

MINUTES

Meeting of the Hunter College Senate

22 October 2003

1 The 432nd meeting of the Hunter College Senate was convened at 4:15 PM in Room W714.

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3 **Presiding:** Joan Tronto, Chair

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5 **Attendance:** The elected members of the Senate with the exception of those listed in Appendix I.

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7 **Agenda:** The agenda was adopted as presented.

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9 **Report by the** A summary statement of President Raab's report is as follows:

10 **President:**

11 The following is a summary statement of President Raab's report to the Senate. She said:

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13 "Vice President Zinnanti has circulated an important email to faculty about technology
14 opportunities for faculty. There are ongoing grant funds for which faculty can apply. Please
15 check the new website for technology applications available for faculty.

16
17 I am very happy today to introduce two new members of our community. Erica Rios comes to us
18 as our new Alumni Relations Director from the University of Florida, Gainesville. She has
19 incredible qualifications for this job, and I am really happy to introduce her and let her tell you a
20 little bit about some of the things she is planning for us."

21
22 President Raab yielded the floor to Erica Rios who said:

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24 "It is truly an honor to be at Hunter College serving our alumni. One of the main aspects of my
25 job is to find ways to help students, and to connect them to alumni. I will also try to engage
26 alumni back into the life of Hunter College. They need to remember what it was like to be a
27 student and support those coming up in the ranks behind them. This is very important since many
28 students here are first generation college students or the first going to college from their families.
29 Having somebody out there who can help them, give them advice, and encourage them, will help.
30 During the interview process, the question of why I want to come to Hunter College came up. I
31 replied, because it is the crown jewel of the CUNY system with a fantastic student body and
32 fantastic professors. It is a great campus at a great location, and it is in New York City. Who
33 wouldn't want to come here? Thank you very much."

34
35 The President yielded the floor to Meredith Halpern who said:

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37 "I am thrilled to be here. I have a graduate degree from another school in New York City, which
38 will remain nameless. So, I know what it is like to go to school in New York City and I know that
39 it is much more than the subway stop. I am excited to be a part of the community and part of a
40 wonderful team. Hunter has a fabulous reputation, and I would like to continue to raise its profile.
41 I will do anything I can to that end. It is going to require your help, and I want to ask all of you to
42 please contact me when you are out there with the press. Feel free to email me at Mere-
43 dith.Halpern@hunter.cuny.edu. Thank you. I look forward to working with you."

44
45 She yielded the floor to President Raab. The President yielded the floor to Vice President
46 Ayravainen who said:

47
48 "I want to thank the faculty for helping us with the web attendance this semester. I also want to
49 tell you that web grading went very well. For the first time this year students will be able to
50 access their grades and their transcripts on the web. As you know, we are using the e-mail

56 system to communicate with students, and we are getting a lot of feedback from them. Please
57 encourage all your students to use the Hunter e-mail. It is a wonderful tool for information. One
58 final comment, Linda Carlson from my office has started to meet with individual departments
59 about their advising procedures and policies, and she is making liaison connections with advisors
60 in student services. These meetings have been quite successful."
61

62 She yielded the floor to President Raab. The President yielded the floor to Provost Pizer who said:

63
64 "I have a couple of public service announcements that I think you should be aware of. Over the
65 past year we have worked with the Task Force on Outcomes Assessment, and we have issued a
66 draft report for Hunter College. Upon adoption by the campus this report will be forwarded to
67 80th Street, and it is a requirement of Middle States as well. We are now soliciting comments
68 from the community. Today, as you entered, you received a copy of the draft report. We will
69 have open hearings on the campus in November, so that we can get your reactions. The draft was
70 distributed to the FDA, department chairs, and deans, and there will be copies on reserve at the
71 Library. It is also being distributed to both the Undergraduate and Graduate student governments.
72 You can e-mail your suggestions to us. We hope to have a plan adopted by the campus in
73 December. Within the report there is a timeframe of some additional outcomes assessments
74 activities on campus during the spring semester. Your attention to this document would be much
75 appreciated.
76

77 The second initiative from our office, also mandated by Middle States, is the periodic review
78 report. The periodic review report will describe what has happened at Hunter College over the last
79 six years, and how we have responded to the recommendations by Middle States. We also want to
80 talk about the initiatives that have been developed on this campus independent of the suggestions
81 of Middle States. To do this, I have assigned parts of the document to the various Deans, Vice
82 Presidents, and other members of the administration who are responsible for the various areas
83 discussed in the Middle States Report. In turn, they are putting together groups in their areas of
84 responsibility that will deal with the various aspects of the report. We would like the widest
85 possible response from the campus to this document. We are putting together task forces
86 involving faculty, administration, and students to address the various questions. If you would like
87 to participate in putting together the draft of the periodic review report, please contact my office
88 and we will refer you to the appropriate people. We hope to have the periodic review report done
89 early in the Spring semester. It is due at Middle States in June. We would like to hold hearings
90 on this campus in April or May at the latest. The major part of the writing will be done in January
91 by a coordinating committee and my office. So, if you would like to participate in this during
92 November and December, please let us know."
93

94 The floor was open for questions.

95
96 **Report by the**
97 **Administrative**
98 **Committee:**

The Chair presented the report as follows:

99 **Special Election to fill vacant seats on the Senate**

100 In accordance with Article IV.2.H.i & ii of the *Charter for a Governance of Hunter College* the
Administrative Committee is presenting the names of all nominees received to date:

101 Students:

102 Sangram Katoch (Biochemistry Major)
103 Alisha Outridge (Undergraduate)
104 Pierre Hypolite (Undergraduate)
105 Jeni Incontro (Political Science Major)
106 Jorge A. Vasquez (Religion/Anthropology Major)
107 Brooke Krystosek (Graduate-Art History)
108 Luminitza Carmen Belecciu (Math Major)
109 Brian Gaun (Undergraduate)
110 Dianne Young (Graduate)

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It was moved that the slate be approved. The motion carried by voice vote.

Faculty: William Adler (Political Science)

It was moved that the nomination be approved. The motion carried by voice vote.

Election of Search Committee for Vice President for Administration

Professor Tronto presented the following amendment to Section 1.B. of the *College-wide Search Procedures* for Senate approval:

Change of title from Vice President for Administration to Vice President for Finance and Administration.

The amendment was approved by voice vote.

She next presented the "Voting Procedures" as distributed and the following list of nominees:

Nominees for Chair Panel:

Linda Chin (Dean of Faculty & Staff Relations & Special Counsel to the President)
Maria Rodriguez (Associate Professor, SEEK)

Nominees for Member Panel:

| | FACULTY: | STUDENTS: |
|---|--------------------------|-------------------|
| Humanities & Arts: | | |
| Africana & Puerto Rican/Latino Studies: | Veronica Gregg | |
| Film & Media Studies: | James Roman | |
| German: | Douglas Brent McBride | |
| Music: | Barbara L. Hampton | |
| Romance Languages: | Michael Perna | |
| Theatre: | Mira Felner | Leigh Ronnow |
| Social Sciences: | | |
| Psychology: | James Gordon | |
| Sociology: | | Arielle Kuperberg |
| Sciences & Mathematics | | |
| Chemistry: | David Mootoo | |
| Computer Science: | Virginia Teller | |
| Mathematics & Statistics: | Thomas Jambois | |
| School of Education: | | |
| Curriculum & Teaching: | Marcia Knoll | |
| Educational Foundations: | Mary Kopala | |
| SEEK: | Patricia Hamilton Martin | Jennifer Rivera |
| Schools of Health Professions/School of Social Work/Library | | |
| Schools of Health Professions: | Marilyn Auerbach | |
| School of Social Work: | Elizabeth Danto | |
| Library: | Danise Hoover | |
| STAFF: | | |
| Anand Padmanabhan, Director, Instructional Computing & Information Technology | | |
| Lou Mader, Director, Public Safety & Security | | |
| Sharon Neill, Director, Business Office | | |
| Ricardo Franco, Director, Environmental Health & Safety | | |
| Robert McGarry, Interim Director, Human Resources | | |
| Lorraine Gallucci, Director, Continuing Education/IELI | | |
| Maria Holder, Human Resources | | |
| Ruth Brooks, Facilities Management & Planning | | |
| Jann Weinrich, Instructional Computing & Information Technology | | |
| Thomas Crowfis, Bursar's Office | | |

175 The Chair reminded the Senate that from these nominations the Senate elects a chair panel of three,
176 and a member-panel of 6 faculty, 6 students, and 6 members of the staff. The panel shall include at
177 least two faculty/staff members not primarily based at the 68th Street Campus. From these panels the
178 President will then choose a chair, 3 students, 3 faculty members, and 3 members of the staff from
179 areas reporting to the Vice President for Administration to serve on the search committee (at least one
180 of the 6 faculty and staff shall be from a campus other than the 68th Street campus).

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182 It was moved that the Secretary be instructed to cast a single ballot in favor of the nominees for the
183 Chair-Panel. The motion carried by voice vote.
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185 It was moved that the Secretary be instructed to cast a single ballot in favor of the student nominees
186 for the Member-Panel. The motion carried by voice vote.
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188 Tellers were appointed, and written ballots were then distributed for the election of the six faculty
189 nominees for the Member-Panel.
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191 While awaiting the results of voting by written ballots, the Senate moved on to the next item of
192 business.
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194 Tellers were appointed, and written ballots were distributed for the election of six members of the staff
195 for the Member-Panel.
196

197 While awaiting the results of voting by written ballot, the Senate moved on to the next item of
198 business.
199

200 **Committee**
201 **Reports:**

Nominating Committee

Professor Marilyn Rothschild, Chair of the Committee, presented the two-part Report dated 22
October 2003 with the following nominations for seats currently vacant on Senate committees.

Undergraduate Course of Study Committee

| | |
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| Faculty from Humanities & Arts: | Omar Dahbour (Philosophy) |
| Faculty from Social Sciences: | Darlene DeFour (Psychology) |
| Faculty from Education: | Sema Brainen (C&T) |
| Faculty At-large: | Tamara Green (Classics) |
| Faculty At-large: | Nondita Mason (English) |
| Faculty Alternate: | Joyce Toney (AFPRL) |

GER Appeals Committee

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| Faculty: | Jafaar Kassem-ali (AFPRL) |
| | Gita Rajan (German) |
| | Ilene Drapkin (Student Services) |

Graduate Course of Study & Academic Requirements Committee

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| Student: | Dianne Young (Graduate) |
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Undergraduate Academic Requirements Committee

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| Faculty from Sciences & Math: | Sandra Clarkson (Math) |
| Faculty from Social Sciences: | Jason Young (Psychology) |
| Faculty At-large: | Marilyn Rothschild (Physics) |

Student Standing Committee

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| Faculty: | Barbara Welter (History) |
| | Dawn Klimovich (Student Services) |
| Faculty from SEEK: | Ruby Tsang |

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234 **Departmental Governance Committee**

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| 235 | Faculty from Sciences & Math: | Jane Matthews (Math) |
| 236 | Faculty from Humanities & Arts: | Elizabeth Garcia (AFPRL) |
| 237 | Faculty from Education: | Barbara Ottavini (Curriculum & Teaching) |
| 238 | Student: | Mimi Persaud (Undergraduate) |

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240 **Committee on the Calendar**

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| 241 | Faculty from Sciences & Math: | Shirley Raps (Biology) |
| 242 | Faculty from Social Sciences: | Cheryl Harding (Psychology) |
| 243 | Faculty from Health Professions: | Suzanne Babyar (School of Health Sciences) |

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245 **Committee on the Library**

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| 246 | Faculty from Humanities & Arts: | Barbara Bosch (Theatre) |
| 247 | Faculty from the Main Library: | Danise Hoover |
| 248 | Faculty from Health Professions: | Barbara Berney (Health Sciences) |
| 249 | Faculty Alternate: | Sue Weinberg (Philosophy) |

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251 **Master Plan Committee**

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| 252 | Faculty from Humanities & Arts: | Elizabeth Beaujour (Classics) |
| 253 | Faculty from Education: | Marcia Knoll (Curriculum & Teaching) |

254 **Teacher Evaluations Committee**

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| 255 | Faculty: | Joanna Hofmann (School of Nursing) |
| 256 | | William Adler (Political Science) |
| 257 | | Alan Hausman (Philosophy) |

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259 **Committee on Computing & Technology**

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| 260 | Faculty from Health Professions: | Suzanne Babyar (School of Health Science) |
| 261 | Faculty from Library: | Valeda Dent |
| 262 | Faculty from Education: | Mario Kelly (Educational Foundations) |
| 263 | Faculty Research/At-large: | Lou Massa (Chemistry) |
| 264 | Faculty Alternate: | Andrea Polli (Film & Media Studies) |

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266 **Evening Council**

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| 267 | Faculty from Sciences & Math: | Jane Matthews (Math) |
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269 **Committee on the Budget**

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| 270 | Faculty from Education: | Janella Drone (Curriculum & Teaching) |
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272 **Grade Appeals Committee**

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| 273 | Faculty: | Ruth Sidel (Sociology) |
| 274 | Student: | Brooky Krystosek (Grad. Art History) |

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276 **Nominating Committee**

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| 277 | Faculty Alternate: | Lucille Croom (Mathematics) |
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279 **Charter Review Committee**

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| 280 | Faculty from Social Sciences: | Michael Turner (History) |
| 281 | Faculty from Education: | Carmen Mercado (Curriculum & Teaching) |

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283 The Chair informed the Senate that the Nominating Committee will meet again next week, and that
 284 anyone interested in serving on a Senate committee should contact the Senate Office:

285

286 It was moved that the entire slate be approved. The motion carried by voice vote.

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293 **Report by the Undergraduate Academic Requirements Committee**

294 Professor Tronto informed the Senate that Provost Pizer had requested to meet with the Committee to
295 discuss the Committee's resolutions concerning the College Proficiency Exams, and that a meeting had
296 been scheduled for next Tuesday.

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298 It was moved that the report be tabled until the November 5th Senate meeting. The motion carried by
299 voice vote.

300
301 The Chair informed the Senate that the tellers had reported a tie-vote.

302
303 It was moved that in case of a tie-vote both names be submitted to the President. The motion carried
304 by voice vote.

305
306 The Chair informed the Senate that the tellers would continue to count all votes. The results of voting
307 by written ballot will be announced when ready, and will also be announced on Hunter-L.

308
309 It was moved that the meeting adjourned, but that the counting of votes would continue. The motion
310 carried.

311
312 **Announcement of Election Results for Faculty and Staff for Member-Panel for V. P. for Finance**
313 **and Administration.** Voting by written ballot produced the following results:

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315 Faculty: Barbara L.Hampton (Music) or James Roman (Film & Media) –tie vote
316 James Gordon (Psychology)
317 Virginia Teller (Computer Science)
318 Marcia Knoll (Curriculum & Teaching)
319 Marilyn Auerbach (School of Health Sciences)
320 Elizabeth Danto (School of Social Work)

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322 Staff: Anand Padmanabhan, Director, ICIT
323 Ruth Brooks, Facilities Management & Planning
324 Ricardo Franco, Director, Environmental Health & Safety
325 Sharon Neill, Director, Business Office
326 Maria Holder, Human Resources
327 Jann Weinrich, ICIT

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331 Respectfully submitted,

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335 Anthony Picciano,
336 Secretary