

MINUTES
Meeting of the Hunter College Senate
10 September 1997

1 The 350th meeting of the Hunter College Senate was convened at 4:20 PM in Room W714.

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3 **Presiding:** Barbara L. Hampton, Chair

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5 **Attendance:** The elected members of the Senate with the exception of those listed in Appendix I.

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7 **Agenda:** The Chair announced that the Administrative Committee, by unanimous vote, puts forth a
8 motion for the special orders whereby the agenda was suspended in favor of a discussion of
9 restructuring after the minutes and nominations for ombudsman.

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11 The question was called and carried. The motion was approved by voice vote.

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13 **Minutes:** The minutes of May 7, 14, and 21 were approved as distributed. The Minutes of May 19 were
14 approved with the correction that Robert Fishbach be listed as having attended the meeting.

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16 **Report by the** **Election Results for Faculty Panel for Search Committee for Dean of Research**
17 **Administrative** A total number of 45 ballots were cast at the May 21 Senate meeting. Voting by written ballot
18 **Committee:** produced the following results:

19	Manfred Kuechler (Sociology--Social Sciences)	21 votes
20	Jeffrey Osleeb (Geography--Sciences & Math.)	21 votes
21	Anthony Picciano (C&T-- Education)	19 votes
22	Francesca Sautman (Rom.Lang.--Humanities & Arts)	18 votes
23	Carol Silverman (School of Health Sciences)	13 votes
24	Virginia Teller (Com.Sci.--Sciences & Math.)	16 votes
25	Charles Landesman (Philosophy--Humanities & Arts)	15 votes
26	Nancy Siraise (History--Social Sciences)	14 votes
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29 **Election of Ombudsman -- Reading of List of Candidates**

30 The Chair announced that the following individuals have declared their candidacy:

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32 Prof. Avi Liveson (Economics)
33 Mr. Tim Schiavone (Political Science Major)

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35 **Report by the** **Report on Restructuring Plans for Hunter College**
36 **President:** President Caputo presented an update on a number of items before presenting his restructuring
37 plans. A summary of his report to the Senate is contained in his subsequent letter to the Col-
38 lege community dated September 9 and enclosures, which are reproduced in Appendix II
39 together with a revised copy of the chart that was distributed at the meeting.

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41 President Caputo concluded his report with an extensive question-and-answer period.

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43 The meeting adjourned at 5:40 P.M. because of the late hour.

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46
47 Respectfully submitted,

48 *Pam Mills*
49 *P*

50 Pamela Mills
51 Secretary
52

APPENDIX II: Report by the President

September 9, 1997

Dear Faculty, Staff, Students, and Alumni:

I hope you had a pleasant and rewarding summer. I am sending this letter to all Hunter faculty, staff, students, and alumni to bring you up to date on a number of important items and to ask for your continued assistance as we enter a very busy and important year.

First, the budget. Although we still are waiting for final numbers in a few categories and our enrollment will help determine the final figures, it appears that we will have a small budgetary increase for the present fiscal year. This will likely be less than one percent, but after the difficult prior years this will be welcome. We have developed a plan which will maximize this budget's impact. The Provost has been given authorization to search for twenty-five faculty positions. Given our twenty-two new faculty this fall, we are making strides towards offsetting the devastating losses of the past few years.

Second, I have included a copy of Hunter College's Statement of Affirmative Action and Equal Employment Opportunity. It reaffirms Hunter College's goals and procedures and I am asking that you be familiar with it and help us realize its goals.

Third, please see the enclosed summary from Vice President Gizis indicating the major capital improvements done this past year. We remain hopeful several major projects will still be funded and we are planning a major project for the exterior of the North Building -- facade cleaning, tuck pointing, and window work. Vice President Gizis will keep you informed as these projects move forward. I am pleased we are once again investing in our physical plant and appreciate the many positive comments we have received about this.

Fourth, there are four major activities for us planned this year. On October 5th to 8th, the Middle States Review team will be on campus. Please familiarize yourself with the various reports prepared by the Middle States campus task force and cooperate with the site team if you are asked to participate. There will be an all campus report by the site review Chair, President Patrick Swygert of Howard University, on Wednesday, October 8th. Please watch for the details of that meeting and attend if at all possible. The second major event will be from October 15th to October 18th, when Hunter will be celebrating its second annual Fall Celebration and we hope you will join us at as many of the events as possible. It should be a wonderful opportunity for all. A complete invitation is enclosed. It was prepared by a committee chaired by Vice President Fishman. Third, the Master Plan process continues. This is being done by CUNY and involves a complicated review of all of our facilities. This should be completed by early in the new year and will have considerable significance for us. Finally, academic program review continues. The Provost will be working with a group to develop a coordinated academic planning document which will help define Hunter College as we approach the next century. This is an important process and your participation will be needed if it is to be successful. You will be hearing more about it in the weeks ahead.

Fifth, Vice President Harwood and the Institutional Advancement staff have been very successful this summer. We will soon be announcing a \$2,000,000 scholarship gift (the largest gift in Hunter's history), a new chair in the sciences, a visiting scholar program in creative writing, and we plan to have the dedication of two new facilities made possible by private funds in October. Watch for these updates as we work towards a successful completion of our \$27.5 million capital campaign.

Sixth, several other items which should interest you. I am pleased to inform you that Angela Jenkins joined us as the Director of Urban Outreach on September 8th. She was previously the Executive Director of the New York State Association of Black and Puerto Rican Legislators, Inc. Also this summer, due to new federal legislation and the threatened denial of federal research funds and grant funds in student aid, Hunter has modified its recruitment policy for outside groups. In addition, Hunter College will be working to respond to concerns raised by the Office

I believe we have made significant progress in achieving a measure of pluralism which provides many positive benefits for all faculty, staff and students regardless of their ethnicity or cultural background. Hunter College continues to support the spirit and goals of Affirmative Action and Equal Opportunity and requires that all members of the administration, faculty and staff be familiar with these regulations to assure compliance in their respective areas of responsibility.

As President I urge you to join with me to ensure that Hunter College's Affirmative Action and Equal Opportunity efforts continue. I will do all that I can to see that they do.

SUMMARY OF COMPLETED PROJECTS

FISCAL YEAR 1996-1997

During Fiscal Year 1996-1997, Hunter College received funding for improvement of our facilities from a variety of sources including the College operating budget and capital funding from the Dormitory Authority of the State of New York and the New York Power Authority. In addition, maintenance repair and energy savings funds from CUNY were also received. Lastly, overhead funding from the Research Foundation as well as funding from private sources in the form of gifts to the College were secured.

Outlined below is a summary of projects completed throughout the College. This summary highlights the projects. In total, over 120 projects were completed by our Department of Facilities Management and Planning during the past fiscal year.

Over \$2,600,000 was allocated and expended for a number of major facilities improvements during 1996-1997 at the 68th Street Campus. Highlights of these projects include the construction of the Unified Counter (OASIS), Welcome Center and major renovation improvements in the Financial Aid and Bursar offices. Many classroom and laboratory improvements throughout the campus have also taken place. Lounges have been revitalized, classrooms have been outfitted with new chairs and many stairways/hallways have been repainted. Thomas Hunter Hall was steam cleaned and received a new decorative fence. Restrooms campus-wide have been refurbished and trees have been replaced complete with decorative tree wells along the streets outside the 68th Street campus. Entrance doors and old carpeting have been replaced. The pool has received a brand new filtration system. Many roofs and perimeter doors have been replaced. A Satellite Dish has been installed. Above all, major improvements have been accomplished behind the scenes in the mechanical, structural, and electrical systems of the campus which have improved the quality of life for the 68th Street Campus community.

The Brookdale Health Science Center was the recipient of over \$2,200,000 in completed improvement projects during 1996-1997. Highlights include new roofs for every building on the campus. New lights campus wide were installed. Entrance doors were replaced. The pool received a new filtration system. The Courtyard Cafe is now air conditioned. Classrooms, offices, dormitory rooms and bathrooms received fresh coats of paint. Attention has been paid to improve the grounds by a new and improved system of cleaning and landscaping.

The School of Social Work received over \$600,000 in funding for improvement projects. The School of Social Work was chosen as the site for Hunter's Distance Learning Center. The project is in the final stages of completion. Completed projects during 1996-1997 include classroom and hallway painting, sidewalk replacement and mechanical system repair.

The Master of Fine Arts Building received funding for improvement projects totaling \$300,000. Projects completed were the installation of a new 20,000 gallon fuel tank and repairs to the mechanical systems of the facility.

Finally, Campus Schools was the recipient of nearly \$400,000 in funding during 1996-1997. Completed projects include a new roof, perimeter door replacements, new lighting, entrance door improvements, new signage and repairs to the mechanical systems in the building.

positions into one, there should be savings available for new faculty recruitment. The expectation is that between three and five new faculty could be hired after the transition is complete. In addition, there are likely to be other economies of scale associated with the new organization.

Q: How is the new Dean to be chosen?

A: Hunter's governance process has clearly spelled out procedures for this. The Senate will be asked for nominees for the Search Committee and it will begin its work as soon as possible. The search will be national. Hunter faculty and other CUNY faculty will be encouraged to apply. In addition, I have indicated to each of the three current divisional deans that they should consider being candidates if they want to be. The entire Hunter community needs to be involved in the search for the Dean of Arts and Sciences given its importance. If a permanent dean is not hired by July 1, 1998, an interim dean will be appointed.

Q: What other matters are involved?

A: Concern has been raised over the following:

1. The Centers -- These will continue to report as they are currently doing. This may be reexamined in the future, but for now, major changes are not anticipated.
2. Overhead funds -- Under present agreement, funds are returned to the dean of the division, the departments and to individual faculty. Clearly funds going to the departments and individual faculty will continue to do so. Funds which are returned to the three current divisional deans will be returned to the Dean of Arts and Sciences with the understanding that the funds are to be expended within the areas of the personnel and budgeting committee which was responsible for the research or grant activity. Thus funds should continue to be distributed as they currently are.
3. Other organizational questions -- I have asked Provost Laura Schor to chair a new committee responsible for making recommendations to me regarding the internal organization of the School of Arts and Sciences as well as the administrative positions which are needed to successfully implement the new school. This committee will be appointed in the next few weeks and will report back to me by November 15, 1997.

Q: How does all of this relate to the Dean of Research?

A: The search for a permanent Dean of Research will not take place until after the Dean of Arts and Sciences search is completed. I will be appointing a Dean of Research on an interim basis later in this semester and will be asking the Hunter community for recommendations involving that position in a few weeks. The Dean of Research, who should be an individual with a proven grant record, will be working closely with all the Deans. The Dean of Research will be expected to generate research overhead to help fund their office's activities as well as assist individual researchers. The Dean of Research will report directly to the Provost.

Q: What steps remain to be completed?

A: The Board of Trustees must approve the new organization. The appropriate resolution will be sent to them.

Q: Will there be the opportunity to discuss the new organization and its implementation?

A: By all means. Remember that there was extensive public discussion last year and many of the concerns which have been raised have been incorporated into the final plan. There will be a presentation to the Senate on September 10, 1997 and I have scheduled open sessions on Monday, Sept. 15 @ 11:00am in room 217W, 68th Street Campus and Tuesday, Sept. 16 @ 1:00pm in the East Lounge, Brookdale Campus. It is time that the College move towards the implementation of the School of Arts and Sciences. Your active cooperation and assistance are appreciated.