

MINUTES

**Meeting of the Hunter College Senate
16 April 1986**

	The 206th meeting of the Hunter College Senate was convened at 4:30 p.m. in Room W714.	1 2
Presiding:	F. Fulton Ross, Chair	3
Attendance:	The elected members of the Senate, with the exception of those listed in Appendix I.	4 5
Minutes:	The Minutes of March 19th were approved as distributed.	6
Report by the Administrative Committee:	1. <u>Approved Curriculum Changes</u> The following changes, as listed in the report Part I and II, dated April 16, 1986 were approved as per Senate resolution and were submitted for the Senate's information: (corrected pages were distributed for US-612--page 1, US-597--page ID, and US-611--page 10 of the report.) US-595, 597, 599 (Division of Social Sciences), US-600 (Classics), US-601 (Hebrew), US-602 (Dance), US-607 (German), US-615 (Russian), US-610, 611, 612, 613 (Division of Humanities and the Arts).	7 8 9 10 11 12 13 14
	2. The Chair yielded the floor to the Chair of the Nominating Committee.	15
Committee Reports:	<u>Nominating Committee</u> Dr. Marilyn Rothschild, Chair of the Committee, presented the following nominations for seats currently vacant on Senate committees:	16 17
	<u>Undergraduate Course of Study Committee</u> Student: Sharon Barrett (Anthropology)	18 19
	<u>Calendar Committee</u> Faculty: Dorothy James (German)	20 21
	<u>Review Commission on Distribution Requirements</u> Faculty Alternate: Arlene Seguire (Health & Phys.Ed.)	22 23
	The floor was open for further nominations.	24
	Prof. Bernice Samalonis (Curriculum & Teaching) was nominated for the seat on the Calendar Committee.	25 26
	A hand vote produced the following results: 28 in favor of Prof. James, 27 in favor of Prof. Samalonis.	27 28
	A recount was requested and the results were as follows: 27 in favor of Prof. James, 29 in favor of Prof. Samalonis. Prof. Samalonis was elected to the Calendar Committee.	29 30
	A motion to instruct the Secretary to cast a single ballot in favor of Ms. Barrett and Prof. Seguire carried by voice vote.	31 32
	<u>Report by the Budget Committee</u> Prof. Peter Basquin, Chair of the Committee, informed the Senate that the Senate Budget Committee is working toward having the Senate take an active part in the budgetary overview and planning process. During the past few months the Committee started deliberations on some aspects of the budget. The budget process is very complex and the Committee has elected to begin with the portion of the budget that involves the budgetary process itself--the overview from the point of view of State allocations, allocations to Hunter, the way they are lined out into the different areas of spending at Hunter, and the way in which the budget compares from one year to the next. Several members of the Administration are members of the Committee without vote. Among these and especially important to the Committee is Vice President Anthony Picciano who will speak today	33 34 35 36 37 38 39 40 41 42 43 44 45

as a member of the Committee and will handle the bulk of the report. Prof. Basquin said that the Budget Committee is very interested in receiving any suggestions, either structural suggestions, which indicate in which way the Committee should take an active role or what sorts of things it should look into, or budget initiatives for the College as a whole. One thing the Committee can clearly do is to make recommendations to the President and members of the Administration concerning initiatives that should be taken and appeals for funds for specific needs that might be met.

He then yielded the floor to Vice President Anthony G. Picciano.

Vice President Picciano said that the Administration welcomes more input from the various constituencies in the budget process. This report is a starting point and the Committee is planning to line out an agenda over the next year or so. The Committee had expressed a need on the part of the College community and the Senate to understand the budget process more clearly. He then led the Senate item by item through the material that was distributed and which had been endorsed by the Committee, explaining the definition of terms, such as the distinction between **Operating Budget** and **Capital Budget**; and **College Allocations vs. CUNY Lump Sum Allocations**. The "Operating Budget" includes items like salaries, supplies, equipment; the "Capital Budget" is for major renovations. Over the last few years there has been a movement on the part of the State Budget Division and CUNY to move away from direct allocations to individual colleges, and instead put more funds into lump sum allocations which would then be redistributed to the various colleges by the Central Office of CUNY.

Definition of terms:

"Line Item Budget"—The State allocates a sum of money, which has to be spent in a particular fashion that is lined out in detail. The basic categories of line items are the **"Major Objects of Expenditure"** and the **"Major Purposes of Expenditure."** The **"Major Objects"** are how we can spend the money; they are broken down into two broad categories, **"Personal Services"** and **"Other Than Personal Services."** Under "Personal Services" we have full-time salaries (instructional as well as non-instructional), adjunct monies (instructional, Lab Technicians, etc.) Temporary Service monies (administrative college assistant type functions). For "Other Than Personal Services" we have line items such as equipment, supplies, and contracts. For **"Major Purposes"** the broad categories are **I & DR** (Instructional and Departmental Research), which are basically academic programs. **"Extension and Public Service"** includes Brookdale Center, where we provide public services. **"Organized Activities"** includes the Art Gallery and Audio Visual Center. **"Maintenance & Operation"** is Buildings & Grounds. **"General Administration"** are the Offices of the President, Vice President and Business Office. **"General Institutional Services"** include Security, Mail & Messenger Service, Administrative Computer Services, etc.

Vice President Picciano answered questions from the floor, and concluded his presentation by highlighting some of the changes that were made in the 1986-1987 Budget.

1986-87 Budget Policy Issues (CUNY)

Mr. Picciano then informed the Senate that in reviewing the CUNY Budget some major decisions were made under policy issues: (a) there was no consideration of tuition increase. (b) the State Division of the Budget has requested that a new revenue account must be established specifically for the operation of a Dormitory, which must be self-sufficient. (c) for the first time all adjunct monies have been pulled out from the College budget as a College allocation, and have instead been established as a Central CUNY Lump Sum allocation. This means that we have to develop a process by which we request our adjunct funds from CUNY; (d) the concept of a flexibility legislation was passed and this will give the President some flexibility, about 5%, to make shifts in the budget from one line item to another line item.

1986-87 Hunter College Budget

In the area of full-time positions, Hunter College was allocated an additional 15 positions for the coming year as a result of redistribution of the early

retirement lines. We will receive a total of 47 positions over the next few years, which will be allocated to and distributed among academic and administrative areas. In terms of the adjunct budget we do not yet know what portion Hunter will receive, since all of those funds have been centralized at CUNY. Our expectation is that we should do well because our enrollments are strong and will continue to be strong. In the area of Temporary Service money there is no change. In "Other than Personal Services" very little additional money was provided. In the past there was a 5 to 7% increase in the area of inflation, and this year it was only 1 to 2%. In the area of "Maintenance and Operation" there was a 15% increase, an additional \$169,000, for entering into contracts for items such as escalator and elevator service, and a number of other mechanical systems that we have to maintain.

Schedule for the Budget Process:

- September:** The College sends its budget request to CUNY, based on reports received from Chairs and Deans.
- October:** State Division of the Budget visits College.
- January:** In the early part of January the Governor distributes his Executive Budget. During a 30-day amendment period CUNY can make requests directly to the Governor's Office. After this period, the President and other university officials lobby for specific budget needs with State legislators.
- April:** By April 1st the State Legislature votes on the State Budget.
- Late Spring:** Full budget implications are not sorted out until the summer. There will be some preliminary understanding of the implications of the Legislature's budget decisions.
- May/June:** Chancellor submits guidelines for next budget proposal.
- Summer:** The final conclusions about the budget for the academic year are coming through.

Mr. Picciano informed the Senate that now is the time to start talking about what is needed a year from September, and that the Administration and the Budget Committee are looking into ways in which to include the Budget Committee in the 1987-1988 budget process.

Graduate Academic Requirements Committee

Prof. Kate Garnett, Chair of the Committee, presented the report as distributed.

After discussion it was moved that the words "or program" be inserted in line one of the second paragraph, which would then read: "...specific department or program limitations..."

The amendment was accepted by the mover and became part of the main motion on the floor.

After discussion Prof. Ross reminded the Senate that because of the late hour a motion to extend the meeting time or to adjourn would be in order.

The question on the main motion was called.

A quorum count was requested. The required number of senators not having been present, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,



Louise DeSalvo,
Secretary

A P P E N D I X I

The following members were noted as absent from the meeting:

FACULTY:

Academic Skills: Vanita Vactor "E"
Anthony Laverpool

Anthropology: Louise Lennihan

Biology: Robert Grant

Black & P.R. Studies: Jose Hernandez
Jaffer Kassamali

Chemistry: Michelle Broido "E"
Joe Dannenberg
Jack Day

Classics: Alla Zeide

Communications: Serafina Bathrick "E"

Computer Science: Constantin Negoita

Economics: Jacqueline Nolan-Haley

Educational Foundations: Marvin Wayne

English: Jane Benardete "E"
Louise DeSalvo "E"
Richard Barickman "E"

Health & Physical Education: Tom Burke

History: Naomi Miller
Robert Seltzer "E"
Edith Link "E"

Mathematics: Edward Binkowski

Music: John Davis

Nursing: Carol Gramse "E"

Philosophy: Frank Kirkland
Charles Sherover

Physics & Astronomy: Rodney Varley

Political Science: Michael Jaworskyj

Romance Languages: Alex Szogyi

Social Work: Rose Starr "E"

Sociology: John Cuddihy
Ruth Sidel "E"
Vladimir Nahirny

Special Education: Julia Wu

Student Services: Sandra LaPorta
Reva Cohen "E"

Theatre & Film: Joel Zucker

Urban Affairs: William Milczarski

STUDENTS:

Norma Moy
Barbara Hughes
Linda Flannelly
Paul Flannelly
Luis Castro
Rita Rose
Karen Anderson
Martha Sheparce
Beth Warshofsky
Helene Reisman
Felicia Bonillo
David DeGregoria "E"
Susan Friedman
Mikell Knights
Dolores Sanchez
Michelle Joyce "E"
Kathleen D'Arcy
Sal Capalbo
Lois Callender
Sheila Dowling
Maryana Buneta
Diana Vila
Michael Smith "E"
Rosette Capotorto
Carline Delbrune
Kirk Callender