

MINUTES

Meeting of the Hunter College Senate
4 May 1988

	The 235th meeting of the Hunter College Senate was convened at 4:05 PM in Room E714.	1 2
Presiding:	F. Fulton Ross, Chair	3
Attendance:	The elected members of the Senate with the exception of those listed in Appendix I.	4 5
Report by the Administrative Committee:	Prof. Bill Mayer, Secretary of the Senate, presented the report as follows:	6
	a. <u>Nominations for Ombudsman</u> Prof. Mayer announced that Professor Al Bennick (Physics & Astronomy) has declared his candidacy, and that all documentation has been completed.	7 8 9 10
	The floor was open for further nominations. None were received.	11
	b. <u>Approved Curriculum Changes</u> The following changes, as listed in the report dated 4 May 1988, were approved as per Senate resolution and were submitted for the Senate's information: Items GS-272 (Physics & Astronomy), GS-273 (Health & Physical Education), GS-274 (Curriculum & Teaching), GS-277 (School of Nursing).	12 13 14 15 16 17
Items Carried Over From Last Meeting:	<u>Undergraduate Academic Requirements Committee re: "ABS/INC" Grades</u> The motion on the floor is the following motion by Prof. Matthews to amend the last sentence of the second paragraph of the resolution, which would then read: "The student shall then be given the opportunity to complete the course without penalty beyond <u>previously established penalties for lateness.</u> " The question on the amendment was called and carried. The amendment was approved by voice vote. The motion on the floor was the main motion as amended, as follows: BE IT RESOLVED that, effective for the Fall 1988 semester, the grade AB (Absent) be abolished, and that the catalogue policy definition for the grade IN (Incomplete) be revised to read as follows: "When a student for valid reason does not complete the work assigned in a course (including the final exam, papers, etc.), and in the view of the instructor still has a reasonable chance to pass the course, the student shall be given the grade IN (incomplete). The student must explain the reason to the instructor or, in the absence of the instructor, to the department chair, and arrange a schedule for making up the missing coursework. These steps must be taken as soon as possible and no later than the end of the second week of the following semester. The student shall then be given the opportunity to complete the course without penalty beyond previously established penalties for lateness. "The length of time permitted for completing missing coursework remains at the discretion of the instructor and shall be indicated in writing to the student, but shall not extend beyond the end of the semester following the one in which the course was taken. Unless the student submits the work by the date specified by the instructor, the grade will automatically become FIN on the student's permanent record. (Under certain circumstances, where the student must repeat class sessions or laboratories in a course not given during the following	18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47

semester, the FIN grade may later be corrected to the appropriate letter grade.) 48
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"Instructors and departments may choose to have make-up final examinations administered by the college. Such examinations will be given before Monday of the 7th week of the following semester. It is the responsibility of the student who must take an absentee examination to determine from the instructor or department whether it will be administered by the college, and to file the appropriate form and pay any required fee by the deadline specified by the college." 50
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The question was called and carried. 57

The motion as amended was approved by voice vote. 58

Committee Reports:

Budget Committee 59
Prof. Jo Kirsch, Chair of the Committee, presented the report as distributed for the Senate's information.

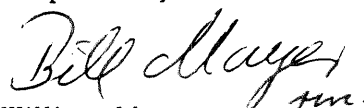
(The Budget Committee Report is attached as Appendix II.) 62

Departmental Governance Committee 63
Prof. Al Bennick, Chair of the Committee, presented the revised By-laws of the Department of Romance Languages, as distributed. 64
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The motion to approve the revised By-laws of the Department of Romance Languages carried by voice vote. 66
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A motion to adjourn carried, and the meeting was adjourned at 4:20 PM. 68

Respectfully submitted,



William Mayer
Secretary

APPENDIX I

The following members were noted as absent from the meeting:

FACULTY:

Academic Skills:	Teri Haas Hector Martinez Maria Rodriguez	Sociology:	Vladimir Nahirny
Anthropology:	Sally McLendon	Special Education:	Roberta Arrigo
Art:	Richard Stapleford Anthony Panzera Susan Peterson	Theatre & Film:	Patricia Sternberg Dick Tomkins
Biology:	Ezra Shahn Robert Grant	Urban Affairs:	William Milczarski "E"
Black & P.R. Studies:	Henry Jackson	Dean Evelyn Gioiella Dean Carlos Hortas "E" Dean Erwin Fleissner Dean Hugh Scott Dean Everlena Holmes	
Chemistry:	Klaus Grohmann William Grossman Charles Hecht	STUDENTS:	
Communications:	Larry Shore Tom Mader	Don Weiner Annette Daniec "E" Chris Kikis Irene Hanna Michael Weber Gloria Brown "E" Tomas Fabregas Simon Campbell Aleza Ross Evan Camp "E" Ghennady Khareyn Maureen Walls David Eskin James McKeever Leila Sharma Renuka Uma-Shanker "E" Karl Rutter Emily Cohen Francesca Amendolia Diane Manthei Nina Katzander Mike Knights Leatrice Richardson Nadine Rochler Marie Cyriaque Sophia Muirhead David Mirtz Susan Conrad Karin Koehn Chris Littleton	
Curriculum & Teaching:	Richard Duchl "E"		
Economics:	Avi Liveson Laura Randall		
Educ. Foundations:	Marvin Wayne		
English:	John Holm "E"		
Geology & Geography:	Richard Liebling		
Health & Physical Educ.	Tom Burke Ron Brown "E"		
Health Sciences:	Eleanor Gilpatrick "E" Russell Sergeant Karen O'Brien "E"		
History:	Dolores Greenberg James Harrison		
Mathematics:	Sandra Clarkson Thomas Jambois Barbara Barone		
Music:	Peter Basquin "E" Robert Montesi Jana Feinman Marcia Eckert "E"		
Nursing:	Joan Sayre Diane Rendon Muriel Kneeshaw "E"		
Philosophy:	Sue Weinberg "E"		
Political Science:	Priscilla Handelman		
Romance Languages:	Giuseppe DiScipio Leonard Mades		
Social Work:	Yvonne Asamoah Judith Rosenberger Gary Anderson "E" Yolanda Mayo		

APPENDIX II

Report of the Budget Committee

The Senate Budget Committee met three times this semester to review the 1988-89 Budget Request and to prepare for the 1989-1990 request period. The highlights of the 1988-89 budget on the positive side are: no tuition increases, Graduate Initiative funding continues at \$700,000+, increased funding for the summer Pre-freshmen Basic Skills Program, and \$700,000 for renovation of the School of Social Work.

Items of concern in the 1988-89 budget are: the cut of 12% in temporary services, which will affect all temporary services including tutoring and clerical help (excluding adjuncts), no commitment for new faculty lines, no funds allocated for inflationary increases in the cost of supplies.

The Committee prepared a list of priority items to be considered for inclusion in the 1989-90 Budget Request. The following items were discussed with President LeMelle at the Budget Committee meeting of April 20, 1988:

- >> Additional faculty lines to support introductory writing, science, and other basic skills components of the distribution requirement.
- >> The need for technical laboratory support staff for research laboratories.
- >> Exploration of the budgetary impact, and the relationship between Hunter and the Graduate Center, on items such as Graduate Tuition Waivers and FTE's.
- >> Improvement of library services in general and at the Brookdale Campus.
- >> Increased institutional support services for an Environmental Health Center and for the Employee Assistance Program.

President LeMelle indicated that the priorities identified by the Committee were also of concern to him, and have been identified as areas of need for past and future budget requests. President LeMelle indicated that the request for additional lines is a continuing one, as are requests for additional funding for support staff. The relationship of Hunter to the Graduate Center is a policy issue within CUNY and not a State budget item. Improvement of library services continues to be a high priority and some progress is already underway in this area. The request for support for the Environmental Health Center and the Employee Assistance Program will continue.

Members of the Committee: Jo Kirsch (School of Nursing), Chair
Peter Basquin (Music)
Jack Caravanos (Health Sciences)
David Eskin (Undergraduate-Day)
Peter Moller (Psychology)
Anthony Picciano, Vice President for Administration
Andrew Robinson, Director of Academic Skills
Robert Salinardi, Director of Budget
Robert Wright (Communications Major)