

MINUTES

Meeting of the Hunter College Senate

7 October 2020

1 The 642nd meeting of the Hunter College Senate convened at 3:30 PM via Zoom.

2

3 **Presiding:** Laura S. Keating, Chair

4

5 **Attendance:** The elected members of the Senate with the exception of those marked absent in Appendix I.

6

7 Alternate Senators were formally seated consistent with the procedures approved by the Senate for in-

8 person meetings, and they were enabled to vote using iClicker.

9

10 **Agenda:** Chair Keating asked the body if there were any objections to postpone the presentation of the Library

11 Bylaws to the 21 October meeting and move the President's report and the Bell Schedule proposal to after

12 the Nominating Committee report. There were none. The agenda was adopted as revised.

13

14 **Chair Remarks** Chair Keating said the following:

15

16 "To start I want to review our communication plan for these meetings on Zoom and spend a couple

17 minutes to make it more explicit how these are meant to be consistent with two basic principles of Robert's

18 Rules of Order: a person does not speak till they have obtained the floor and once someone has the floor

19 they not be interrupted except in very special cases, such as when someone else makes a point of order, a

20 point of privilege, or a point of information.

21

22 "The communication plan proposed at our April 22 meeting, without objection, was that

23

24 We use the raise hand function when people want to speak publicly, for example, to ask questions of a

25 speaker or the Chair, to raise an objection, to give information. I call on the person whose hand is raised,

26 and they may either speak or use the chat to everyone function. If there is more than one hand raised at

27 any one time, I start from the top.

28

29 We will use the chat function for two main purposes:

30

31 1) a directed chat: if a participant wants to ask the host or one of the hosts a private question or tell them

32 something directly.

33 2) a public chat directed at everyone: to raise a point of order or request for information, or to present a

34 question or comment to all after being called on by the Chair, host or presenter. In this case, the question

35 will be read aloud.

36

37 Our thought in drawing up the plan was that the raise hand function will be used like the literal raising of

38 one's hand in-person to gain recognition from the Chair and obtain the floor in the normal order of a

39 debate or discussion. But unlike in-person, where it would be out of order to keep one's hand up while

40 another is speaking, people may keep their blue hand raised, so it functions like a line at a central

41 microphone at certain meetings.

42

43 "To enable people to interrupt a speaker, as allowed in certain cases by Robert's Rule's, we thought it

44 could be too disruptive to have people unmute themselves and say "point of order" or "point of

45 information" if there was a lot of background noise. So, we thought those kind of in-order interruptions

46 could be done in the chat.

47

48 "The other purpose of the public chat was for someone who, once called on by the Chair, host or presenter,

49 may not want to unmute themselves and speak due to background noise where they are, so they had the

50 option of speaking by writing in the chat.

51

52

56
57 “Those were the two intended uses of the public chat in our Zoom communication plan – to interrupt a
58 speaker as allowed in certain circumstances in Robert’s Rules, and to use it, if one chose, to “speak” after
59 being recognized by the Chair, rather than unmuting oneself. Both of these would have been in order if
60 done orally during an in-person meeting.

61
62 “Now many of us are used to using the chat more loosely in other contexts. But all of us here need to
63 recognize and remind ourselves that such spontaneous use of chat in a Senate meeting violates Robert’s
64 Rules: a member must be able to communicate to the body without interruption or distractions from others,
65 and public communication must be in order, that is, done only when obtaining the floor, except in the
66 special cases mentioned above. Further, such communication must be relevant in specific ways to what is
67 happening on the floor. Unrelated issues should be raised under New Business.

68
69 “Let me note that the 12th Edition of Robert’s Rules just came out on Sept 1 and it has a 6-page appendix
70 with sample rules for electronic meetings. They recommend that organizations draw up explicit rules for
71 the electronic format they are using and adopt them as standing rules. By the College’s Governance
72 Charter, the Senate “shall set its own rules of procedure and operation, being governed until it does so by
73 Robert’s Rules of Order, latest edition.” Without objection, the Administrative Committee working with
74 the Senate staff and our parliamentarian, Tony Doyle, will draft rules for consideration by you, the Senate,
75 for adoption. We will try to have a first draft for comment by the first meeting in November.

76
77 “For now, without objection, we will stick with our communication plan since April, to keep in a
78 straightforward way to the principles of Robert’s Rules as written for in-person meetings. If you are
79 tempted to write anything in the chat, ask yourself, would it be in order if I just spoke it out loud at an in-
80 person meeting? “Point of order!” would be. Just blurting out a fact or question would not be. If you have
81 helpful information related to a discussion, write “point of information” in the chat, and after I call on
82 you, you may share it with the body in the chat. Do not write questions or comments or post information
83 in the chat box while someone has the floor and you have not been recognized by the Chair.”

84
85
86 **Report by the**
87 **Administrative**
88 **Committee:**

89 **a) Reminder: Election of Ombudsman**

90 Chair Keating announced that the Senate Office received one nomination for the Ombuds Officer
91 - Professor Rosanne Flores (Psychology Department). Nominations were closed. The candidate
92 must submit required documents to the Senate Office by 5pm on 15 October. The election will
93 be held on 21 October at the Senate meeting.

94 **Old**
95 **Business**

96 **Committee on General Education**

97 Chair Keating stated that debate will continue on the following resolution:

98 **Resolution concerning 300-level courses in the CUNY Common Core (Pathways)**
99 **at Hunter**

100
101 Be it resolved that courses at the 300-level offered at Hunter shall not be included in the CUNY Common
102 Core portion of the General Education requirements at Hunter.

103
104 Be it further resolved that this resolution does not change the ability of 300-level courses to be used in the
105 Hunter Focus portion of the General Education requirements at Hunter.

106
107
108 Professor Kowerski, Chair of the Committee on General Education asked for permission to refer the
109 Resolution back to the General Education Committee. There were no objections.
110
111

112 **Minutes**
 113 **Meeting of the Hunter College Senate**
 114 **7 October 2020**

115
 116 **Committee**
 117 **Report**

Nominating Committee

118 Chair Keating called on Professor Lisa Marie Anderson, Chair of the Nominating Committee to present
 119 a report.

120
 121 The Nominating Committee is submitting the following nominations for seats currently vacant on Senate
 122 Committees:

- 124 1. **UNDERGRADUATE ACADEMIC REQUIREMENTS COMMITTEE**
 125 Student Alternate: Haya Alkiswani (Biochemistry)
- 126
 127 2. **NOMINATING COMMITTEE**
 128 Faculty: Rupal Oza (Women & Gender Studies)
- 129
 130 3. **COMMITTEE ON ACADEMIC FREEDOM**
 131 Faculty: Allan Frei (Geography)
- 132
 133 4. **ACADEMIC ASSESSMENT & EVALUATION**
 134 Faculty: Michael Lee (Political Science)
- 135
 136 5. **GENERAL EDUCATION REQUIREMENTS COMMITTEE**
 137 Faculty Alternate: Jennifer Newman (Library)

138
 139 It was moved that the Secretary be instructed to cast a single ballot in favor of the nominees.
 140 The motion carried by unanimous consent.

141
 142 **New**
 143 **Business**

144 Professor Claudia Orenstein brought to the Senate’s attention an issue regarding suspending one of the
 145 Theatre graduate programs, the MA in Theatre, without any consultation with the department.
 146 Discussion followed.

147
 148 **Report by the**
 149 **President**

150 President Raab’s report is in Appendix II.

151
 152 **Report on the**
 153 **Bell Schedule**

154 Professor Partha Deb, Chair of the Economics Department and the FP&B Committee on the Calendar and
 155 Professor Michael Steiper, Associate Provost for Student Success presented the modified Bell Schedule
 156 (see Appendix III for the presentation). Discussion followed.

157
 158 Due to the late hour, the meeting was adjourned at 5:27 PM.

159
 160 Respectfully submitted,

161
 162
 163 Sarah Jeninsky
 164 Secretary

APPENDIX I

The following attendance was noted from the meeting

(A)=Alternate, A=Attended, X=Absent, E=Excused

Faculty	Faculty	Attendance	Faculty	Faculty	Attendance
AFPRL	Anthony Browne	A	Mathematics & Statistics	Bill Williams	A
	Milagros Denis-Rosario	(A) A			0
	Lázaro Lima	(A) A		Robert Thompson	(A) X
Anthropology	Jackie Brown	A		Barry Cherkas	(A) A
	David Hodges	(A) A	Medical Laboratory Sciences	Abigail Morales	A
	Milena Shattuck	(A) A		Chad Euler	(A) X
Art & Art History	Harper Montgomery	X		Muktar Mahajan	(A) X
	Thomas Weaver	X	Music	Jewel Thompson	A
	Emily Braun	(A) X		Michele Cabrini	(A) A
	A. K. Burns	(A) X			(A)
Biological Sciences	Ben Ortiz	A	School of Nursing		0
	Shirley Raps	A		Carolyn Sun	A
	Paul Feinstein	(A) X		Ellen McCabe	A
	Carmen Melendez	(A) X		Ah-Yun (Emily) Yeh	(A) A
Chemistry	Gabriela Smeureanu	A	Philosophy	Laura Keating	A
	Nancy Greenbaum	(A) A		Frank Kirkland	(A) X
	Manashi Chatterjee	(A) A		Omar Dahbour	(A) A
Classical & Oriental Studies	Graham Claytor	A	Physics & Astronomy	Kelle Cruz	A
	Lawrence Kowerski	(A) X		Yuhang Ren	(A) X
	Joanne Spurza	A			
	Doron Friedman	(A) X		Leon Cohen	(A) X
Computer Science	Anita Raja	X	Political Science	John Wallach	A
	Felisa Vazquez-Abad	(A) A		Erin Mayo-Adam	(A) A
		(A)		Michael Lee	(A) A
Curriculum & Teaching	Lacey Peters	A	Psychology	Roseann Flores	A
	Karen Koellner	X		Jonathon Rendina	A
	Debbie Sonu	(A) A		Darlene Defour	(A) A
	Christine Rosalia	X		Michael Lewis	(A) X
Dance	Kathleen Isaac	X	Physical Therapy	Nicki Silberman	X
	Lori Brungard	(A) X		Thomas Holland	(A) A
		(A)		Milo Lipovac	(A) X
Economics	Randall Filer	A	Romance Languages	Paolo Fasoli	A
	John Quiang Li	X		Magdalena Perkowska	(A) X
	Tim Goodspeed	(A) X		Julie Van Peteghem	(A) X
	Avi Liveson	(A) X	School of Social Work	Samuel Aymer	A
Educational Foundations & Counseling	Goeum Na	A		Anna Ortega-Willam	X
	Jeanne Weiler	(A) X		Jonathan Prince	(A) A
	Amanda Crowell	(A) X		Rong Zhao	(A) X
English	Sarah Chinn	A	Sociology	Mark Halling	X
	Amy Robbins	A		Mike Benediktsson	(A) X
	Nijah Cunningham	X		Michaela Soyer	(A) A
	Janet Neary	(A) A	Special Education	Virginia Gryta	X
Film & Media Studies	Tami Gold	X		Kristen Hodnett	(A) A
				William Longsworth	(A) X
	Andrew Demirjian	(A) X	SLPA	Donald Vogel	A
	Larry Shore	(A) A		Nancy Eng	(A) A
Geography	Ines Miyares	A		JungMoon Hyun	(A) A
	Shipeng Sun	(A) X	Theatre	Louisa Thompson	X
		(A) X			0
German	Elke Nicolai	A		Claudia Orenstein	(A) A
	Eckhard Kuhn-Osius	(A) A	Urban Policy and Planning	Lily Baum Pollans	A
	Lisa Marie Anderson	(A) A		Victoria Johnson	(A) X
History	Eduardo Contreras	A		Matthew Lasner	(A) X
	Manu Bhagavan	(A) X	School of Urban Public Health	Phil Alcabas	A
	Jill Rosenthal	A		Susan Cardenas	(A) A
Library	Sarah Ward	A		Victoria Fischer	(A) A
	Jennifer Newman	A	Women & Gender Studies	Jennifer Gaboury	A
	Mee' Len Hom	(A) A		Catherine Raissiguer	(A) X
		(A)		Rupal Oza	(A) X

Students

Nibras Ahmed	A
Ayshah Barqawi	A
Alexa Michel	A
Leon Sarpong	A
Aamna Arshad	A
Nafeeza Ali	A
Ariana Ahmed	X
Jeanine Hampton	X
Shabraiz Malik	A
Nicole Palmetto	A
Fariha Uddin	A
Ketia Newell	A
Catalina Bedoya	X
Ayesha Qayyum	X
Nowrin Dina	X
Maria-Christina Tsavari	X
Nikisha Ferguson	X
Max Deutsch	X
Laila Gad	A
Elizabeth Bianco	X
Junia Sharmin	X
Hardik Bhaskar	A
Jennifer Calderon	A
Martyna Kulec	X
Afrin Ansary	E
Ariela Radoncic	X
Luisais Taveras	X
Ryan Clinesmith Montalvo	X
Christine Kuang	X
Manahil Jaffri	X
Vinh Phan	X
Joelle Tirado	X
Renee Riegler	A
Nicholas Viagas	X
Jasmine Shaikh	X
Johnson Ho	X
Rolando Gatilao	X
Audrey Sargente	A
Tasneem Sultana	A
Jeslyn Mei	A
Nayerra Zahran	X
Erica Aguayza	A
Olenka Ballena	A
Michelle Ma	A
Christopher Lee	X
Eleanor Sardarian	A
Jada Shannon	A
Tabia Ahmed	X
Lila Tabor	X
Fayozjon Jamshidov	X
Haya Alkiswani	A
Monira Hasan	X
Angeli Reynoso	X
Ann Nicole Frimpong	X
Wendy Wu	A
Jahin Samiha	X
Secura Morgan	X

At-Large, Lecturers and Part-Time Faculty

Student Services	Kevin Nesbitt	A
	Luis Roldan	(A) X
Library	Jocelyn Berger-Barera	A
Library	Tony Doyle	A
Psychology	Stefan Schlussman	A
Economics	Kevin Sachs	A
Medical Lab Science	Hongxing Li	A
Religion	Barbara Sproul	X
THHP	Jerry Press	X
Mathematics & Statistics	Sandra Clarkson	A
Special Education	Gina Riley	A
Sociol Work	James Mandiberg	A
THHP	Sarah Jeninsky	A
Art and Art History	P. Dudek	X

Ex-Officio

President, USG	Kamalpreet Kaur	X
Vice President, GSA	Kamalpreet Kaur	X
President Alumni Association	Barbara Poseluzny	X
President, HEO Forum	Denise Lucena-Jerez	A
President, CLT Council	Amy Jeu	X

ADMINISTRATION

Senators:		
HEO/CLA Representative	Brian Buckwald	X
Vice President for Student Affairs	Eija Ayravainen	A
Provost	Valeda Dent	X
Dean, School of Arts & Sciences	Lon Kaufman	A
Dean, School of Arts & Sciences	Andrew Polsky	A
Alternate Senators (3):		
Dean of Education	Michael Middleton	A
General Counsel & Dean of Faculty	Suzanne Piper	X
School of Nursing	Gail McCain	A

APPENDIX II

“Before I bring up our presentation on the Bell Schedule which is an important initiative that we hope to achieve and bring to conclusion this semester if there is support in the Senate, I wanted to focus on some new budget information. I wish it was better information. It is about receiving the funds from the Central Office. I had reported that we had been particularly challenged by a month to month allocation – 1/12 of our budget minus 20%. CUNY has realized that it is hard to work under those month to month allocations. So, they have now made an allocation to us through the end of January. It is also less 20% than what our allocation was for the time period between October and January last year. So, we are operating under the same incredibly difficult financial constraints but we are given a larger allocation, and some planning can function within that change from month to month allocations. I wanted to report that.

“We have talked about the fact that the CUNY system and Hunter in particular received financial allocations from the federal government. I had reported that Hunter received \$19.5 million. Half of that - \$9.5 million has been fully distributed to our student body. Thank you Vice President Eija Ayravainen for your involvement with that. CUNY created a formula based on financial needs although my understanding is that every student received some type of support. There was additional money, and Eija and I helped develop formulas that we thought would give money to students mostly in need. So, that has been accomplished.

“CUNY is monitoring and deciding the categories of how the remaining funds can be spent. Even as we return to campuses, some of it is taken for certain initiatives and CUNY Central. Just this week they are releasing a number of allocations but it is still on a reimbursement basis. We now know that we will be able to begin reimbursements for money that we spent on returning some students fees and dormitory fees. We will now be able to seek reimbursement for that money that we paid back to students. I do not have a number of what that would be yet but we are beginning to process that. We are working closely with Livia Cangemi and Eija on how to begin those reimbursements. Similarly, we will be able to start applying for reimbursements for the significant investments we made in technology to support our move to remote learning. The final category, and this came as an actual allocation rather than a reimbursement is health and wellness. \$270 thousand was allocated to Hunter to support students’ mental health. About \$20 thousand of that was taken off the top to invest in Central CUNY initiatives to purchase software for the entire system. We are able to give the Vice President and Leslie Ader, our Associate Dean working in mental health, those funds to help support students’ mental health needs. We won’t be able to use them for recurring and fixed costs such as new staff but we will be able to support students on a cash flow basis. So, we will be able to access that significant amount of money that was allocated to Hunter. The categories as I said will be for the most part defined by CUNY. We are expecting some allocation of discretionary funds, and I will report back when we know more.

“Thinking forward – as many of you remember, probably a year and a half ago we convened a joint committee of the Senate Calendar Committee under Shirley Raps’s leadership and the FP&B under Derrick Brazill’s leadership. We asked these two committees to come together to consider a significant change in the Bell Schedule with goals of maximizing our space and resources to support a maximum number of classes we could offer for our students. Over the years we have thought around this question. We have had certain attachments and ways we have done things, and we began to look at the evidence of when there is a demand, when students are on campus using our space efficiently, for example if the Deans hours work effectively for our students and our community. We asked the Senate to join the P&B Committee so that we can have a joint conversation about this issue since both bodies needed to approve a proposal. That joined committee met together for 10 or 11 months. We supported their work - Lori Mazor’s office in terms of space allocation and technology and also Michael Steiper’s work with institutional research and available data. At some point before we left campus in the Fall 2019 semester, the committees split so the P&B Committee could come back to the full FP&B Committee and make a proposal about how the Bell Schedule could be reformed. That proposal was passed, and then we began to meet with Shirley and her committee to talk about going forward. The pandemic and us leaving school and moving to remote learning caused us to put that to the side for a few months. I have asked Laura to allow us to spend some time and hopefully to find time over the next Senate meetings as the committee meets to make other presentations so that we can ask the body to consider this proposal. We think it is really important for student success. I know it may feel strange to hear and talk about how we use our space because that is not what we are doing right now. But, we are strong and we are going to come back to the campus. I hope we can use this time to do the necessary planning so that when we return, we will use our space in the most effective manner to support our students. So, I thank our wonderful colleague Derrick Brazill who is serving as an Interim Provost at York College this semester on his sabbatical. I am also grateful that Partha Deb from Economics has stepped up to chair the P&B Committee. He has been very focused and engaged in this initiative. I am now going to turn this over to Professor Deb, Professor Steiper and Lori Mazor. I thank all of them and the whole P&B Committee for bringing us as far as we have come. I thank Shirley for her leadership on the Senate Calendar Committee, as well. I appreciate Laura for giving us this time today to make this presentation.

APPENDIX III

Modify the Bell Schedule at Hunter College

The Issue

- Students have difficulty registering for courses due to problems with course conflicts and availability.

The Goal

- **Modify the bell schedule to enable improvements in course availability.**

The Process

- A Presidential Task Force examined our current bell schedule and made resolutions for changes.
- FPB considered these and offered a draft resolution that has been discussed at the Senate Calendar Committee.

The Proposed Bell Schedule will

- **Promote student success via better schedules and course availability**
- Better utilize campus space
- Maximize departmental scheduling flexibility
- Promote a better sense of community

Achieved by using

Coursedog – scheduling software

Streamline Curriculum
& Schedule Planning to Boost
Student Success.

Schedule, curriculum & catalog planning software & community.
Helping higher education leaders save time, boost enrollment and
accelerate student success. Integrated tightly with your systems.

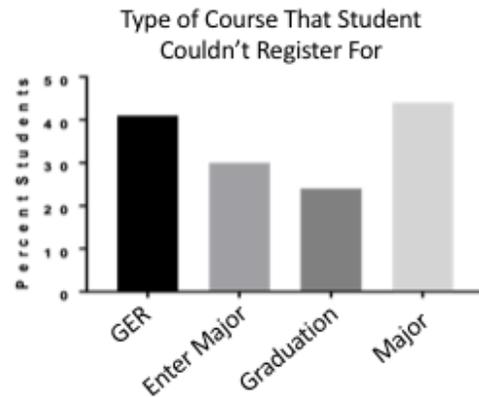


Current Bell Schedule

- Class start and end times vary, as do day combinations
 - Short overlaps cause scheduling conflicts & gaps for students as well as vacancies.
- **37%** of current courses are **not** offered on the bell schedule
 - Increases scheduling conflicts for students attempting to build a schedule.

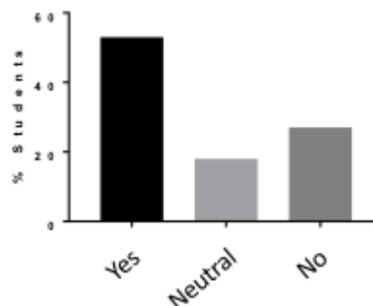
Students Have Problems Registering for Classes Needed to Graduate (2016 Student Experience Survey)

- 36% of students were not able to register for the courses they needed
- 22% of problems were due to scheduling conflict



Differing Course Lengths Makes Scheduling Difficult For Students

- Have you had difficulty scheduling different length courses (eg. 75, 50 minute, or lab times) throughout the day?



Presidential Task Force on the Bell Schedule

Senate Committee

- Shirley Raps (Biological Sciences), Chair
- Milagros Denis (African & Puerto Rican/Latino Studies)
- Arlene Zigman (Education)
- Suzanne Babyar (Physical Therapy)
- Rufina Lee (Social Work)
- Lev Shneyerson (Mathematics/Statistics)
- Allan Frei (Geography)
- Dine Butler (Student)
- Mila Adelman (Student)

FP&B Subcommittee

- Derrick Brazill (Biological Sciences) / Partha Deb (Economics), Chair
- Lisa Anderson (German)
- Steve Baumann / Elizabeth Capezutti (Nursing)
- Jen Samson / Bonnie Kielty (Special Education)
- Barry Cherkas (Mathematics/Statistics)
- Carolyn Somerville / Zachary Shirkey (Political Science)

Ex Officio

- Brian Maasjo (Student Affairs), Task Force Co-Chair
- Aylin Brandon (Registrar)
- Juan Reyes (Scheduling)
- Joel Jimenez (Advising)
- Sara Squatriglia (Transfer Advising)

	M	Tu	W	Th	F	Sa	Su
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8							
9							
10							
11							
12							
1							
2							
3:30							
4:30							
5:30							
6:30							
7:30							
8:30							
9:30							

FPB Proposal

- 3 hour blocks and regular course durations:
 - 50m, 75m, 150m
- Tuesday and Wednesday Community Time (1.5 hours each)

	M	Tu	W	Th	F	Sa	Su
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8							
9							
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2							
3:30							
4:30							
5:30							
6:30							
7:30							
8:30							
9:30							

	M/Th/F			T/W		
	50 Minute	75 Minute	150 Minute	50 Minute	75 Minute	150 Minute
7						
8						
830						
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930						
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1030						
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1130						
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830						
9						

	M	Tu	W	Th	F	Sa	Su
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7:30							
8:30							
9:30							

	M/Th/F			T/W		
	50 Minute	75 Minute	150 Minute	50 Minute	75 Minute	150 Minute
7						
8	8-850	8-915	8-1050	8-850	8-915	8-1050
830						
9	9-950			9-950		
930		930-1045			930-1045	
10	10-150			10-150		
1030						
11	11-1150	11-1215	11-150	11-1150	11-1215	11-150
1130						
12	12-1250			12-1250		
1230		1230-145			1230-145	
1	1-150			1-150		
130						
2	2-250	2-315		Common Hour		
230						
3						
330	330-420	330-445	330-620	330-420	330-445	330-620
4						
430	430-520			430-520		
5		500-615			500-615	
530	530-620			530-620		
6						
630	630-720	630-745	630-920	630-720	630-745	630-920
7						
730	730-820			730-820		
8		800-915			800-915	
830	830-920			830-920		
9						

	MONDAYS			TUESDAYS			WEDNESDAYS			THURSDAYS			FRIDAYS		
	50 Minute	75 Minute	150 Minute	50 Minute	75 Minute	150 Minute	50 Minute	75 Minute	150 Minute	50 Minute	75 Minute	150 Minute	50 Minute	75 Minute	150 Minute
7															
8	8-850	8-915	8-1050	8-850	8-915	8-1050	8-850	8-915	8-1050	8-850	8-915	8-1050	8-850	8-915	8-1050
830															
9	9-950			9-950			9-950			9-950			9-950		
930		930-1045			930-1045			930-1045			930-1045			930-1045	
10	10-150			10-150			10-150			10-150			10-150		
1030															
11	11-1150	11-1215	11-150	11-1150	11-1215	11-150	11-1150	11-1215	11-150	11-1150	11-1215	11-150	11-1150	11-1215	11-150
1130															
12	12-1250			12-1250			12-1250			12-1250			12-1250		
1230		1230-145			1230-145			1230-145			1230-145			1230-145	
1	1-150			1-150			1-150			1-150			1-150		
130															
2	2-250	2-315		Common Hour			Common Hour			2-250	2-315		2-250	2-315	
230															
3															
330	330-420	330-445	330-620	330-420	330-445	330-620	330-420	330-445	330-620	330-420	330-445	330-620	330-420	330-445	330-620
4															
430	430-520			430-520			430-520			430-520			430-520		
5		500-615			500-615			500-615			500-615			500-615	
530	530-620			530-620			530-620			530-620			530-620		
6															
630	630-720	630-745	630-920	630-720	630-745	630-920	630-720	630-745	630-920	630-720	630-745	630-920	630-720	630-745	630-920
7															
730	730-820			730-820			730-820			730-820			730-820		
8		800-915			800-915			800-915			800-915			800-915	
830	830-920			830-920			830-920			830-920			830-920		
9															
930															

Would it work?

- We adapted the real Fall 19 schedule to the proposed bell schedule under a set of rules in a series of simulations.
- **Main finding:** Our real schedule was readily adapted to the bell schedule proposal in all simulations:
 - >95% of courses fit into the new bell schedule & most courses moved <1 hr.
 - Waivers or room/day changes will address the remaining courses: e.g. graduate courses, professional schools courses, lab/studio courses.
- *Optimization would produce more options and flexibility (not done).*

RESOLVED: The Calendar Committee recommends that the Senate adopt the attached proposal from the FP&B Bell Schedule Committee to modify the current Bell Schedule. The proposal has already been approved by FP&B.

FP&B Bell Schedule Proposal

The proposed Bell Schedule establishes:

- four 3-hour time blocks each weekday that can encompass 50-minute, 75-minute, and 150-minute class sessions within them.
- A 1.5 hour afternoon common hour (2 – 3:30) on both Tuesday and Wednesday.

The proposed Bell Schedule seeks to:

- better utilize campus space.
- better accommodate the needs of students who commute, work, care for family members, or participate in extracurricular activities.
- maximize Department and Program flexibility.
- promote a sense of community by recognizing a common period for student activities, college events, guest lectures, training workshops, and department or college meetings.
- schedule common hours on Tuesdays and Wednesday to cause the least disruption to the current course schedule and offer an additional meeting day with high attendance for student activities.

Courses may receive waivers that enable them to meet off of the Bell Schedule when there is a clear rationale. Requests for waivers will be reviewed by the appropriate Dean. Waivers may enable:

- courses at Silberman, Brookdale, & Hudson Street to meet off of the Bell Schedule.
- graduate courses to meet in accordance with programmatic or student needs.
- courses to meet for 3 hours or longer (e.g. studios, labs, rehearsals).
- three 2 hour MATH classes to meet in succession during two consecutive 3 hour blocks.
- courses to meet prior to 8AM Monday-Friday, after 930PM Monday-Thursday, after 530PM on Friday, or during Saturday or Sunday.