

# MINUTES

## Meeting of the Hunter College Senate

### 11 March 2015

- 1 The 570<sup>th</sup> meeting of the Hunter College Senate was convened at 3:47 PM in Room W714.  
 2
- 3 **Presiding:** Christa Davis Acampora, Chair  
 4
- 5 **Attendance:** The elected members of the Senate with the exception of those marked absent in Appendix I.  
 6  
 7 Alternate Senators were formally seated in accordance with the procedures approved by the  
 8 Senate, and clickers were distributed to them.  
 9
- 10  
 11 **Report by the** The Chair, Professor Christa Davis Acampora, presented the report as follows:  
 12 **Administrative**  
 13 **Committee:**
- 14 **a) Special Senate Election for Vacant At-large Seats**  
 15 In accordance with Article IV, 2H i & ii of the Charter for a Governance of Hunter  
 16 College, the Administrative Committee is presenting the names of all nominees received, if  
 17 any.  
 18                   Students:           Stephen Icaza (Psychology)  
 19                   Faculty:                Jen Gaboury (Women & Gender Studies)  
 20                                       Rupal Oza (Women & Gender Studies)  
 21                                       Catherine Raissiguier (Women & Gender Studies)
- 22 It was moved that the Secretary be instructed to cast a single ballot in favor of the nominees.  
 23 The motion passed by voice vote without dissent.  
 24
- 25 **b) Approved Curriculum Changes**  
 26 The following curriculum changes as listed in the Report dated 11 March 2015 have been  
 27 approved as per Senate resolution and are submitted for the Senate's information. Items:  
 28 US-2002 Classical & Oriental Studies (New courses; Add "W" designation), US-1990  
 29 Economics (Change in degree program), US-1991 Economics (Change in existing courses)  
 30 US-1999 Geography (New course), US-2000 Geography (Change in course), US-1997  
 31 Political Science (Change in minor), US-1994 Psychology (New courses), US-2001  
 32 Psychology (Change in courses), GS-1030 Art & Art History (New Advanced Certificate)  
 33 GS-1031 Art & Art History (New courses).  
 34  
 35
- 36 **Committee** **Report by Standing Committee on Student Success**  
 37 **Report:** Professor Michael Steiper, Chair of the Committee, presented the report.  
 38 Below is what he said.  
 39  
 40 "The Committee has been meeting for three or four semesters. In essence, we have been  
 41 discussing ways to increase rates of student success here at Hunter. One of the key things that  
 42 we decided is that we want to work on how to inform the students early in the semester how  
 43 they are doing on their courses, pass information on to them, and provide them strategies for  
 44 action. We have developed a small pilot that we are calling the Hunter Early Alert Pilot. In  
 45 this model, we are going to ask faculty to alert students to potential content related issues in a  
 46 course. Faculty may also use other things such as poor attendance rates. The faculty will  
 47 communicate with the students that they are having issues with the course and will provide  
 48 concrete strategies for how they might be able to successfully complete the course. The  
 49 faculty will let the student know in a matter of weeks into the semester. This will be an  
 50 opportunity for faculty to recommend that students reach out to other offices if the students  
 51

55 seem to have non-course related issues. Some of these offices might be the Writing Center or  
56 the Counseling & Wellness Center. We have reached out to these offices and they have been  
57 extremely enthusiastic about this connection. The Office of Advising has given us a point  
58 person that will act as a liaison. We will run a pilot this semester. We have about 30 faculty  
59 members who have agreed to participate in the pilot. They are going to be alerting students  
60 this week of any issues in the course. After this semester, we will meet with the faculty  
61 members who participated to evaluate the data. We will do a sort of focus group type event to  
62 see how this worked for them and the students.

63  
64 This semester, the committee will be doing a couple of questionnaires. One is going to be on  
65 early alert strategies. This will be on things faculty members are already doing. This will  
66 help us see if there is a better way of doing this. The second questionnaire is about advising  
67 for advisors.

68  
69 I would like to add that it has been very helpful to have a point person in Advising.”  
70

71  
72 **Report by Nominating Committee**

73 The Nominating Committee submitted the following nominations for seats currently vacant  
74 on Senate Committees:

- 75  
76 1. **Undergraduate Course of Study Committee**  
77 Faculty from Humanities & Arts: Janet Neary (English)  
78 Faculty from Health Professions: Mary Belmont (Nursing)  
79
- 80 2. **Undergraduate Academic Requirements Committee**  
81 Student Alternates: Sheana Budhoo (Biochemistry)  
82
- 83 3. **Nominating Committee**  
84 Faculty: Laura Baecher (Curriculum & Teaching)  
85 Faculty: Chris Stone (Classical & Oriental Studies)  
86
- 87 4. **Committee on the Evaluation of Teaching:**  
88 Student: Pascal Maguin  
89 Student: Javier Picayo  
90
- 91 5. **Charter Review Committee**  
92 Faculty Alternate: Dan Herman (School of Social Work)  
93
- 94 6. **Committee on Computing and Technology**  
95 Research/At-large: Jochen Albrecht (Geography)  
96
- 97 7. **Committee on Academic Freedom**  
98 Faculty from Social Work: Gary Mallon  
99
- 100 8. **Committee on Student Success**  
101 Student Alternate: Mavrick James  
102

103 It was moved that the Secretary be instructed to cast a single ballot in favor of the nominees.  
104 The motion carried by voice vote without dissent.  
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111 **Minutes**  
112 **Meeting of the Hunter College Senate**  
113 **11 March 2015**

114 **Report by Departmental Governance Committee**

115 The Departmental Governance Committee was not prepared to report. However, Prof.  
116 Thomas DeGloma, representative of the committee and Chair of the Ad-Hoc By-Laws  
117 Advisory Committee for Arts & Sciences, presented a report. Below is what he said:  
118

119 “I wanted to talk about the Ad-Hoc By-Laws Advisory Committee for the School of Arts &  
120 Sciences. The Committee was established to advise the School on the process of establishing  
121 its by-laws. We are charged with the task of identifying relevant documents and resources  
122 that the School’s committee could use in drafting its by-laws, as well as recommending an  
123 organizational process, including committee membership, and an approval process. This  
124 committee has an advisory role, so these are recommendations. Part of our charge also  
125 includes consulting with interested parties about concerns and considerations with respect to  
126 the process. I am here today in that capacity to hear from you if there is anything you would  
127 like me to take back to the committee regarding recommendations to the School of Arts &  
128 Sciences about the process of establishing and approving by-laws or any resources you think  
129 might help that process. I am in the Sociology Department. Feel free to contact me.”  
130

131 The floor was open for discussion. It was recommended from the body that the Committee  
132 research what other colleges have done. There was inquiry regarding the number of members  
133 on the committee drafting the by-laws. The Committee is considering making a  
134 recommendation of 9 committee members but has not committed to the number yet.  
135

136  
137 **Charter Review Committee: First reading of Proposed Amendments**

138 Professor John Wallach, Chair of the Committee, presented the report dated 11 March 2015  
139 for the First Reading of the Proposed Amendments to the Charter for a Governance of Hunter  
140 College. The report is attached as Appendix II.  
141

142 The floor was open for discussion.  
143

144  
145 Due to the late hour, it was moved that the meeting be adjourned. The motion carried and the meeting  
146 adjourned at 5:23 PM.  
147

148 Respectfully submitted,  
149

150  
151  
152  
153 Manu Bhagavan  
154 Secretary  
155

APPENDIX I

The following attendance was noted from the meeting

(A)=Alternate, A=Attended, X=Absent, E=Excuse

Faculty					
AFPRL	Anthony Browne	A	Mathematics & Statistics	Sandra Clarkson	E
	Denis Milagros	(A) A		Verna Segarra	A
	Edgardo Melendez	(A) X		Rob Thompson	(A) X
Anthropology	Jacqueline Nassy Brown	X	Medial Laboratory Sciences	Patrick Burke	(A) A
	Ignasi Clemente	(A) X		Shahana Mahajan	X
Art & Art History	Malik Gaines	X	Music	Robert Raffaniello	(A) A
	Wen-Shing Chou	E		Dean Johnston	(A) X
	Carrie Moyer	(A) X		Jewel Thompson	A
Biological Sciences	Nebahat Avcioglu	(A) X	School of Nursing	Maura Donahue	(A) X
	Derrick Brazill	X		Catherine Coppola	(A) X
	Shirley Raps	X		David Keepnews	A
	Paul Feinstein	(A) X		Christine Anne Ganzer	A
Chemistry	Maria Pereira	(A) X	Philosophy	Lorraine Brynes	(A) A
	Akira Kawamura	A		Anita Nirenberg	(A) A
	Pam Mills	(A) X		Justin Gerson	X
Classical & Oriental Studies	Gabriela Smeureanu	(A) A	Physics & Astronomy	Omar Dabhour	(A) X
	Joanne Spurza	X		Laura Keating	(A) A
	Chris Stone	(A) A		Marilyn Rothschild	A
Computer Science	Larry Kowerski	(A) A	Political Science	Kelle Cruz	(A) A
	Lei Xie	A		Ying-chih Chen	(A) X
	Saad Mneimneh	(A) X		Leonard Feldman	X
Curriculum & Teaching	Feliza Vasquez-Abad	(A) X	Psychology	John Wallach	(A) A
	Nadine A. Bryce	E		Charles Tien	(A) X
	Jason Wirtz	X		Joseph Lao	A
	Stephen Demeo	(A) X		Roseanne Flores	A
Economics	Ben Shukdiner	(A) X	Physical Therapy	Brooke Wells	(A) X
	Timothy Goodspeed	X		Jason Young	(A) A
	Avi Liveson	(A) X		Herb Karpatkin	A
Educational Foundations	John Li	(A) A	Romance Languages	Tom Holland	(A) X
	Stephaney Morrison	X		Monica Schinaider	(A)
	Veronica Muller	(A) X			
	John Keegan	(A) A		Rolando Perez	(A) X
English	Leigh Jones	X	School of Social Work		(A)
	Sarah Chinn	A		Juan Pena	X
	Jeff Allred	(A) A		Mary Cavanaugh	X
Film & Media Studies	Stephen Wetta	(A) A	Sociology		(A)
	Bill Herman	X		Ilze Earner	(A) X
	Ricardo Miranda	A		Mark Halling	A
	Joseph McElhaney	(A) A			(A)
Geography	Larry Shore	(A) A	Special Education	Mike Benediktsson	(A) X
	Haydee Salmun	A		Nilofer Naqvi	X
	Jochen Albrecht	(A) X		Elissa Brown	(A) A
German		(A) X	Speech-Language Pathology and Audiology		(A)
	Lisa Marie Anderson	X		Susan Wortsman	A
	Eckhard Kuhn-Osius	(A) X		Don Vogel	(A) X
History	Elke Nicolai	(A) A	Theatre	Elizabeth Galletta	(A) A
	Daniel Margocsy	E		Dong Shin Chang	0 A
	Manu Bhagavan	(A) X		Mia Rovegno	(A) X
Library	Rick Belsky	A	Urban Affairs	Deepsikha Chatterjee	(A) X
	Mee'Len Hom	A		Jill Simone Gross	X
	Sarah Ward	A		Stanley Moses	(A) X
	John Pell	(A) A	School of Urban Public Health		(A)
	Danise Hoover	(A) X		Franklin Mirer	X
					(A)
			Women & Gender Studies	Jennifer Gaboury	A
				Rupal Oza	(A) X
				Catherine Raissiguier	(A) A

**Students**

Denise Bolognino	X
Maria Pia Sifuentes	A
Robert Revzin	X
David Ascienzo	X
Stephanie Barragan	X
Abdul Rad	A
Stephen Icaza	A
Kidus Gebrekidan	X
Christine Hirt	A
Jonathan Ayala	A
Ariela Hazan	X
Emily Skoutelas	X
Jasmine Parham	X
Michelle Zak-Strzalka	X
Jason Sloan	A
Sajda Waite	X
James Stanton	X
Eamon Pickard	A
Victoria Hughes	X
Shawn Rafeey	X
Andy Lall	X
Jonah Garnick	X
Benedict Joson	A
Nishat Tabassum	X
Asad Mannan	A
Roman Povolotskiy	X
Brandon Alexander	X
Pascal Maguin	X
Christopher Lai	X
Abraham Gutman	X
Tamzeed Rahman	X
Javier Picayo	X
Ashley Wong	A
Maria Rodriguez	X
Joseph Lipari	X
Maria Rodriguez	X
Sheana Budhoo	X
Anastasiya Matreyenko	X
Stephany Garces	A
Christian Ribeiro	X
Genesis Smith	X

**At-Large, Lecturers and Part-Time Faculty**

Student Services	Shannon Salinas	A
	Brian Maasjo	(A) A
Mathematics & Statistics	Bill Williams	X
Sociology	Thomas DeGloma	X
Library	Jocelyn Berger-Barrera	A
English	Amy Robbins	X
THHP	Sarah Jeninsky	A
Mathematics & Statistics	Barbara Barone	X
Classical & Oriental Studies	Elizabeth Beaujour	X
Film & Film	Gustavo Mercado	X
Economics	John Li	X
Music	Catherine Coppola	X
Philosophy	Christa Acampora	X
SEEK	Sunday Coward	X

**Ex-Officio**

President, USG	Steven Wendel	X
Vice President, Graduate Student Association	Luis Gutierrez	X
President Alumni Association	Patricia Rudden	A
President, HEO Forum	Agustin Pita	A
President, CLT Council	Amy Jeu	X

**ADMINISTRATION**

Senators:

Vice President for Student Affairs	Eija Ayravainen	A
Vice President for Administration	Giancarlo Bonagura	A
Provost	Vita Rabinowitz	A
Dean, School of Arts & Sciences	Andrew Polsky	A
Alternate Senators (3):		
School of Education	Dean David Steiner	X
School of Social Work	Dean Jacqueline Mondros	A
School of Nursing	Dean Gail McCain	A

**TEMPORARY REALLOCATION OF SEATS (clickers)**

Department/Program:		
Asian American Studies Program	Jennifer Hayashida	A
Program in Religion	David Cereguas	X
Religion	Barbara Sproul	X

APPENDIX II

Proposed Charter Revisions, First Reading

Article	Current	Proposed	Rationale
<b>College Organization</b>			
<b>IV.1.B.i</b>	The word "department" shall mean any unit of the college which elects members to its Personnel & Budget Committee, and shall include as well the School of Nursing, School of Health Sciences, School of Social Work and the Library. In addition, for the purposes of Article IV, Student Services shall be included as a department.	The word "department" shall mean any unit of the college <del>which</del> <u>that</u> elects members to its Personnel & Budget Committee, and shall include as well the School of Nursing, School of Health <del>Sciences</del> <u>Sciences Professions</u> , <u>School of Urban Public Health</u> , School of Social Work and the Library. In addition, for the purposes of Article IV, Student Services shall be included as a department.	Reflects the current organization of the college, specifically the new schools of Health Professions and Urban Public Health. It eliminates the School of Health Sciences, which was abolished.
<b>IV.1.B.2</b>	The word "division" shall mean any unit of the college which has a P & B Committee consisting of representatives of more than one department but fewer than all the departments. They include Humanities and the Arts, Sciences and Mathematics, and Social Sciences (which form the School of Arts and Sciences), School of Education, School of Health Sciences.	The word "division" shall mean any unit of the college which has a P & B Committee consisting of representatives of more than one department but fewer than all the departments. They include Humanities and the Arts, Sciences and Mathematics, and Social Sciences (which form the School of Arts and Sciences), School of Education, School of Health <del>Sciences</del> <u>Professions</u> .	
<b>IV.2.C</b>	[...] other than students in the SEEK Department	[...] other than students in the SEEK <u>Department Program</u>	
<b>Officers of the Senate</b>			
<b>V.1</b>	At each of its first annual meetings following the new elections, the Senate shall elect from among its voting members a Chair, a Vice-Chair, a Secretary, and such other officers as it deems necessary. Their term of office shall be one year, and the Chair and Vice-Chair shall not serve in their respective offices for more than three consecutive terms.	At each of its first annual meetings following the new elections, the Senate shall elect from among its voting members a Chair, a Vice-Chair, a Secretary, and such other officers as it deems necessary. Their term of office shall be one year, and the Chair and Vice-Chair shall not serve in their respective offices for more than <del>three</del> <u>four</u> consecutive terms.	Continuity of leadership may enhance the work of the Senate; the body should be able to decide its best interests.
<b>V.3</b>	The Chair, Vice Chair, and Secretary of the Senate, together with the Chair of the Evening Council (Article VIII, Section 16), shall constitute the Administrative Committee of the Senate. The Chair of the Senate shall be the Chair of this Committee, which will:	The Chair, Vice Chair, and Secretary of the Senate, together with <del>the Chair of the Evening Council (Article VIII, Section 16)</del> <u>any other officers the Senate deems necessary</u> , shall constitute the Administrative Committee of the Senate. The Chair of the Senate shall be the Chair of this Committee, which will:	The Evening Council, as a body, no longer exists. The Senate body should be free to elect those officers it deems necessary to conduct its business.

Senate Terms			
<b>VI.1</b>	The regular term of office for representatives shall be 2 years, extending from May 15 of the first year to May 14 of the second year. From the members, elected in the initial election, however, one-half shall be selected by lot in each category to serve a single year only. Hence, in the future, one-half of the Senate seats will be filled by the annual elections. Unexpired terms shall be filled at the next scheduled elections.	The regular term of office for representatives shall be 2 years, extending from <u>mid</u> May <del>15</del> of the first year to <del>May 14</del> <u>just prior to the first meeting of the new Senate the following</u> year. From the members, elected in the initial election, however, one-half shall be selected by lot in each category to serve a single year only. Hence, in the future, one-half of the Senate seats will be filled by the annual elections. Unexpired terms shall be filled at the next scheduled elections.	The specific dates present scheduling problems in some years. The new description of the term provides the Senate with greater flexibility without changing the length of term.
<b>Article</b>	<b>Current</b>	<b>Proposed</b>	<b>Rationale</b>
<b>XIII.2.d</b>	A Third Reading will be the first order of business after the election of Senate Officers at the first meeting of the Senate after the 14 <sup>th</sup> of May (Article VI. Section 1). Approval by written ballot by 3/4 of all those present shall constitute adoption, which shall be certified by the Chairperson to the President.	A Third Reading will be the first order of business after the election of Senate Officers at the first meeting of the Senate <del>after the 14<sup>th</sup> of May</del> (Article VI. Section 1). Approval by written ballot by 3/4 of all those present shall constitute adoption, which shall be certified by the Chairperson to the President.	Reflects proposed changes to VI.1
Committee Responsibilities			
<b>VIII.4.a</b>	<p>The Undergraduate Course of Study Committee shall have oversight authority on all undergraduate curricular matters. It shall also concern itself through study and research with policies relating to the undergraduate curricular organizations. All proposals pertaining to:</p> <ul style="list-style-type: none"> <li>(i) Basic Prescriptions.</li> <li>(ii) New Majors.</li> <li>(iii) New Minors.</li> <li>(iv) Credit and Major or Minor concentrations.</li> <li>(v) Degree Requirements.</li> <li>(vi) Interdisciplinary Program.</li> <li>(vii) Experimental Courses.</li> </ul> <p>shall be submitted to the Undergraduate Course of Study Committee for action.</p> <p>Final decision on all curricular matters is to be made by the College Senate, except in cases where final authority is vested in the Undergraduate Course of Study Committee by the Senate.</p>	<p>The Undergraduate Course of Study Committee shall have oversight authority on all undergraduate curricular matters. It shall also concern itself through study and research with policies relating to the undergraduate curricular organizations. All proposals pertaining to:</p> <ul style="list-style-type: none"> <li><del>(i) Basic Prescriptions.</del></li> <li>(ii) New Majors.</li> <li>(iii) New Minors.</li> <li><del>(iii*)</del> Credit and Major or Minor concentrations.</li> <li><u>(iv) Certificates.</u></li> <li>(v) Degree Requirements.</li> <li>(vi) Interdisciplinary Program.</li> <li>(vii) Experimental Courses.</li> </ul> <p>shall be submitted to the Undergraduate Course of Study Committee for action.</p> <p>Final decision on all curricular matters is to be made by the College Senate, except in cases where final authority is vested in the Undergraduate Course of Study Committee by the Senate.</p>	Reflects previously adopted changes in curricular structures and responsibilities.

College Organization			
Strike “sessional” in (i) Article VIII.1.a, and (ii) Article XIII.2. Preamble			
<p>Article VIII.1.a to be amended: All committees of the Senate shall preserve the spirit of equity regarding <del>sessional</del>, divisional, and other representation of students and faculty, and in the scheduling of meetings. Committee membership shall be open to all members of the faculty and to all students who are eligible for membership on the Senate. They shall be elected by the Senate from among nominations made by a Nominating Committee (Article IX) and/or nominations from the floor.</p> <p>Article XIII.2 Preamble to be amended: This section is an amendment to Section 1 of Article XIII and, preserving the spirit of equity regarding <del>sessional</del> representation of students and faculty, governs the possible amendment of all articles of the Charter except the total percentages of the faculty, student, and administration representation as set forth in Article III, Section 1.</p>			
Article	Current	Proposed	Rationale
<b>II.3</b>	There shall be completed, no later than by the end of the third year, a thorough and impartial review of the composition, structure, and functions of the College Senate by a group empowered to propose, should it so deem necessary, a new version of the governance charter or major revisions thereof in the form of amendments for referendum (Article XIII) and submission to the Board of Trustees, if required. In the meantime, the Senate will use the latitude afforded it under this Charter for continued development of organization and procedures in order to fulfill its mandated functions effectively.	There shall be completed, no later than by the end of the <del>third</del> <u>fifth</u> year <u>after the last review of the Charter</u> , a thorough and impartial review of the composition, structure, and functions of the College Senate by a group empowered to propose, should it so deem necessary, a new version of the governance charter or major revisions thereof in the form of amendments for referendum (Article XIII) and submission to the Board of Trustees, if required. In the meantime, the Senate will use the latitude afforded it under this Charter for continued development of organization and procedures in order to fulfill its mandated functions effectively.	Ensures ongoing self-assessment of the organization.



New Articles and Other Substantive Changes		
<p><b>IV.1.c</b>  <i>New</i></p>	<p>In accord with CUNY’s Manual on General Policy (1.09) or other arrangements made between the college entity and the Administrative Committee of the Senate, and to facilitate its ordinary functions, the Senate shall receive regular reports from the Deans of the Schools and from Centers, Institutes, and Programs.</p>	<p>Ensures the body is informed about matters of its concern.</p>
<p><b>VIII.1.e</b>  <i>New</i></p>	<p><b>Committee on Committees</b></p> <p>I. There shall be a Committee on Committees, whose tasks are: (i) to sustain the energetic work of Senate Committees; (ii) to recommend changes in the number and nature of Senate Committees, consonant with the Senate’s changing needs; (iii) to ensure the regular reporting of the work of Senate committees to the Senate, and (iv) to recommend changes in the operation and procedures of Senate committees for the sake of the committees and the Senate as a whole. This Committee is to consult with relevant, extant committees whenever feasible.</p> <p>II. The work of the Committee on Committees is not understood to interfere with the work of Senate committees as currently articulated in the Charter.</p> <p>III. Membership in this Committee shall include faculty, staff, and students from various Schools in the college, not amounting to more than nine persons—including the Chair. The Administrative Committee of the Senate shall indicate the representative character of CC membership.</p> <p><i>Rationale:</i> A careful reading of the language of the Charter on the responsibilities of Senate Standing and Select committees indicates their deep and wide purview. In order to maintain the active character of the committees and their regular contact with the entire Senate, we endorse the establishment of a Committee on Committees to ensure the up-to-date activities of Senate committees with respect to their membership, procedures, and activities in accord with their Governance-stipulated responsibilities. Possible examples for future action by the Committee include the elimination of the Evening Council; a redefinition of the responsibilities of the Committee on the Calendar, in light of CUNYfirst, and enhancement of the work of the following Committees, e.g.: Budget, Evaluation &amp; Teaching, Master Plan, Undergraduate Academic Requirements (particularly with respect to college admissions), Select Committee on Honors, and the Roosevelt House Academic Functions Advisory Committee. The distribution of membership will be designed by the Administrative Committee of the Senate (see Article VIII, Section 1) to represent fairly the various segments of the College.</p>	