

MINUTES

**Meeting of the Hunter College Senate
11 February 1987**

	The 117th meeting of the Hunter College Senate was convened at 4:05 pm in Room W714.	1 2
Presiding:	F. Fulton Ross, Chair	3
Attendance:	The elected members of the Senate with the exception of those listed in Appendix I.	4 5
Minutes:	The Minutes of December 3rd were approved as distributed.	6
	The Minutes of December 10th were approved as distributed.	7
Report by the President:	A summary statement of President Shalala's report is attached as Appendix II.	8 9
Report by the Ombudsman:	There was no report.	10
Report by the Administrative Committee:	Prof. Ruth Sidel, Secretary of the Senate presented the following report:	11
	a. <u>Approved Curriculum Changes</u>	12
	The following changes as listed in the report dated February 11, 1987, were approved as per Senate resolution and were submitted for the Senate's information: Items UR-635 (German), US-628 (Sociology), US-632 (Music). GS-250 (Special Education).	13 14 15 16
	b. <u>Asbestos Watch</u>	17
	Prof. Sidel yielded the floor to Prof. Caravanos who reported that the College Environmental Safety Committee will be reviewing a policy it has prepared on how to remove and how to deal with asbestos. Training of additional maintenance and custodial staff will occur sometime in the Spring. He reminded the Senate that concerns about asbestos should be directed to Building & Grounds, Vice President Picciano's Office, or Mr. Russ Marino, Environmental Safety Officer, who will determine if it can be repaired, or whether an outside contractor has to be called in for removal.	18 19 20 21 22 23 24 25 26
	The College is in the process of systematically identifying areas that need immediate attention. Prof. Caravanos said that he had personally checked out Thomas Hunter Hall, and that an inspector from the New York City Department of Environmental Protection had inspected the area as well a couple of weeks ago and had given us a clean bill of health.	27 28 29 30 31
	Prof. Caravanos concluded his report by answering questions from the floor.	32
Committee Reports:	<u>Undergraduate Academic Requirements Committee re: W/WU Grades</u>	33
	Prof. Andrew Polsky, Chair of the Committee, presented the report dated February 11, 1987.	34 35
	After discussion, Prof. Gilpatrick moved that the report be amended by deleting the last sentence of the second paragraph which reads: "All such hardship withdrawals require specific medical, psychological, or employer documentation."	36 37 38
	After discussion the question was called and carried. The motion to amend carried by voice vote.	39 40
	After discussion, Prof. Mader moved that the report be amended by deleting the words "failure to attend the final exam" from the third paragraph.	41 42
	After discussion the question was called and carried. The motion to amend was defeated by voice vote.	43 44

After discussion Prof. Shahn moved that the report be amended by changing the last sentence of the second paragraph to read as follows:	45 46
"After the deadline, official withdrawals will be <u>recommended through the Office of Student Services</u> only when it is clear that the student has good and sufficient reason for withdrawing."	47 48 49
The question was called and carried. The motion to amend carried by voice vote.	50 51
Vice President Fishman offered the following editorial changes for the last paragraph which were accepted by the Senate:	52 53
substitute the words " <u>be cleared by</u> " for the words "get clearance from", and substitute the words "being cleared by" for the words "obtaining clearance from".	54 55 56
Prof. Gilpatrick moved that the second sentence of the third paragraph be amended to read as follows:	57 58
"Evidence of unofficial withdrawal shall include <u>all of the following</u> : failure to attend class for at least..."	59 60
The question was called and carried. The amendment was approved by voice vote.	61 62
The motion on the floor was approval of the entire report as amended.	63
After brief discussion the question was called and carried. The report, as amended was approved by voice vote.	64 65
<u>(The complete report as amended and approved is attached as Appendix III.)</u>	66
The meeting was adjourned at 5:30 p.m.	67

Respectfully submitted,



Ruth Sidel,
Secretary

APPENDIX I

The following members were noted as being absent from the meeting:

FACULTY:

Academic Skills: Alula Hidaru "E"
Hector Martinez "E"
Maria Rodriguez "E"

Anthropology Louise Lennihan "E"
Susan Lees

Art Jane Roos "E"
Anthony Panzera

Black & Puerto Rican ST. Jaffer Kassamali
Joanne Edey - Rhodes

Chemistry Max Diem
Richard Franck

Classics Emil Draitser

Communications Serafina Bathrick

Curric. & Teaching Mae Gamble "E"

Economics Lawrence Arnstein

Educ. Foundations Joan Buxbaum "E"
Sherryl B. Graves

English Louise DeSalvo
Allan Brick
Sybil Brinberg

Geology & Geography Richard Liebling
Charles Heatwole

Health & Physical Ed. Tom Burke
Ron Brown

History Edith Link "E"

Library Pamela Salazar

Mathematics Edward Binkowski

Music Jana Feinman
Clayton Westermann

Philosophy Christine Sistare "E"

Physics & Astronomy Rodney Varley

Psychology Gerald Turkewitz
Sam Korn "E"

Social Work Gary Anderson "E"

Sociology Carmen Hendricks "E"

Special Education Katherine Garnett "E"
Roberta Arriga "E"

Student Services Sandra LaPorta "E"
Reva Cohen

Theatre & Film Richard Tomkins
Patricia Sternberg "E"

Urban Affairs Stanley Moses

Administration

Dean Carlos Hortas
Dean Richard Mawe
Dean Walter Weiss "E"

Students:

Roger Kennedy
Eulela Swinton "E"
Mikell Knights
R.V. Phoehawn "E"
Evan Camp
Rosa Heredia
Chris Kikis
Herbert Weiss
Dennis Bianco "E"
Cesar Hernandez
Amy Pearsall
John D. Young
Michael Kraljev
Bernie Jones "E"
Karl Rutter
Neil Apostolakis "E"
Mary Prime
Kathleen D'Arcy
Sherri Love "E"
Peter Gallert "E"

APPENDIX II

The following is a summary statement of President Shalala's report to the Senate:

Re: Budget: We are now at the first stage of the budget process, which is the Governor's budget presentation to us. It is a safe budget in the sense that there are no increases in tuition or fees. Hunter will receive the expected 14 new instructional lines. They are the last of the 3-year reallocation of retirement lines. We have already been using those lines by using the budget float, and therefore the impact will not be greatly felt around the College, given the total # of faculty that we have. However, they are important because they are part of a reallocation process through Central Administration to realign the budgets of the CUNY colleges in terms of enrollment. Hunter is the largest of the Colleges and has been underfunded for a long time. The budget also includes a recommendation of \$2.5M for Security for CUNY, and Hunter's share is estimated to be \$200,000 for equipment with two new supervisory positions. In terms of adjunct money it is expected that Hunter will receive more this year simply because we are out of line with the rest of CUNY. OTPS funds are expected to remain at the same level. With the exception of the Library, there will be no cost-of-living increases, and we will not receive the large increase in the Library budget that we had asked for. This remains a serious problem, and it is our hope that the University will go back and argue again for significant increases in the library budget. We will be getting a very large portion of last year's matching funds which will be built into the base budget for science equipment. It reflects the new grant which Hunter and City have received from the Federal government for the Research Center for Minority Institutions, and the College's matching portion of \$350,000 will be built into the base budget and will relieve some of the pressure on the OTPS budget.

Of the capital budget 25.4M will be allocated to CUNY, with Hunter receiving \$ 5.2M. We did very well in terms of the capital budget.

Re: Construction for School of Social Work: President Shalala reported that we have received approval for the School of Social Work construction to add three floor on top of the 79th Street building. The President then talked about the need for that expansion and the kind of financing that was put together.

The original building was built in 1966 by the Silberman Fund, a private foundation. The College has a long-term (a dollar a year for every 20 years) lease on the building, which for all practical purposes amounts to ownership of the building. The offices of the Silberman Fund are located there, but the Fund in no way interferes with the academic decisions of the School of Social Work. It is an unusual arrangement between a private foundation and a public institution. The School of Social Work has benefited from the arrangement and has moved into the top rank of social work schools in the country. It was originally built for an FTE of 300 and a doctoral program of 20. Currently, the School has an FTE of 600 and a doctoral program of 60+ students, and three post masters programs. In essence we are talking about a building that now provides graduate education for over 800 students, which far exceeds the original goal of 300. It is our plan to build three floor on top of the existing building. This became an intricate financing problem because the building is owned by a private foundation, which does not have the assets to expand the building while we are paying them rent of a dollar a year. We therefore had to figure out a new financial arrangement, one which would not place the School of Social Work in competition with some of the other parts of the College which need major renovations. As you know, we have made a long-term commitment for academic spaces as well as other renovations in the North Building, and we also have a serious commitment for renovations in the Brookdale Building. We have come up with a new kind of financing which is much more complex than it sounds. Essentially, it involves the use of the CUNY rental budget rather than Hunter's budget. The Silberman Fund will go into the private market and borrow the money for the construction, thereby avoiding the limitations placed on public construction and the slowness of public construction. They will supervise the construction, and we will pay them back for the total cost of construction through a new rental agreement by re-writing the dollar year agreement. CUNY will sign an agreement to pay off \$6.4M over a 25-year period, which is the length of the loan. It is a happy solution. The deal is cut. The Board of Trustees have approved the plan, the State has agreed to it, and we will be moving ahead with construction this summer.

Appendix II (continued):

President Shalala forewarned everyone that the the entire School of Social would move into the 68th Street Building this summer, and will move back after the steel has been put on top of their building.

Re: Middle States/Self-Study Report: The President said that a number of comments had been received from members of the Senate, and from other members of the faculty, staff and students. The comments were incorporated in the document, and the final draft of the Self-Study Report is on reserve in the Library. The team visit for the Middle States Evaluation will be March 1 through March 4, and there will be an opportunity for people in the community to speak to the team.

Re: Search for Dean of Sciences & Mathematics: President Shalala informed the Senate that the search is winding down, and that the Committee had done a excellent job in inviting the best candidates she has seen for a search at Hunter. President Shalala said that she will be meeting with the Search Committee to get their final comments, and to hear the Committee's views concerning the strengths and weaknesses of the candidates. The President thanked the Senate for electing an extraordinary Search Committee, which really did an excellent job.

President Shalala concluded her report by reminding everyone that she will be away from the College June 1 through September 1, on a sabbatical which is officially called a study leave. After seven years she is getting three months off. She said that she will be travelling the world, but will mainly be in Japan looking at their education system.

APPENDIX III

REVISED POLICY FOR W/WU GRADES: (Effective as of Fall semester 1987)

Withdrawal from Part of the Program

The Board of Trustees has ruled that students have until the end of the 3rd week of classes (or during the summer session the end of the first week of classes) to drop a course without penalty. This period coincides with the refund period. The course will not appear on the students's record.

A student may withdraw officially, with a grade of W, between the end of the 3rd week of classes and the first day of the 10th week of classes. (During the summer session a student may withdraw officially between the 2nd week of classes and the first day of the 5th week of classes.) To do so a student should obtain a withdrawal form from the Registrar's Office. After the deadline, official withdrawals will be recommended by the Office of Student Services only when it is clear that the student has good and sufficient reason for withdrawing.

When a student ceases to participate in a course but has not withdrawn officially the student shall be deemed to have withdrawn unofficially. Evidence of unofficial withdrawal shall include all of the following: failure to attend class for at least four weeks consecutively (or during the summer session two weeks consecutively) through the end of the semester (the last day of classes), failure to attend the final exam, and failure over this period to meet any other course requirements (e.g. to submit paper assignments and take examinations). The unofficial withdrawal (WU) by university regulations is equivalent to a grade of F.

Students who receive financial aid must be cleared by the Office of Financial Aid before they may process any withdrawal from classes. After being cleared by the Financial Aid Office, a student should make an appointment with an advisor or counselor in the Office of Student Services before proceeding with the withdrawal process. The problem often has other solutions.