

## MINUTES

### Meeting of the Hunter College Senate

### 19 March 2003

- 1                   The 425<sup>th</sup> meeting of the Hunter College Senate was convened at 4:10 PM in Room W714.  
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- 3   **Presiding:**           Alan Hausman, Chair  
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- 5   **Attendance:**        The elected members of the Senate with the exception of those listed in Appendix I.  
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- 7   **Agenda:**             The agenda was adopted as presented.  
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- 9   **Minutes:**            The Minutes of February 19<sup>th</sup> were approved with the correction that Jillian Murray was present at the  
10 meeting.  
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- 12 **Report by the**        The following is a summary statement of President Raab's report. She said:  
13 **President:**
- 14                    "We are continuing to reach out to various State legislators as the budget process moves on, and  
15 we are hosting various meetings on the campus. It would be very helpful if you and your students  
16 could stop by to speak in person with our legislators. Scott Stringer who represents the west side  
17 of Manhattan will be here tomorrow at 3:00 PM in the conference room on the 17<sup>th</sup> floor. He is a  
18 very big CUNY supporter. I have met with the graduate student association to talk about the  
19 differential tuition proposals and the lack of any public support for graduate education. It is very  
20 important that graduate students be heard as well. If anyone wants additional information please  
21 contact my office. We will be using email to let you know about the meetings that we hope to  
22 schedule over the next couple of weeks. Your advocacy is extremely important.  
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- 24                    Professor Steve Greenbaum from the Physics Department received the Presidential Medal for  
25 Excellence in Science Mentoring yesterday in Washington. He does an extraordinary job in  
26 supporting our undergraduate students and ensuring that they enter the most prestigious graduate  
27 science programs in the country. It was wonderful to have Steve's work recognized in such an  
28 extraordinary way. We are all very proud of him and will be celebrating with him on campus."  
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- 30                    President Raab yielded the floor to Acting Vice President Eija Ayravainen, who said:  
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- 32                    "First I would like to mention that the Office of Student Services is sending an E-bulletin to  
33 students once a week. The E-bulletin has information about career services, internships, and  
34 various kinds of events that are important to students, as well as deadlines. There is also  
35 information about scholarships and loans and things of that nature. They are quite informative.  
36 Please have your students look at it if you can. We also are encouraging students to use the email  
37 system here at the college. Anand has been very instrumental in getting that set up. We want to  
38 make sure that all students are using it. They can have e-mail forwarded to their own email  
39 systems. We are putting colorful posters in all the public places so that students understand the  
40 importance of using this email system. We are also introducing a GER checklist on the web.  
41 Howard Tarragon from our office has been instrumental in this. We have asked students to see  
42 how they feel about it and how they can use the GER checklist for their own betterment and for  
43 advising. Together with Provost Pizer we established an Advising Task Force that is an outgrowth  
44 of the advising conference held in January. The Task Force consists of faculty and student service  
45 personnel, as well as individuals from the Office of the Dean of Arts and Sciences. The Task  
46 Force will address how to improve advising from the viewpoints of faculty as well as student  
47 service staff. You will notice that many of our barriers are being broken down after many years of  
48 having little compartments in various areas. We are looking at advising as a  
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54 College function. We will talk about how we can help all our students to truly achieve what they  
55 want in the shortest period of time and be wonderful graduates of Hunter College. We also  
56 instituted in our office a program for students at risk with counselors and workshops for students  
57 who have fallen below, or hovering near, the 2.0 GPA. It is called The Center for Student  
58 Achievement. Together with the Dean of the School of Arts & Sciences, who organized a  
59 committee of faculty and staff, we are piloting a new orientation seminar this Fall for new first  
60 time students. It will be co-taught with faculty and student service personnel. This is a new big  
61 movement that many of us have talked about for a very long time. We also are designing a new  
62 orientation program that will encompass the whole school from admissions, to registrar, to faculty,  
63 to student services, and financial aid. We will have a two-day orientation program for students.  
64 There we will introduce them to the college and also make sure that they understand that college  
65 is fun, demanding, challenging, and a wonderful place to be. We are going to do that this summer  
66 starting in June and in July. We had a Transfer Week, a brand new event that was instituted this  
67 year, for students who transferred to Hunter where they received faculty advising, counseling, and  
68 information about their individual areas. It was very well attended. We are doing a follow up  
69 now with students who attended these workshops to see how we can help to get them set up for  
70 the next semester. Many of you know that our school psychologist, Sally Polakoff, has retired.  
71 Our new school psychologist, Kathryn Leak, comes from our School of Social Work. She is  
72 wonderful, and she is present at the college for 12 hours every week. Her number is 772-4922, or  
73 you can call me. I welcome her to our staff and to our community.”  
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75 Vice President Ayravainen yielded the floor back to President Raab. She said:  
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77 “I hope that everyone saw yesterday’s NY Times article about our own wonderful landmark, the  
78 Roosevelt House. We are going to open the house with a hardhat kickoff towards the restoration  
79 on Monday morning at 8:30. Please join us. Classes or clubs that would like to take a tour of the  
80 house before it closes for renovation this summer should get in touch with Terri Rosen Deutsch.  
81 She can arrange for you to see the house. Terri is also a contact for the meetings with the  
82 legislators. You can reach Terri through my office.  
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84 Just to remind all of you, we will be having graduation again at Radio City Music Hall on May  
85 28<sup>th</sup>. We hope to iron out some of last year’s wrinkles, and will try to have buses available that  
86 will take faculty from the college to Radio City and back.  
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88 I am going to ask Len to come up and talk a little bit about some ideas concerning the security  
89 plans that we have been discussing in the various open forums, and also about the progress made  
90 with web grading.”  
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92 President Raab then yielded the floor to Vice President Zinnanti who said:  
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94 “The web grading pilot program that we ran last semester was an outstanding success.  
95 The statistics show that over 50% of all sections taught at this college participated in the  
96 pilot, and we have yet to hear any criticism of it. We are planning to expand the  
97 program so that by this May, hopefully, 100% of the college will be involved in it.  
98 Yechiel will put up on the Internet a schedule of additional training sessions for this  
99 spring. Hopefully, it will work out as well as it did last semester.  
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101 I also want to talk about security and some of the recommendations that were made about a year  
102 and a half ago. As many of you know Kroll Associates was contracted by CUNY to study security  
103 issues pertinent to Hunter College. A major piece of their study dealt with the lack of an ID  
104 policy at the 68<sup>th</sup> Street campus and the security issues attendant with that. All our campuses,  
105 except the 68<sup>th</sup> Street campus, have an ID system. Let me back up a little bit. As you know, there  
106 was an Open Forum last May that was hosted by the Senate, the FDA, and the HEO Forum, where  
107 Kroll presented their findings; then in September another Open Forum was held where the  
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community stated fairly strongly that an identification policy should be proposed. In looking at the history of what has gone on in the recent past at this school, the first thing we noticed was that at night time there seems to be a very sporadic use of ID checking. We then took the day and broke it into two pieces, and what we are proposing is that the West Lobby at the at 68<sup>th</sup> Street campus be the only point of entry from 10 PM to 6 AM, and everyone would have to show an I.D. to get in. We looked at the operation and considered operational changes. However, we were content with the way that the athletic events and social events like dances are handled in terms of security, and we think that the security currently used is satisfactory for that. In looking at the operational changes that would have to be made, we looked at things like campus visitors who can freely walk in and out at any hour of the day. We are proposing that campus visitors who do not have a CUNY or Hunter ID card would have to leave a form of identification at the security desk in the West Lobby to gain entry into the campus starting at 10 PM, and then sign for it on their way out. We will be asking people to pick up any food orders from the West Lobby instead of having delivery people walking around the campus. Unless special arrangements are made, we will also ask that individuals pick up their FEDEX or other parcel deliveries, and we are going to require vendors and outside contractors who are on campus doing emergency work to register with campus security and receive identification that clearly states that they are an outside contractor before they can operate around the building. The only point of entry will be the West Lobby. Other doors will be for exit only based on fire regulations and safety concerns.”

Vice President Zinnanti concluded the report by answering questions from the floor.

**Report by the  
Administrative  
Committee:**

The Chair presented the report as follows:

**Approved Curriculum Changes**

The following curriculum changes, as listed in the report dated March 19, 2003, were approved as per Senate resolution and were submitted for the Senate information: Items US-1284 (Russian), US-1285 (Comparative Literature), US-1287 (Romance Languages), US-1288 (Theatre), and UE-1294 (Hebrew/Classics).

**Special Election to fill vacant seats on the Senate**

The Chair presented the following nominations for seats reserved for students:

Jonathan Gradowski (Economics/Political Science)  
Runato Taylor (Classics)

It was moved that the nominations be approved. The motion carried.

**College Calendar for Fall 2003/Spring 2004**

The university-wide College Calendar for Fall 2003/Spring 2004 as issued by the CUNY Central Administration was submitted for the Senate’s information (see Appendix II).

**Committee  
Reports:**

**Nominating Committee**

Prof. Marilyn Rothschild, Chair of the Committee, presented the following nominations:

**Master Plan Committee:**

Student: Jon Gradowski (Eco/Poli.Sci)

**Graduate Course of Study & Academic Requirements Committee**

**Faculty Alternate:** Elizabeth Cardozo (Educational Foundations)

**Undergraduate Academic Requirements Committee**

Faculty from Humanities & Arts: Jewel Thompson (Music)

Faculty from Education: Yang Ho (Curriculum & Teaching)

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**Grade Appeals Committee**

Faculty Alternate: Glenn Bradock (Philosophy)  
Student Alternate: Jon Gradowski (Eco/Poli.Sci)

It was moved that nominations be closed. The motion carried.

It was moved that the secretary be instructed to cast a single ballot in favor of the nominees. The motion carried.

**Undergraduate Academic Requirements Committee Re: Major-Minor Approval Form**

Professor Jason Young, Chair of the Committee, presented the report dated 19 March 2003, and moved for approval of the modified Major-Minor Approval Form. If approved, students who are changing a major will no longer have to obtain a signature from the department of the major that they are dropping. Other changes were made for clarification.

After discussion the question was called and carried. The modified Major-Minor Approval Form (see Appendix III) was approved by voice vote.

**New Business:**

Ms. Jillian Murray, on behalf of the Student Caucus of the Hunter College Senate, presented the following resolution:

BE IT RESOLVED, That the Hunter College Senate opposes the governor's 2003 budget proposal to raise tuition at CUNY by \$1,200,

BE IT FURTHER RESOLVED, That the Senate opposes the governor's cuts to and restructuring of financial aid programs such as SEEK and TAP

BE IT FURTHER RESOLVED, That the Senate demands that the State of New York restore adequate funding for CUNY,

BE IT FURTHER RESOLVED, That the Senate supports and encourages the efforts members of the Hunter community to prevent the budget cuts, and urges President Raab to take a stronger stance against the tuition hikes.

Professor Sherrill moved that the motion be tabled to the next meeting and that in the interim the Administrative Committee and Student Caucus consider a rewording of the resolution.

The motion was approved by voice vote.

It was moved that the meeting be adjourned. The motion carried and the meeting adjourned at 5:15 PM.

Respectfully submitted,

Anthony Picciano,  
Secretary

226 **APPENDIX II**  
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228 **THE CITY UNIVERSITY OF NEW YORK**  
229 **2003-2004 ACADEMIC CALENDAR**

230 **FALL 2003**

231 **August 2003:**

232 Sa 30.....First Day of Classes - Fall 2003  
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234 **September 2003:**

235 M 1.....LABOR DAY -- COLLEGE IS CLOSED  
236 F 26 – Su 28.....No classes scheduled  
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238 **October 2003:**

239 M 6.....No classes scheduled  
240 Tu 7.....Classes Follow a Monday Schedule  
241 M 13.....COLUMBUS DAY - COLLEGE IS CLOSED  
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243 **November 2003:**

244 W 26.....Classes Follow a Friday Schedule  
245 Th 27 – Su 30.....THANKSGIVING RECESS -- COLLEGE IS CLOSED  
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247 **December 2003:**

248 M 15.....Last Day of Classes – Fall 2003  
249 Tu 16 – Tu 23.....Final Week of Fall Semester 2003 (Final examinations or last instructional period  
250 where no finals are given)  
251 W 24 – W 31.....Winter Recess begins (College is closed W 24, TH 25, and W 31)  
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253 **SPRING 2004**

254 **January 2004:**

255 TH 1.....COLLEGE IS CLOSED  
256 M 19.....MARTIN LUTHER KING JR. DAY -- COLLEGE IS CLOSED  
257 TH 29.....First Day of Classes -- Spring 2004  
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259 **February 2004:**

260 TH 12.....LINCOLN'S BIRTHDAY -- COLLEGE IS CLOSED  
261 M 16.....PRESIDENTS' DAY -- COLLEGE IS CLOSED  
262 W 18.....Classes Follow a Monday Schedule  
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264 **March 2004**

265 **April 2004:**

266 F 2 – Tu 13.....SPRING RECESS – NO CLASSES  
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268 **May 2004:**

269 W 19.....Last Day of Classes Spring 2004  
270 TH 20.....READING DAY – NO CLASSES  
271 F 21 – F 28.....Final Week of Spring Semester 2004 (Final examinations or last instructional  
272 period where no finals are given)  
273 M 31.....MEMORIAL DAY -- COLLEGE IS CLOSED  
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