano's Report to the Senate:

I will try and be brief given the time of year and the day. When Fulton spoke to me a couple of weeks ago he asked me if I would come before the Senate. I readily agreed and about a week later Fulton contacted me and asked what I was going to talk about and I said I really don't know because I haven't been at Hunter very long. In any case I have been here since November 1st and I probably have gained 8 or 9 months of experience in that time. So I do have something to report to you. Fulton also thought that it would be appropriate if I gave a little bit about my background and our sense was that people wanted to get to know me. I will try to give you a flavor of myself as I go ahead.

I would like to take this opportunity to thank a couple of people. I would like to thank President Shalala and Provost LeMelle. They have been very patient with me in these first few weeks and I see that neither one of them are here and I can tell you Tilden has been a little more patient than Donna. Secondly I also would like to thank some of my immediate staff. Particularly John Smith and Ruth Weisgal and Stan Sokol. They have been very very cooperative and they have accepted me as one of them. So I publicly thank them. And last but not least I would like to thank the Hunter community and all of you. From the parties I have been to in the last week and the various meetings I have attended, I have received a fairly good vibration from the people I have met. I view that as a little bit of a welcome. So I thank all of you for that.

Briefly in terms of my background there was a biographical sketch that was sent out from the President's office and I am sure by now some of you have seen it but let me mention some of the highlights. I bring to Hunter College 16 years of experience in higher education administration, all of which has been in the City University or the State University system. I have worked at Lehman College, where I was a manager of administrative computing services and at Lehman I developed technical skills as you might expect in a computer facility. I spent 2 1/2 years at Medgar Evers. It was an important human relations experience for me working at a time when it was just developing and trying to get off its feet. During the dark ages of the New York City fiscal crisis in the later 70's, it was difficult being an administrator in the years of retrenchment and cut backs, so I escaped for 2 years and worked at SUNY New Paltz where I was the assistant vice president for administration. Prior to coming to Hunter I spent 6 years at the College of Staten Island as dean of administration where I had many of the same responsibilities that I have now at Hunter College. Exactly how much that will all blend together in terms of what is going to happen here for me and for Hunter I am not sure yet. However, I hope it gives you some sense of my experience in higher education administration.

My educational background very briefly. I have a masters degree in public administration from Baruch College. I am finishing my ph. d. at Fordham University in educational administration. My research is on financing and decision making in small private colleges. The public sector is far too complex and decision making too varied so I decided, as most doctoral students are trained, to hone in on your subject. I felt and am finding that at the small private institutions you can easily get in touch with the decision makers. The other part of my education is my bachelors degree. I attended Hunter College in the years 1965 to 70 when going uptown to Hunter meant taking the Lexington Avenue express to Jerome Avenue in the north Bronx. And I did most of my work up in the Bronx and remember in 1968 when many of the faculty decided to leave the Bronx to come back to Lexington Avenue. I graduated from Hunter with a degree in Political Science in 1970.

Over the last 5 or 6 weeks I have been meeting with people, mainly, the administrative staff. I have also met with some of the faculty. I have met with the Music department, I have met with some of the people in the Art department and I have met with some of the people

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in the sciences departments. I have been trying to do a very small assessment of where Hunter is administratively and am developing what I would consider some of the future plans and future goals. Many of these started before I came to Hunter. I would like just to review some of these for you. I have categorized the administrative areas in terms of facilities, in terms of administrative systems and technology, and in terms of finance and budget. If I leave something out that you think is particularly important, I might have left it out either because I haven't got a real firm grasp as to what is going on in the area or I do not have a clear enough picture in terms of what the future is for the area. At the end, I will open up the floor to questions so that if you want to ask me about something I will field it as best I can.

In the area of facilities, my assessment is that with the opening of the new buildings a lot of work had to be done in developing some very basic systems such as custodial, plant maintenance, and security. My initial assessment is that these systems are serving the college fairly well. They are highly visible and given the amount of traffic in these buildings, we receive many suggestions on how to improve them. My sense is that of the people who lead the areas--Jim McEvaddy, Lou Vecchi, Dorothy Tyler, Desmond Eaton--I have found them all very open to suggestions and if I can facilitate any of your suggestions in the future we welcome hearing from you. I am told I don't have to make this offer to this body and many good suggestions come from this group. For the future, major renovations are being planned in the campus planning office. In the north building which is the center of much attention, there are several plans particularly in the physical sciences and in the creative arts areas. Most of these are designs and much more work needs to be done in terms of putting together the funding packages to move these plans ahead. I would say that this is a major priority of mine over the next 6 months to a year, actually I would hope there is some major movement on a couple of these projects in the spring or early summer of this coming year. We also have plans and with help from Albany we may be doing major renovations at the School of Social Work. There are plans to expand that space, however, the funding for it is very very complicated since we don't own the facility. In the spring we hope to sit down with the dean of nursing, the dean of health sciences and the director of the center for the aging at Brookdale and we will try to start design plans for renovating some of the areas in the Brookdale complex. I have already spoken with Evelyn Gioiella and we do plan to have kick off planning sessions in January and February. And last but not least, we have the two new towers. They are beautiful, they are wonderful but there are many little things that do not quite work the way we would like them to work. I have two file cabinets filled with memos, suggestions, comments and requests for "my lights don't work" to ventilation systems and to all kinds of problems. We have already worked out an agreement with the State Dormitory Authority to undertake what is known as a "condition" program during which we will bring in outside consultants who will spend 2 or 3 weeks here probably in March or April of this coming year. They will undertake a whole examination of the 2 towers and develop an extensive building plan. I doubt if they will be able to meet all the requests but at least it provides some kind of structure to addressing some of the problems we have in the new buildings.

In the area of administrative systems and technology I guess all of us have been inundated by technology and computing. For most of our administrative systems and applications such as registration, personnel, business office--the computer has become the fulcrum around which we function. My assessment at Hunter in the area of student record keeping and in registration is very good. Some good work has been done over the last 4 or 5 years. A very sophisticated student data base system has been installed. I have not experienced a registration here at Hunter College, but the feedback I have gotten from the people involved is that it has improved dramatically over the past few years. The Hunter system by the way has been picked up by CUNY as a model for the other colleges. New York City Tech has already installed the Hunter system and

is using it. There is also a consortium of 5 colleges who are using Title III grant funds to develop a common CUNY registration system which is patterned after the system here at Hunter. In terms of the future development of this system I can see us doing more work probably in the areas of recruitment, admissions, and in course scheduling. In the financial management area, the college itself has relied heavily on the City University central computer system which we are mandated to maintain. Unfortunately, we get very little data out of it that enables us to manage our funds. We do not get anything which enables us to distribute something meaningful to the department heads or to the deans to enable them to manage their funds. We have talked about this and what we think we would like to do is probably not try to develop a whole new financial accounting system and duplicate the work that CUNY has already done but to target some specific applications such as the management of adjunct funds or the management of other than personnel service funds. In the area of personnel record keeping the City University again has just purchased a computer system which Hunter College was one of the first of the CUNY units to start using. This began in Spring 1985. This personnel system is for the entire university and we are one of 19 colleges using it. We have already started to do things like the chancellor's report and the university personnel report. We expect to do more with it in the coming years. Other applications which you might be familiar with is a property management system which allows us to maintain an inventory of our large equipment acquisitions. I think that system is up and functioning. We probably need to get more integration and cooperation with the various department heads in how this system can serve you. Last but not least, the end of the Dormitory Authority equipment monies are coming due and we have one major project and that is an office automation system. I am sure most of you are familiar with it. This is a 3 phase program, in phase 1 we will acquire microcomputers (IBM PC's); phase 2 will enable us to develop or purchase software and do some training; and phase 3 will be the acquisition of a communications controller that will integrate the microcomputers together. We had a meeting with various potential vendors on Tuesday and the activity is starting to pick up steam. We do hope to get at least phase 1 completed some time in the spring semester.

In the area of finance and budgeting I see myself as a partner with the President and the Provost in terms of securing as much of the fiscal resources as we can from the State and from the City University. The areas that I would be most involved with are the operating budget and the capital budget. I don't know that I will be involved very heavily with grantsmanship and development areas. We have all become very very much line conscious and position conscious and most academic administrators Provost LeMelle included, would do almost anything for another line, and we are in that kind of dialogue constantly with CUNY. The future on that looks better. Most of you are aware that due to the early retirement the College has started to receive some additional lines. This will continue for at least another year or so. Most of these lines will probably be in the academic areas. The other thing on the horizon in terms of finances and budgeting is the flexibility legislation which was recently passed and which gives the colleges a little more flexibility in terms of what they can do with their finances such as moving monies from one code to another code, and in reducing some of the paper work involved with purchasing. It is a beginning-it doesn't give us everything that we would like and if you recall this was more a SUNY issue than a CUNY issue. It will, however, enable us to make some changes within our own budget. In summary, these are the areas that I have looked at and I have tried to give you a flavor of what I think we will be doing in the next year or two. I am sorry I can not be more specific. I would like to entertain any questions that you might have at this time.

Let me just say one last thing in terms of my own administrative style, if I had to put my finger on the one thing that I am a great believer in, it is in process and the foundation for any process is communication and I welcome communication and talking with you. I guess it was a result of my training in the liberal arts tradition where I learned to believe in dialectics and dialogue and I feel I can disagree with you and you can disagree with me and we can still be friends. I do welcome that and I welcome working with you and talking with you. So if you have any questions.