MINUTES Meeting of the Hunter College Senate 11 December 2019

1		The 634 th meeting of the Hunter College Senate convened at 3:41 PM in HW room 714.
2 3 4	Presiding:	Laura S. Keating, Chair
5 6	Attendance:	The elected members of the Senate with the exception of those marked absent in Appendix I.
7 8 9		Alternate Senators were formally seated in accordance with the procedures approved by the Senate, and clickers were distributed to them.
10 11	Minutes	The minutes of 18 September, 2 October, 23 October and 6 November were approved as distributed.
12	Report by	
13	the President	President Raab said the following:
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15		"First thing, I wanted to say thank you to Laura. It has been a busy, long semester. You have stepped up
16		and been a great partner and a great Senate Chair, so I just wanted to ask for a round of applause. This is
17		not an easy task. We really appreciate it.
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19		"The Senate and many of our faculty have been asking about the next steps for the Collaborative on
20		Academic Careers in Higher Education program (COACHE). So, I wanted to announce with the support
21 22		of the Senate Administrative Committee and the FDA and under Jenny Tuten's leadership we have formed
22 23		our COACHE taskforce. These are the faculty who have agreed to participate. We will be launching those conversations in either January or early February. We are excited about moving forward, looking at the
23 24		data and engaging the community. We will be back to report to the Senate as the discussions continue.
25		data and engaging the community. We will be back to report to the behate as the discussions commute.
26		"Also, I am very pleased that we will be making progress and that there has been a lot of interest in
27		participating in the three committees that we have outlined which will feed into the new strategic planning
28		committees. Just to remind the community that as a result of our successful Middle States process, we
29		raised three calculated conversations about possible next steps: first - for our adjunct population, second
30		regarding transfer students and the third about career and professional readiness. We have put together
31		our adjunct committee, and we have almost all participants committed. Lisa Anderson will be co-chairing
32		it with Jenny Tuten. We will be moving forward in early February if not before with that conversation.
33		We are also making great progress in having people interested in talking about the transfer population.
34		Mike Steiper will be involved as well as many people from Student Services and faculty particularly from
35		departments with considerable number of transfers and experience with some of the challenges. Then, we
36		have been asking many of the faculty to engage with professional training, such as our new professor
37 38		leading our Business Certificate, to help us focus on career readiness questions. We will have more announcements on participation in February. We are in contact with the Senate Admin Committee about
38 39		how to integrate those three committees into a single strategic planning committee that takes the existing
40		document and helps us make advances.
41		document and neips as make advances.
42		"We have had two very robust and productive meetings with strong and important Senate committees this
43		week. The first was on a master plan. I want to thank Mike Steiper for chairing that so efficiently and
44		helping us transition into new leadership from the Department of Urban Planning. We have been in
45		conversation with the Senate Admin Committee about how the committee that exists now should focus
46		on both new projects and renovations. We would like to signify that that will be what the committee will
47		do and perhaps have a different name than Master Plan. The title of Master Plan is often seen in the
48		Charter, and CUNY has used it for other things such as big strategic plans that come from CUNY for a
49		review. So, we have asked the Admin Committee to consider creating a facilities and renovation
50		committee and that perhaps food services will be part of that. That will stop the use of the term "Master
51		Plan," which connotes a plan that comes from CUNY and other committees that are mentioned in the
52		Charter. But, whatever the committee is called, it is very robust. We were able to present, as Michael will

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explain, projects that have been completed, projects that are nearing completion, projects on the drawing board as well as our work trying to address general facilities questions and needs of faculty and administrators here.

"In that vein, I think everybody will be very happy to know that the North Building elevator project will be finished this week, I think that deserves a round of applause. We are in the home stretch. We believe that the users of that building will be much happier. Somebody suggested that the elevators should have a little noise when they are coming so everybody can hear it and since it is very popular, we are very open to discussing that. The vendor will be on-site and turning the elevators over to us.

"We also had a very vigorous conversation with the Senate Budget Committee today. Randy will be presenting on that but first, I want to thank the Committee and everyone involved and to make a few points. One is that CUNY administration has presented, for a vote on Monday, the CUNY budget for our following school year. The budget anticipates the \$100 semester increase in tuition that had already been approved as part of the four-year tuition increases that started four years ago. But for the community colleges there will also be a request for a \$100 semester increase. For us it has been expected, and it needs to be approved again each year by the Board. This is part of a plan and there will be more conversations about whether that continues into the future. As of right now, there are no decisions being made. So, this would be the last year of the \$200 a year tuition increase. But as I said, for the community colleges this is a new proposal. I think there are people who have been absorbing it and through a fair amount of conversation, so if you are hearing that there are two tuition increases, it is really two different pots.

"CUNY had conversations internally about student fees, and they are proposing a \$60 a semester fee for mental health. On behalf of Eija, myself and many of our students who have been talking, asking, and lobbying us to increase mental health services on campus we are gratified that there will be more support. We understand this is yet another fee on students, and we are making our commitment to address any student who is unable to pay the fee and to help support them. Right now, the details are being worked out. Others and I on campus are advocating as much as possible that the \$120 a year fee returns to the campus so that we can do what the students have been asking us to do which is to hire more professionals to help support counseling needs. Right now, on our campus we provide five to six sessions of counseling support and then help identify low to no cost options for students who wish to continue the services. There have been requests from students to have more sessions on campus, but it has been the recommendation from Eija and her team that if we have more resources, we could find more counselors that can operate on the short-term sessions and help our students. It is not perfect, but that is the feeling that those who have the expertise in that field express, in order to serve more students, we need more people, and that is where we are headed. We were able to get a philanthropic gift to provide Eija with the support she needs for this project. She is now searching for another mental health counselor. That is certainly something that is a crisis for us here, and we are pleased that CUNY determined that there was a need and plans to ask for additional funding.

"Randy will also talk about the new budget request, and perhaps the most significant for us is a request for \$178 million to the State to support operational needs at CUNY. A very significant chunk of this, \$50-60 million, would cover the new contract. Another \$10-20 million would go towards operational costs that we have identified over the years that need to be covered. The Chancellor feels very positively about this request to the Board and to the State, and we will be watching very closely to see what happens in Albany. The Chancellor has also asked the Board to approve the request to the State for another \$100 million for strategic initiatives to support growth and vision within the CUNY system. Again, we will see at Monday's vote how the Board responds. Then, it will go to the governor and he will present the executive budget in January. Then it is on to the legislature and the statutory date by which the State will decide is April 1st. That will give us a sense of where we are on the budget. Randy will also talk about things that we presented today and one that is very important for us is the request many of the departments have been hearing. I wanted to say a few words about this. That is to ask everybody on the campus to

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think about rational budgeting in a sense that if you had a certain amount of money last year, do you need the same amount of money next year? We are all being asked to think through how we are spending our scarce resources. We have done this for long notwithstanding. Five years ago, the budget was cut, as you remember, and at CUNY all of us experienced a three percent budget cut. Then the next year a two percent budget cut on top of that, and the next year a one percent budget cut. The next year's cost went up. There was no extra money, so while it was not called a budget cut, it was pressure on the budget. We have been asked to hold back reserves and extra money that is coming from tuition increases and other means to pay for budgeting going forward. So, this year while the contract has been signed, we will have reserves to help cover us for next semester, and we will be fine. But we still have many pressures. Nonetheless, the campus has been investing in so many ways. This year we have brought 26 new faculty members to campus. The year before it was more than that, but our numbers have always been higher than anyone else's in CUNY. We are trying to use our resources wisely and ask you again: are there ways to use money more effectively? We want to keep supporting and bringing new faculty and refreshing our teaching scholarship power at this institution and balancing many things. One of the things we talked about with the Budget Committee today was that in the 2017 fiscal year, we had the adjunct budget go up two million dollars from the year before. This is the type of thing we ask administrators and Chairs to look at and say you have to start looking at the creep in various costs. We had that in our non-tax levy, non-teaching adjunct categories as well. There are many places where things are increasing, and we are asking people for their reasons. Sometimes we have to come together as a community and take a look at those increases and talk about whether that is the best way to use scarce resources. Those are the discussions that are going on. We have reserves to cover the next semester's budget. We are working with allocations to the departments, and we are going to report what happens in Albany.

"Finally, we wanted to take a few minutes to talk about the EAB project which we mentioned at the Admin Committee. Many of us have been waiting for a very long time for this student data analytic system to come to CUNY. Other schools throughout the country had purchased it before. We have been advocating for it because we are very confident that it will have an incredibly positive impact on how we advise our students, guide them through the most beneficial choices for them in terms of what they are studying and their selection of courses, major, minors, and a trajectory to finish their degrees. Both Eija and Mike Steiper have gone to a number of sessions with the business that we have purchased this software from, and we will be rolling it out on the campus next semester. I asked Mike if he would introduce the software so that when you hear about it, everybody will be aware of the benefits of the system. This is the system that we believe will impact and help us serve our students in a more effective way.

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Professor Michael Steiper's presentation is in Appendix II.

149 **Report by the**

150 Administrative 151 **Committee:** a) **Special Senate Election for Vacant At-large Seats** 152 In accordance with Article IV, 2H i & ii of the Charter for a Governance of Hunter 153 College, the Administrative Committee is presenting the names of all nominees 154 received to date: 155 Faculty at large: 156 Stefan Schlussman (Psychology) 157 158 It was moved that the Secretary be instructed to cast a single ballot in favor of the nominee. 159 160 The motion carried by voice vote without dissent. 161 162 b) **Approved Curriculum Changes** 163 The following curriculum changes as listed in the attached Report dated 11 December 2019 have 164 been approved as per Senate resolution and are submitted for the Senate's information: Items:

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169		US-2327 Chemistry (Change in courses), US-2329 Film & Media (Change in course), US-2331
170		Classical and Oriental Studies (Change in courses), US-2332 Classical and Oriental Studies
171		(New Courses, Add W), US-2333 Classical and Oriental Studies (Change in degree program),
172		US-2334 Classical and Oriental Studies (Change in degree program), US-2335 Classical and
173		Oriental Studies (Change in degree program), US-2336 Classical and Oriental Studies (Change
174		in degree program), US-2337 Classical and Oriental Studies (Change in degree program), US-
175		2338 Classical and Oriental Studies (Change in degree program), US-2339 Art & Art History
176		(Change in courses), US-2343 Nursing (Change in courses), US-2344 Romance
177		Language/Portuguese (New courses), GS-1305 Special Education (Change in degree program),
178		GS-1306 Special Education (Change in degree program), GS-1324 Music (New courses), GS-
179		1325 Music (Change in degree program), GS-1327 Anthropology (New course), GS-1328
180		Anthropology (Change in degree program), GS-1329 Art & Art History (Change in courses),
181		GS-1330 Art & Art History (New courses), GS-1330 Art & Art History (New courses), GS-1331
182		Art & Art History (Change in degree program), GS-1332 English (New course), GS-1333
183		English (Change in degree program).
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185		c) Ceremonial Adoption of Candidates for Graduation
186		Professor Keating moved for the ceremonial adoption of the list of candidates for diplomas and
187		degrees to be awarded on 23 February, 2020.
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189		The motion carried by voice vote without dissent.
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191	Committee	
192	Report	Committee on Master Plan Committee
193		Professor Keating called on Professor Michael Steiper, Chair of the Committee on Master Plan to present
194		a report. Professor Steiper said the following:
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196		"Hello everyone. I want to make a brief report. As the President already mentioned, we, the Master Plan
197		Committee met this week joined up with the Facilities Committee, which was what was happening a few
198		years ago when we were developing our master plan. The President described to us in great detail the
199		wonderful projects that are going on around campus, many of them with lots of visibility and many of
200		them a lot less visible but equally as important. It was really great to learn all about these new and ongoing
201		projects. It was interesting to see how they are being funded in different and complex ways. It was a useful
202		report for us to have as a group. We had a really robust discussion of the different projects. The committee
203		is interested in acting in our next iteration in the capacity of serving as a way for the President and others
204		who are doing these large projects to receive some feedback from the community and for our committee
205		to bring some ideas for projects to the Administration, not just for these projects but also maintenance
206		ideas and things of that nature. So, one of the things the committee discussed was Chair Keating bringing
207		an abbreviated version of these sorts of projects here to the Senate sometime this Spring. That would be
208		a good way to kick off the next phase of work for this committee.
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211		Committee on the Budget
212		Professor Keating called on Professor Randall Filer, Chair of the Committee on the Budget to present a
213		report. Professor Filer said the following:
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215		"First of all, I want to thank the President, Lon and Livia for spending two hours with us today going over
216		things in excruciating detail. Bottom line, as President Raab said, in Spring 2020 we are okay, we're solid.
217		Hunter operates on the total cost in round numbers of around \$400 million a year. Of that, about half is
218		called the tax levy budget, or the state budget that we control. Something over \$50 - \$60 million is actually
219		spent by CUNY Central for fringe benefits. For some strange reason, we pay the payroll off of the Hunter
220		budget but the healthcare cost is paid out of the CUNY Central budget. The rest of it is restricted things

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like the technology fee or Research Foundation grants. The operating budget is about half of that \$400 million - \$200 million a year. Of that, I think we are at \$199 million this year. \$188 million is payroll. We have almost no authority over pay levels, only staffing levels. The contracts and I say plural because there was an addition to the PSC contract, there was a new District Council 37 contract as well. They added in our 2020 fiscal year budget, which is from July 2019 to June 2020, about \$11 million to our cost. \$5.8 million of that is in full-time faculty raises including the retroactive raises. \$3.2 million of that is in increased adjunct costs assuming level staffing levels from previous years. That projection assumes level adjunct staffing in the college as a whole for the Spring, and the remaining \$2 million dollars is District Council 3 for the non-teaching people. So, we are fine for the Spring.

"I know there has been a lot of discussions, and I know President Raab referred to rational budgeting. I will come back to that in a little bit. Next year, we start to worry a little bit. Don't panic. Level staffing will add up. This year we are fine because we set aside reserves from past years budgets to cover the contract increase. All of the money to pay for the contract increases are sitting in various bank accounts. Next year we have about \$15 million more staff costs. We have \$6.5 million of that already sitting at the bank for these reserves. As President Raab said if the planned tuition increase goes into effect that will take another \$4.8 million out of it. That will leave us \$3.5 million to find somewhere. That is what we are facing. Now, as President Raab said CUNY itself is requesting \$130 million of increases in state appropriations. Much of that will be absorbed by fringe benefits, healthcare costs and pension costs – costs that we can't control. But there was \$46 million requested for the CUNY system in contract costs. Based on our share of the CUNY budget, if that \$46 million is forthcoming from the legislature and the governor, we will close the hole for level staffing next year as well. There are other ways of closing that hole. One way that there isn't is spending down our actual cash budget reserves because we spent that down to zero this year. But, we do get to keep our increase in enrollment over our target, an increase in student payment, and we generated \$3 million there from this year. So, if they do not increase the target that much, then we might be able to cover our remaining budget hole, again assuming level staffing just from careful enrollment management. Otherwise, we have to do some savings somewhere, and this goes back to the rational budgeting. There has been a phrase saying zero-base budgeting thrown around. That is not what we are actually doing. We agreed after much discussion this morning to change it to "rational budgeting" because "zero-base" budgeting means you actually start at zero and justify everything which we are not going to do because most of the faculty is here and most of everything is here. What the administration is asking and the Budget Committee endorsed today is simply that if we are assuming that staffing levels are roughly constant, which means retirements are replaced, adjuncts are hired at the same rate as they have been hired, we do not assume that necessarily converges down to every level. So, if we have the same number of adjuncts on campus, we actually as a community have to decide how those are best deployed for students' success. That may mean that some departments get more, some get less, some get more expensive ones, some are told to hold down. This is a discussion we have to have as a college, and I am very pleased to see it ongoing but it is different than being in a budget crisis. We are not in a budget crisis. We are trying to make efforts to make sense of what we are doing in an overall way we have not done in a while. I am very pleased to see that process happening. I will take up any questions anyone has.

The meeting was adjourned at 4:21 PM.

Respectfully submitted,

Sarah Jeninsky Secretary

APPENDIX I

The following attendance was noted from the meeting

(A) =Alternate, A=Attended, X=Absent, E=Excused

Faculty			
AFPRL	Anthony Browne		А
	Milagros Denis-Rosario	(A)	А
	Lázaro Lima*	(A)	
Anthropology	Jackie Brown	. ,	А
1 80	David Hodges	(A)	x
	Milena Shattuck	(A)	
Art & Art History	Harper Montgomery	(11)	A
The content filstory	Thomas Weaver		X
	Emily Braun	(A)	
	A. K. Burns		
Diala aired Saire and		(A)	X
Biological Sciences	Derrick Brazill		
	Shirley Raps		A
	Paul Feinstein	(A)	
	Maria Pereira	(A)	
Chemistry	Gabriela Smeureanu		А
	Nancy Greenbaum	(A)	А
	M anashi Chatterjee	(A)	Х
Classical & Oriental Studies	David Petrain		Х
	Leah Garrett	(A)	Х
	Lawrence Kowerski	(A)	Х
Computer Science	Anita Raja		А
•	Felisa Vazquez-Abad	(A)	А
	1	(A)	
Curriculum & Teaching	Lacey Peters	. ,	х
Currentin to Featuring	Karen Koellner		x
	Debbie Sonu	(A)	
	Christine Rosalia	(A)	A
Dance	Kathleen Isaac		A
Dance		(• >	
	Lori Brungard	(A)	А
-		(A)	
Economics	Randall Filer		Α
	John Quiang Li		А
	Tim Goodspeed	(A)	
	Avi Liveson	(A)	Х
Educational Foundations & Cou	Goeum Na		А
	John Ranellucci	(A)	Х
	Amanda Crowell	(A)	А
English	Sarah Chinn		Х
	Amy Robbins		А
	Chong Chon-Smith		Х
	Janet Neary	(A)	А
Film & Media Studies	Tami Gold	. ,	х
i mil ce ivicula studies	Tunii Gold		
	Martin Lucas	(A)	Δ
	Larry Shore	(A) (A)	
Coorrenhy		(A)	A A
Geography	Ines Miyares	(• >	
	Shipeng Sun	(A)	A
<u> </u>	THE AT L	(A)	
German	Elke Nicolai		E
	Eckhard Kuhn-Osius	(A)	
	Lisa Marie Anderson	(A)	
History	Eduardo Contreras		А
		0 (A)	Х
	Jill Rosenthal		Х
Library	Sarah Ward		А
	Adina Milliken		Х
	Mee' Len Hom	(A)	А
		(A)	
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Mathematics & Statistics	Bill Williams	Е
		0
	Patrick Burke	(A) A
	Barry Cherkas	(A) X
Medical Laboratory Sciences	Abigail Morales	A
	Chad Euler	(A) X
Music	Muktar Mahajan	(A) X X
Music	Jewel Thompson Michele Cabrini	(A) X
	Whenele Cabrini	(A) A (A)
School of Nursing		0
benoor of reading	Cheryl Zauderer	A
	Jin Young Seo	А
	So-Hyun Park	(A) A
Philosophy	Laura Keating	А
	Frank Kirkland	(A) A
	Omar Dahbour	(A) A
Physics & Astronomy	Kelle Cruz	Х
		(A)
		(A)
Political Science	John Wallach	X
	Sanford Schram	(A) X
	Michael Lee	(A) A
Psychology	Roseann Flores Jonathon Rendina	A X
	Peter Moller	(A) X
	Chris Braun	(A) X (A) X
Physical Therapy	Nicki Silberman	(A) A A
i nysicai i nerapy	Thomas Holland	(A) X
	Thomas Tronand	(A) X
Romance Languages	Paolo Fasoli	E
00	Magdalena Perkowska	(A) X
	-	(A)
School of Social Work	Alexis Jemal	А
	Anna Ortega-Willam	Х
	Jonathan Prince	(A) A
	Ilze Earner	(A) X
Sociology	Mark Halling	Х
	Mike Benediktsson	(A) X
	Michaela Soyer	(A) X
Special Education	Virginia Gryta	A
	Kristen Hodnett	(A) X
Speech Language Dathology and Audio	Sari Gupta	(A) X A
Speech-Language Pathology and Audiol	Nancy Eng	(A) A
	JungMoon Hyun	(A) A (A) A
Theatre	Louisa Thompson	X
Theate	Jonathan Kalb	X
	Claudia Orenstein	(A) X
Urban Policy and Planning	Lily Baum Pollans	A
, ,	Victoria Johnson	(A) A
	Matthew Lasner	(A) X
School of Urban Public Health	Phil Alcabes	Α
	Susan Cardenas	(A) X
	Victoria Fischer	(A) X
Women & Gender Studies	Jennifer Gaboury	А
	Catherine Raissiguier	(A) X
	Rupal Oza	(A) X

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Students	
Joelle Tirado	
Pooja Chopra	
Richard Lu	
Alexa Michel	
Brian Sullivan	
M ia Becewa	
Saif Zihiri	
Riana Khan	
Kendra Cornelis	
Noam Sohn	
Nafeeza Ali	
YanHong Li	
Serenity Colon	
Sohail Khan	
Shannon O'Rourke	
Zaiba Iqbal	
Hardik Bhaskar	
Leonid Prog	
Linda Yohannes	
Anam Khalid	
Bryan Terry	
Michael Galka-Giaquinto	
Andrew Shkreli	
Jasmine Azeharie	
Dorothy Slater	
Ariela Radoncic	
Luisais Taveras	
Jeanine Hampton	
Mila Adelman	
Ariel Ortega	
Milana Khaitova	
Chay a Dickel	
Naho Hirohata	
0	
Igal Sultanov	
Brian Sullivan	
0	
Chelsea Yu	
Tahseen Chowdhury	
Harrison Cade	
Priyal Thakkar	

At-Large, Lecturers and Part-Time Faculty

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Student Services	Kevin Nesbitt		А
	Luis Roldan	(A)	Х
Library	Jocelyn Berger-Barera		А
Library	Tony Doyle		А
Stefan Schlussman	Psychology		А
	0	0	
Medical Lab Science	Hongxing Li		Х
Religion	Barbara Sproul		Х
THHP	Jerry Press		Х
Mathematics & Statistics	Sandra Clarkson		Α
	0	0	
Educational Foundations	Jeanne Weiler		Х
ТННР	Sarah Jeninsky		А
Psychology		0	
Ex-Officio President, USG Vice President, Graduate Student Assoc: President Alumni Association President, HEO Forum President, CLT Council	Kamalpreet Kaur iatic Kamalpreet Kaur Kim Hafner Denise Lucena-Jerez Amy Jeu		X X A A X
ADMINIS TRATION Senators: HEO/CLA Representative Vice President for Student Affairs	Brian Buckwald Eija Ayravainen 0	0	A A
Provost	Lon Kaufman	0	А
Dean, School of Arts & Sciences	Andrew Polsky		A
Alternate Senators (3):			x
Dean of Education	Michael Middleton		A
General Counsel & Dean of Faculty	Carol Robles-Román		X

Gail McCain

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APPENDIX II

Hunter College's Implementation of The Navigate Platform

Michael Steiper

EAB and CUNY

- EAB (Education Advisory Board) is an education technology company that offers products and services to assist colleges in various ways (enrollment management, etc).
- CUNY has contracted with EAB to provide access to their "Student Success Collaborative" for 12 senior colleges with the goal of increasing metrics associated with student success.
- EAB Provides access to:
 - Research on student success best practices
 - Log in at <u>eab.com</u> with your Hunter email
 - The "Navigate" platform

The Hunter Navigate Platform

- *Navigate Student:* A student-facing app for appointment scheduling, hold resolution, resource information, etc.
- Navigate: A staff-facing platform for case-load advising, early alerts, email campaigns, student communication, appointments, advising guidance, etc. "Strategic Care"

Navigate is populated with data from CUNYFirst

Hunter's Implementation of Navigate

- The Implementation is Hunter-Specific:
 - Led by Eija Ayravainen, Steven Mintz, and Michael Steiper
 - Team includes Student Affairs, Advising Staff, A&S, SoE, ICIT
 - CUNY coordinates data management and wider concerns
- Hunter's Larger Goals for Adoption of this Tool:
 - Improve retention, graduation rates, and time to degree.
 - Enhance student & staff experience.
 - Coordinate our "Strategic Care Network" for students: Advisors, Major Advisors, Faculty, Staff, Learning Centers

Hunter's Implementation of Navigate

• Timeline:

• "Go-Live" is Spring 2020

• Our First Strategic Priority for Go-Live:

Enhance & support current practice among Professional Advisors

• <u>Subsequent</u> Strategic Priorities:

- Add to the "Strategic Care Network" (e.g. Tutoring)
- Student adoption of the app.
- Manage faculty Early Alerts.
- Usage by Advisors in Departments

Information can be found at:

hunter.cuny.edu/navigate

This site will remain updated