

M I N U T E S

"Overflow" Meeting of The Hunter College Senate
23 November 1976

The eighty-third ^{82th} meeting of the Hunter College Senate was convened at 4:45 p.m. at the Playhouse.	1 2
Presiding: Richard Schulman, Vice-Chairman	3
Attendance: The elected members of the Senate with the exception of those listed in Appendix I.	4 5
Report by the Administrative Committee: Prof. Sylvia Fishman, Secretary of the Senate, proposed a slight change in the Agenda: "that item 3. b. precede item 3.a." There being no objection it was so ordered.	6 7 8
Nominating Committee Report: Prof. Ruth Gonchar, Chairman of the Committee, proposed the voting procedure for membership on the Coordinating Committee for College Restructuring as distributed. There being no objection, the proposed procedure as distributed was adopted.	9 10 11 12
Written ballots were distributed to the members of the Senate. Members of the Nominating Committee acted as tellers and, after counting the ballots, reported the following individuals as elected:	13 14 15
<u>Faculty:</u>	16
Prof. Edwin Abbot (Sciences & Mathematics)	17
Prof. Elizabeth Beaujour (Humanities & Arts--Graduate)	18
Prof. Thomas Burke (Programs in Education)	19
Prof. Esther Flashner (Social Sciences--SGS)	20
Prof. Florence Schwartz (School of Social Work)	21
Prof. Robert Tannenbaum (School of Health Sciences)	22
First Alternate: Prof. Sam Korn (Social Sciences)	23
Second Alternate: Prof. Beverly Sowande (Academic Skills)	24
<u>Students:</u>	
Mr. Neil Callender (Social Sciences)	25
Ms. Dorothy Ellis (Humanities & Arts--SGS)	26
Ms. Barbara Johnston (School of Nursing--Graduate)	27
Ms. Sally Ritter (Social Sciences--Graduate)	28
Ms. Cynthia Smith (Education--Day Session Student Government)	29
Mr. Mark Spector (Sciences & Mathematics--Day)	30
First Alternate: Mr. Brett Landow (Undecided--Day)	31
Undergraduate Course of Study Committee Report: <u>Procedures for Implementing Curricula Revisions</u>	32
Prof. Robert July, Chairman of the Undergraduate Course of Study Committee, presented the revised Report dated November 9th, and informed the Senate of the following corrections:	33 34 35
(1) that the title be changed to read: "Procedures Governing Curricula Revisions;"	36 37
(2) that the ".1" in Section 2.1/Substantive Items be deleted.	38
He further informed the Senate that Prof. Tannenbaum's amendment to change Section 2. B. # 1 & 2 (as follows) has been accepted by the Committee and is part of the main motion:	39 40 41
B. 1. The intent to challenge the action of a college course of study committee shall be communicated in writing by a Senator to the Chairperson of the Senate no more than 10 working days after the material has been circulated on the Senate Agenda. The Senator's written challenge must include the objection(s) to the action and proposed corrections, amendments, etc., together with relevant arguments. This material will then be made available to all Senators prior to Senate debate on the matter.	42 43 44 45 46 47 48 49 50

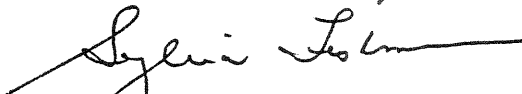
2. The Chairperson of the Senate shall permit debate of those items challenged at the earliest possible Senate meeting.	51 52
The Chair then proposed a procedure by which debate be limited to four speakers in favor of a motion and four speakers opposed to a motion.	53 54 55
It was so moved and carried.	56
The Chair then informed the body that the motion on the floor (as carried over from the October 19th meeting) was Prof. Bennick's motion to amend the report by deleting the word "final" in Section 2. B. 3.	57 58
After discussion the question was called and carried.	59
The motion to delete the word "final" was defeated by hand vote with 28 in favor and 46 opposed.	60 61
After discussion, Prof. Matthews moved to substitute the motion she had distributed.	62 63
After discussion the question was called, and the motion to substitute was defeated by hand vote.	64 65
The motion on the floor being the Committee Report as corrected and amended, Prof. Fishman moved that the motion be further amended by:	66 67
repeating item B. # 1, 2 and 3 of the Appeals Procedure for Routine Items, and inserting these before item B. 1. of the Appeals Procedure for Substantive Items.	68 69 70
This amendment was accepted by the mover, and became part of the main motion.	71 72
The question on the main motion was called and carried.	73
The motion to approve the Report as corrected and amended carried by hand vote. (The complete Report as corrected and amended is attached as Appendix II.)	74 75 76
<u>Course Proposal</u>	
Prof. July next moved for approval of item U-263 (History).	77
After discussion the question was called, and the motion to approve U-263 carried by hand vote.	78 79
<u>Departmental Definition of Courses to Fulfill the Distribution Requirement</u>	80
Prof. July presented the following interim report for informational purposes, and advised the Senate that a follow-up report would be submitted to the Senate when more information is received:	81 82 83
At its meeting on December 16, 1975, the Senate directed the Undergraduate Course of Study Committee to review course limitations in the Distribution Requirement as imposed by the individual departments. The Committee has reviewed this question and offers the following recommendations:	84 85 86 87 88
1. The Committee supports the proposition of departmental autonomy in specifying which courses will be eligible to fulfill the Distribution Requirement.	89 90 91
2. The Committee requests that any specific concern regarding courses listed among the Distribution Requirement be referred to the Committee for review.	92 93 94
3. The Committee recommends that an up-dated listing of the Distribution Requirement be made readily available as part of the Schedule of Classes printed each semester.	95 96 97
4. The Committee has asked departments to review present course listings to determine if advanced courses are eligible, provided the student is qualified.	98 99 100

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	Mr. Weissman moved, and it was seconded, that the Report be accepted.	101
	The motion carried by voice vote.	102
Undergraduate Academic Requirements Committee Report:	<u>Undergraduate Academic Requirements Committee Report on "Incompletes"</u>	103
	Prof. Peter Basquin, Chairman of the Committee, presented the Committee Report as submitted, and moved for its approval.	104 105
	Mr. Weissman moved that the motion be amended by substituting:	106
	BE IT RESOLVED that the deadline for completion of course work to make up a grade of "INC" be Monday of the eighth week of the succeeding semester (FALL or SPRING). Students may appeal to the Instructor for an extension of time. Such extension will be agreed to in writing (with copies to the student, faculty, and Academic Advising) solely between the individual instructor and the individual student.	107 108 109 110 111 112 113
	BE IT FURTHER RESOLVED, that an incomplete will remain as a permanent "INC" on the date of the termination of the agreement provided that the portion of the work that has been completed by the student has been certified by the instructor as not <u>less</u> than C.	114 115 116 117 118
	BE IT FURTHER RESOLVED, that the passage of this amendment will apply to all students as of the Fall semester 1976.	119 120
	After discussion, Prof. Sherover requested division of the question.	121
	There being no objection it was so ordered.	122
	The "BE IT RESOLVED" part of the substitute motion was opened for discussion.	123 124
	After discussion, Prof. Sherover moved, and it was seconded, that the first part of the substitute motion be amended by adding:	125 126
	"and shall not be for more than one calendar year unless the student is not in attendance.	127 128
	After discussion the question was called and the motion to amend the first part of the substitute motion carried by hand vote.	129 130
	The motion to accept the first part of the substitute motion as amended carried by hand vote.	131 132
	A motion to extend the meeting time for 10 minutes carried.	133
	The motion on the floor was the first "BE IT FURTHER RESOLVED" part of the substitute motion.	134 135
	After discussion the question was called and the motion to approve the second part of the substitute motion carried by hand vote.	136 137
	The question on the motion to substitute these two paragraphs was called and carried by voice vote.	138 139
	The question was then called on the entire substitute motion as amended and approved. The motion carried.	140 141
	It was then moved and voted to enact the resolution as follows:	142
	BE IT RESOLVED that the deadline for completion of course work to make up a grade of "INC" be Monday of the eighth week of the succeeding semester (FALL or SPRING). Students may appeal to the instructor for an extension of time. Such extension will be agreed to in writing (with copies to the student, faculty and Academic Advising) solely between the individual instructor and	143 144 145 146 147 148

the individual student, and shall not be for more than one	149
calendar year unless the student is not in attendance.	150
BE IT FURTHER RESOLVED, that an incomplete will remain as a	151
permanent "INC" on the date of the termination of the agreement	152
provided that the portion of the work that has been completed	153
by the student has been certified by the instructor as not	154
<u>less</u> than C.	155
A motion to adjourn carried and the meeting was adjourned at	156
6:45 p.m.	157

Respectfully submitted,



Sylvia Fishman,
Secretary

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A P P E N D I X I

The following members are noted as absent from the meeting:

FACULTY:

Academic Skills: James Lott
Milagros Garcia
Adaeze Otue

Anthropology: Lester Firschein "E"
Rena Gropper "E"
Stephen Kowalewsky

Biology: Edward Balboni

Black & P.R.Studies: Edgardo Lopez-Ferrer
Mavis Campbell "E"
Jose Torres Santiago

Communications: James Aronson
Fulton Ross "E"

Curric.&Teaching: Elaine Block

Economics: Alvin Kabot

English: Richard Barickman

Mathematics: Ada Peluso

Music: Louis Martin

Philosophy: William Bryar

Psychology: Sam Korn "E"

Romance Languages: Alex Szogyi
Nancy Horneffer

Social Work: Jack Kamaiko "E"

Sociology: Celia Heller "E"
Robert Perinbanayagam
Aubrey Bonnet

Student Services: Robert Cohen "E"

Urban Affairs: James Hunter

STUDENTS:

Day Session Students:
Denise Notice
Rosetta Randisi
Frank Pohole
Naomi Sawelson
Michele Mayer
Richard Van Nort
Michael Wilson
Robert Horn

SGS Students:
Stanley Sachs
Judy Power
Marie Ann Flynn
Marsha Frankel
David Parry
Monica Safford
Susan O'Shea
Peter Consoli
Phil Ward
William Ward

Seek Students:
Debra Slade
Nymia Figueroa
Debra Fraser

Graduate Students:
Murray Gropper "E"

Dean Hugh Scott
Dean Edward Barrett "E"
Dean Anne Decker "E"
Dean Joachim Weyl "E"

A P P E N D I X I I

PROCEDURES GOVERNING CURRICULA REVISIONS

Section 1. ROUTINE ITEMS¹

A. Standard Procedure

1. Curricula revisions satisfying the definition of "routine items" shall be forwarded by the originating department to the Divisional Curriculum Committee for approval.
2. Approval by the Divisional Curriculum Committee shall constitute college approval.
3. Items approved by the Divisional Curriculum Committee shall be identified for information purposes only on the Senate Agenda.

B. Appeals Procedure

1. A negative decision by the Divisional Curriculum Committee is subject to appeal by the originating department.
2. The Course of Study Committee shall review and act upon departmental appeals.
3. Action by the Course of Study Committee on departmental appeals shall be considered final.
4. If ten members of the Senate indicate on signed petition to the Chairman of the Senate that an item has been improperly identified as routine, that item shall be referred to the Senate for discussion and determination of definition.

Section 2. SUBSTANTIVE ITEMS

A. Standard Procedure

1. Curricula revisions satisfying the definition of "substantive items" and originating from a department or departments within a division or divisions, from the Divisional Deans or the Provost, shall be forwarded by the originating source or sources to the Divisional Curriculum Committee or Committees.
2. All Senators, department chairpersons and members of the appropriate college course of study committee shall be apprised through circulation of course descriptions of those items ready for final consideration by the Divisional Curriculum Committee or committees.
3. The intent to challenge a proposal under consideration by the Divisional Curriculum Committee or Committees must be communicated in writing to the appropriate Divisional Dean or Deans.
4. The Divisional Curriculum Committee or Committees shall provide a forum for debate of a challenged proposal.
5. The Divisional Curriculum Committee or Committees shall take responsibility for all corrections in a proposal for curriculum revision.
6. Upon approval by the Divisional Curriculum Committee or Committees curricula revisions shall be forwarded to the appropriate Course of Study Committee.
7. Items approved by the Course of Study Committee shall be identified for information purposes on the Senate Agenda, and the committee's action shall become final unless appealed (see Section "B").

B. Appeals Procedure

1. A negative decision by the Divisional Curriculum Committee is subject to appeal by the originating department.
2. The Course of Study Committee shall review and act upon departmental appeals.

1/ The terms routine and substantive are defined as follows:

Routine Items shall consist of courses and programs previously approved by the Senate which require alteration in form, such as course number and title, or course description, leaving unaltered the essential character of the course or program in question.

Substantive items: all other items shall be regarded as substantive.

Procedures Governing Curricula Revisions--continued

3. Action by the Course of Study Committee on Departmental appeals shall be considered final.
4. The intent to challenge the action of a college course of study committee shall be communicated in writing by a Senator to the Chairperson of the Senate no more than 10 working days after the material has been circulated on the Senate Agenda. The Senator's written challenge must include the objection(s) to the action and proposed corrections, amendments, etc., together with relevant arguments. This material will then be made available to all Senators prior to Senate debate on the matter.
5. The Chairperson of the Senate shall permit debate of those items challenged at the earliest possible Senate meeting.
6. After debate, the Senate shall either approve or reject the proposal in question, or return it to the appropriate course of study committee for final revision under Senate instruction.