

Office of the Hunter College Senate
MINUTES
Meeting of the Hunter College Senate
8 March 2000

1 The 389th meeting of the Hunter College Senate was convened at 4:15 PM in Room W714.

2
3 **Presiding:** Pamela Mills, Chair

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5 **Attendance:** The elected members of the Senate with the exception of those listed in Appendix I.

6
7 **Agenda:** The revised agenda was adopted as distributed.

8
9 **Report by the** Annual State-of-the-College Address

10 **President:** The following is a summary statement of the President's report. He said:

11
12 "After a few opening comments I would like to do the State-of-the-College Address, and at
13 each point I will pause and answer questions. Then I want to talk a little bit about transition.

14
15 Congratulations to Professor Thomas Head of the History department, who received the
16 Guggenheim Fellowship. It is a great distinction for him and for the college. So, please a
17 round of applause. A round of applause is also in order for Joan Tronto who will be a
18 Rockefeller Visiting Fellow at the Princeton University Center for Human Values during her
19 sabbatical next year. Third, our women's basketball team advanced to compete in the ECAC
20 Women's Basketball Championship Tournament. They had a great season and
21 congratulations to Jackie, Terry and everyone on the team.

22
23 Next Monday, March 13th, is Hunter Day in Albany. Angela Jenkins, Ken Sherrill,
24 representatives of the CLAC Committee, and students have worked out a very fascinating
25 day in Albany. A bus will be leaving at 7:00 a.m. and a second bus at 11:00 a.m. in front of
26 the Thomas Hunter building. They will spend the better part of the day trying to meet with
27 20 to 25 members of the legislature to explain why we want an increase of full-time faculty,
28 why we want the cuts that have been proposed for the TAP Program to be restored, why we
29 want the current \$200 reduction during the third and fourth year to also be eliminated, plus
30 the opportunity to lobby for several other things that are part of the CUNY legislative
31 package. If you are interested, there is still an opportunity to go. Let Angela know. She
32 will be happy to help you. The Jazz Ensemble is coming up on the second bus to play at a
33 reception that we will be having. You do not need to have any experience at this, but if you
34 want to learn and meet some of the legislators, this is your opportunity to do so. We
35 promise good food and good companionship up there."

36
37 President Caputo answered questions from the floor. He then delivered his Annual State-of-
38 the College Address, which is reproduced in Appendix II. He concluded the report as
39 follows:

40
41 "Let me bring you up to date on what I know about transition. It is my understanding that
42 your chair will brief you in a few minutes on some aspects of faculty representation on the
43 search committee that its being organized. I do not know the full details of how the
44 committee is going to be composed. I do know that Vice Chair Benno Schmidt is going to
45 be the chair of the committee, and that there will be four other Trustees on the committee.
46 My plan, unless the Chancellor tells me differently, is to be here through July 14th. The

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50 Chancellor has indicated that he would like to expedite the search at Hunter. I think it is
 51 planned to get a search committee in place before the end of the semester to get a large part
 52 of its work done during May and early June so that the necessary notifications and
 53 advertisements can go out during the summer. Then information can come back and
 54 decisions can be made in the fall as to who should be interviewed so that by January or
 55 February of next year the new president can be on board. That would mean that from July
 56 until the new President arrives there needs to be an interim president. The Chancellor has
 57 indicated that he will be making that announcement at some point in the not too distant
 58 future.

59
 60 At the next meeting I want to spend a little time in my comments to bring you up to date on
 61 the budget situation. All of the things that we are going to be doing come with costs, and we
 62 know that without an increase in our base budget the next few years will very tight. We are
 63 involved in some careful planning to make sure that the situation does not aggravate itself in
 64 terms of the number of courses we are able to offer, nor the support we are able to provide
 65 people. Thank you very much."

66
 67 **Report by the**
 68 **Administrative**
 69 **Committee:**

Professor Mills presented the report as follows:

70 She informed the Senate that the Board of Trustees will establish a search committee consisting
 71 of two students, one alumna(us), five members of the BoT, and three faculty members to be
 72 elected by the Hunter faculty. She briefly explained the election procedure and stated that a
 73 detailed announcement outlining the procedure would be distributed shortly.

74 She then announced that a PSC Election Debate by the candidates in the upcoming CUNY-wide
 75 election for President of the Professional Staff Congress will take place on Wednesday, 22
 76 March 2000, from 1 to 3 PM in Room W615. The event is sponsored by the Hunter Chapter of
 77 the PSC and co-sponsored by the Faculty Delegate Assembly and the Hunter College Senate.

78
 79 **Committee**
 80 **Reports:**

Calendar Committee

81 Professor Shirley Raps, Chair of the Committee, informed the Senate that the following changes
 82 in the evening bell schedule are submitted for Senate approval at the recommendation of the
 83 FP&B Bell Schedule Committee and the Senate Calendar Committee:

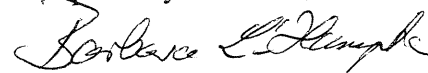
FROM:	TO:
5:25-6:40	5:30-6:45
6:50-8:05	6:55-8:10
8:15-9:30	8:20-9:35

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 85
 86
 87
 88 After discussion the question was called and carried. The motion was approved by voice vote.

89
 90 It was requested that the Calendar Committee also consider changing the 4:05-5:20 time slot
 91 which causes the same congestive problems.

92
 93 It was moved that the meeting be adjourned. The motion carried and the meeting adjourned at
 94 4:55 P.M.

95
 96 Respectfully submitted,

97 
 98 Barbara L. Hampton
 99 Secretary
 100
 101

APPENDIX I

The following members were noted as absent from the meeting:

Faculty

Anthropology	Sally McLendon Timothy Bromage	SEEK	Phyllis Rubenfeld "E"
Art	Jeffrey Mongrain Nari Ward Peter Dudek	Social Work	Terry Mizrahi Harriett Goodman Malka Sternberg
Black & P. R. Studies	Pedro Lopez Adorno	Sociology	Sharon Sassler
Chemistry	Claus Grohman	Special Education	Nivia Zavala
Curriculum and Teaching	Rosa Boone	Theatre	Ian Calderon

Students

Economics	Howard Chernick Theresa Osborne Avi Liveson	Olga Sabino Julilet Chin E. Tony Berkel Carlo Casulo Nadia Yaron Rebecca Brown Karan Foti Yeu-Gyung Jung Veruska Cantelli Lia Lynch Sara Herrera David Garibaldi Mark Weinstock Glenda Thuener Faisal Yousaf Nathaniel Miller Johane Romage Astrid Jervis Tim Schiavone Johane Romage Mark Ramsay Shira Herzberg Erich Kaplan Judy Sanchez Alejandro Cantagallo Ignacio Munoz Chatakundu Saikrishna Nayila Miller Haiasi T. Taylor Donald Zuniga Cleveland Julien Sandra Barros Michel Said Belkadi Brian Cortijo Frederique Michel Yamaira Quezada Stephanie Cappeta Allice Feinberg Hyon Kim Peter Lee Helen Tam "E"
Educational Foundations	Linda Perkins Jeanne Weiler	
English	Rob Hollander Thane Doss	
Film & Media	Joel Zuker Dave Monahan	
German	Traci O'Brien	
Health Sciences	Kathryn Rolland Camille McIntyre "E"	
History	Bernadette McCauley	
Library	Rolando Perez "E"	
Nursing	Marie Mosley "E"	
Political Science	Charles Tien	
Romance Languages	Cecile Nebel	

APPENDIX II

"The New Millennium and Beyond"
The Fifth State of the College Address
By President Caputo

As I prepare my final report to the Hunter College community, I would like to thank everyone who has helped Hunter reach its goals and continue to move toward its overall goal of providing the best public urban education in the United States. Hunter is indeed blessed with talented supporters - from our students, staff and faculty to loyal graduates and those political leaders and members of the general public who provide support. An aggressive agenda for the months ahead follows, but I remain committed to having Hunter continue to improve and to continue to lead CUNY. Your help and continued dedication will be needed if we are to continue to be successful. I remain confident that Hunter will continue to lead CUNY thanks to everyone's effort and hard work. It has been a pleasure to work with you in achieving our prior goals and I look forward to our remaining months as we work to accomplish these important goals.

1. Student Academic Progress Report

The Provost, Vice President for Student Services and Vice President for Administration have been asked to work together to design an APR (Academic Progress Report) which is distributed with each student's semester grades and transcript. It will indicate the general requirements which have been met and once the student has declared a major, progress towards completing those requirements will also be charted. The APR should assist both the student and advisor in deciding which courses need to be taken. The objective is to have this in place on a trial basis for a selected group of first and fourth year students by December, 2000 with all students receiving an APR with their grades by the end of 2001. I hope these goals will be achieved as the APR will be of great help to students in planning their academic program.

2. Reorganization of Institutional Advancement

As the College prepares for its next major campaign, Institutional Advancement has added several key personnel in both Development and Alumni Relations. Organizationally, there will be a change in the reporting of Public Relations. Beginning April 1st, Public Relations will report directly to the President with the Director of Public Relations joining the President's Senior Staff and the Cabinet. No substantive change is expected in the goals and objectives of the public relations staff. This change will insure increased Presidential involvement in the public relations effort as Hunter needs to continue to be aggressive in getting its message to an array of publics.

3. Photo Identification System

Vice President Tyburczy is working on a new digital ID card which will be in place by late this summer. After considerable thought, I have followed the Senate's recommendation and Hunter will not be implementing the CUNY Card at this time. The new digital system will enable us to upgrade our library entry system, but it will not have the option of direct deposit of financial aid checks or use as a telephone card. The first year and new transfer students in the fall of 2000 will be the first to receive the cards. Students currently enrolled will not have to receive new IDs.

Because of concerns raised by a number of faculty, staff and students, I have also asked Vice President Tyburczy to investigate using the new ID cards as possible entry cards for after hours, during weekends, and during extended vacation periods. He is likely to have a recommendation regarding this by Fall, 2000.

4. Student Academic Advising

Clearly, this is an area where Hunter needs to improve. There are several crucial questions:

- 1) Should advising be part of the academic vice president's duties or remain with the vice president for student affairs?
- 2) What is the difference between academic, career, and personal counseling and how should Hunter be organized to provide each?
- 3) Are adequate resources being given to academic counseling - if not, how can the funds be increased?

These are important questions and need to be considered before any action can be taken. Thus, I am reluctantly going to defer any reorganization in this area. Either the interim president or the new president will need to address this.

5. Scholarship of Teaching; Support Center for Instructional Excellence

This important initiative (see page 6) needs to continue and in order to assist all faculty, I have asked the Provost to submit a plan for a support center for instructional excellence by May 1st. I hope to be able to provide support for the Center. The Center will be an integral part of Hunter's continued commitment to

quality teaching and was a key recommendation in the Strategic Plan (see pp. 36 of the Strategic Plan.)

6. Performance Objectives and the Management Information System

We have made substantial progress here. NCHEMS has completed its recommendations and I will be funding the implementation of these recommendations. If all goes as planned, staff, chairs, and others who need it, will have reliable and up-to-date information on a regular basis by Fall 2001. This should be of considerable benefit to all involved in any administrative capacity.

Performance objectives have been defined and benchmarking is now being undertaken by the academic schools. As we prepare the preliminary 2000/2001 budget, the performance objectives will be utilized to assess Hunter's programs and to help assign any funds which may be available for distribution. I believe we have made substantial progress in both areas and would like to thank everyone involved.

7. Infrastructure

Hunter will be receiving major physical and infrastructure improvements over the next six to eighteen months. There will be major construction involved with the installation of a state of the art heating/chilling power plant in the North Building. This nearly twenty million dollar project will provide uniform heating/cooling for the entire 68th Street campus.

A long needed communications switch will be installed at 68th Street and should resolve existing phone line shortages and source quality questions. Our plan is to have the new switch in place and operational by Spring 2001. This ambitious deadline is dependent upon approval by the CUNY Board of Trustees which we anticipate later this Spring.

In addition, the Atrium Cafe will be constructed in the east side of the West Building and will result in a less cluttered main entrance and increase the room for informal gatherings. Borough President C. Virginia Fields is to be thanked for this project as well as some sidewalk and lighting improvements which will be made.

Also, 68th Street will see the beginning of a two year project to install fiber optic in

all offices and classrooms. This should significantly increase the speed and availability of electronic messages and data transmission throughout our current system.

The Brookdale campus, especially the residence hall, will have a variety of major changes. The long awaited bathroom improvement project is scheduled to begin and there will be an installation of a new communications switch at Brookdale which will improve voice, data, and media transmission. A sprinkler system will be installed for the residence hall. Vice Presidents Tyburczy and Fishman are exploring the best ways to keep the residence hall functioning during this prolonged construction period.

The total cost of all of these improvements will approach \$35 million. Each project will cause some disruption but the end result will make the inconvenience worthwhile. Vice President Tyburczy and Director of Facilities, Julio Vazquez are to be congratulated for making these complicated projects possible.

8. Better Use of Facilities

College facilities continue to be heavily used. Yet there are times of the day when space is available and the College needs to be more creative in using those options. One solution, a weekend college, is highly desirable. Hunter should finalize its plans in that area and move to implement as soon as possible. Other creative solutions should also be sought.

9. The Big Apple Poll

After several years of planning, the Hunter Big Apple Poll will begin this spring. Designed to be the only multi-lingual poll in New York City using student workers (Hunter students will be trained as interviewers), the Big Apple Poll will focus on a continuous quality of life poll for residents of New York City as well as provide important longitudinal and political data.

In addition, the Hunter College polling center will assist the faculty at Hunter as well as not-for-profit organizations in their polling efforts.

The availability of the Big Apple Poll's resources should be a significant advantage for the Hunter College community.

10. Alternative Revenue Resources

Clearly, Hunter requires more resources if it is to continue to offer the quality education it has in the past. Neither tuition nor state support can be counted on as providing those funds. In addition to increasing its private fund-raising, Hunter needs to look to alternative revenue programs.

By late Spring, 2000, Hunter, through the formation of a not for profit economic development corporation and then a partnership with the New York City Investment Fund and a venture capital firm, is expected to develop space at its Brookdale campus which will be used for a new media incubator. Hunter benefits by faculty and student access to these companies as well as by receiving a small percentage of the initial stock offering as these companies go public. This could be a significant long term source of revenue for the college.

11. Strategic Plan Implementation

Please re-read the Strategic Plan carefully. It lays out a realistic plan for Hunter to improve its national reputation as well as strengthen its undergraduate and graduate programs. Goal five will address the report's emphasis on performance measures, resource allocation, and the need for a management information system.

I have appointed a committee to report back on ways to strengthen the adjuncts' relationship to the College. That report is due April 1st and I will use it as a basis for possible policy changes.

The creation of an Honors College should be deferred since the Chancellor has indicated Hunter will be one of the sites for a new honors initiative CUNY will implement. Hunter should do everything possible to insure the success of this new program.

The Strategic Plan also called for the review of several existing programs. I have asked the Provost to work with the Deans in pursuing the programs which need to be reviewed. These areas include the languages, accounting, communication science, medical laboratory sciences and nursing; and the introductory science offerings in the School of Arts and Sciences. These reviews should involve faculty, staff, students and alumni as well as appropriate outside reviewers. They should be in place by mid April and completed by late October.