

Office of the Hunter College Senate

Room 1018 East Building

Phone: 772-4200

MINUTES
Meeting of the Hunter College Senate
5 May 2004

The 440th meeting of the Hunter College Senate was convened at 4:10 PM in Room W714.

Presiding: Joan Tronto, Chair

Attendance: The elected members of the Senate with the exception of those listed in Appendix I.

Agenda: The agenda was adopted as presented.

Report by the President: There was no report.

Report by the Administrative Committee: The Chair presented the report as follows:

Approved Curriculum Changes

The following curriculum changes as listed in the Report dated 14 April 2004 were approved as per Senate resolution, and were submitted for the Senate's information: Items US-1361, US-1362, and US-1386 (Mathematics & Statistics), US-1372B (Film & Media Studies), US-1371A (Music), US-1383 (Economics), US-1378 (Romance Languages).

Reports: **Middle States Periodic Review Report**

Professor Tronto presented the draft of the Periodic Review Report.

It was moved that the Senate dissolve itself into a quasi committee of the whole until 5:10 PM. The motion carried by voice vote.

The Senate reconvened in formal session at 5:05 PM.

UARC Report: Editorial Changes for Undergraduate Catalog

Professor Jason Young, Chair of the Committee, presented the report dated 5 May 2004.

After discussion it was moved that the following statement be added to the report: "Students are advised to consult the minor department about the appropriate minor."

After discussion the question was called and carried. The motion was defeated by voice vote.

The question on the main motion was called and carried. The report, as submitted, was approved by voice vote and is attached as Appendix II.

UARC Report: Clarification of Transfer Policy for Non-degree Students

Professor Jason Young, Chair of the Committee, presented the report dated 5 May 2004. The following resolution was on the floor:

BE IT RESOLVED, that the following statements be added to page 11 of the current catalog (*new wording is underlined*):

NON-DEGREE STUDENTS

...Credits earned at Hunter College as a non-degree student are automatically transferred into a degree program upon matriculation at Hunter. ~~and are generally accepted at other accredited colleges.~~ Those credits earned at Hunter will be accepted as residency credits.

The resolution was approved by voice vote after brief discussion.

UARC Re: Course Repeat Rule

The report was postponed to the next meeting.

New Business

Professor Sherrill moved the following resolution:

Whereas, the CUNY Master Plan is a document of great importance to the CUNY community; and

Whereas, a complete draft of the Master Plan for the City University is yet to be made public; and

Whereas, rational discussion of a document is inhibited by the lack of access to that document; and

Whereas, the meeting to receive comments on the document is not in a centrally located place; and

Whereas, the manner of presentation of the document and the location of the meeting are more likely to inhibit rational discussion than facilitate it; therefore,

BE IT RESOLVED, that the Hunter College Senate communicate its severe displeasure about this situation to the Central Administration of the City University; and

BE IT FURTHER RESOLVED, that the Senate urges the Central Administration to take no action on the Master Plan until the Central Administration facilitates a full and rational discussion of the Master Plan by all members of the CUNY community.

After brief discussion the question was called and carried.

The resolution was approved by voice vote.

It was moved that the meeting be adjourned. The motion carried and the meeting adjourned at 5:25 PM.

Respectfully submitted,

Anthony Picciano,
Secretary

APPENDIX II

UARC: Editorial Changes for New Undergraduate Catalog

(New wording is underlined)

Explanation:

The Undergraduate Academic Requirements Committee has reviewed the recommendation from the Provost's Office to clarify the language for the section *MAJOR FIELD OF STUDY (MAJOR AND MINOR)* for the new catalog.

The current catalog statement on page 42 is attached. It has been edited for clarity without changing policy. For example, the following headings have been added: *Double Major, The Minor, The Major and the GER*. The description under *The Major and the GER* has been copied from the GER Regulations. The description for *The Minor* has been compiled from various catalog entries.

MAJOR FIELD OF STUDY (MAJOR AND MINOR)

The total number of credits for a Bachelor of Arts degree is 120.

Among the requirements for a Hunter College BA, a student selects a major and a minor. A major is a concentration of courses in a particular subject area. It usually consists of 24 to 30 credits. A minor is a secondary concentration usually related to the student's educational or career goals. It usually consists of 12 credits.

All major degrees are programs that the State Education Department has authorized Hunter to award. For a list of registered programs, see Degree and Certificate Programs, p. xxx.

Requirements for a Major All matriculated students must declare a major no later than the semester in which the combination of credits earned and credits for which they are currently registered totals 61 or greater. Transfer students entering with 60 credits or more must declare their major before the end of their first semester of attendance at Hunter. Students may find that some courses and career opportunities are available to them only if they have declared a major. In addition, under New York State guidelines, students who have not yet declared a major by the 61-credit point are ineligible for TAP financial aid.

To declare or change a major, a student should get a major/minor form from the OASIS, Room 217N, and confer with an adviser in the major department. The major department is responsible for approving the content and the arrangement of both the major and the minor, except in the case of ~~elementary~~ childhood education, which requires the approval of the School of Education.

For students who are nearing the 61-credit point and remain undecided about their choice of major, there are a number of avenues of assistance. Designated faculty in each academic department advise prospective majors about the undergraduate programs and related career possibilities. Also, the counselors in the Office of Student Services and Career ~~Counseling~~ Development Services offer assistance in choosing a major. The College is concerned that students select their major with careful consideration and with good knowledge of the range of options.

To earn a Hunter degree, students must complete at least half of their major credits and half of their minor credits at Hunter.

Double Major

It is possible to have a double major in the BA degree. The student must complete all of the General Education Requirement, satisfy the sequence of study for both majors, fulfill a minor approved by both departments, and file a major/minor form for each approved major. The double major and the minor must consist of liberal arts courses. Students fulfilling the requirements of two separate majors may be released from the requirement of completing a minor if the minor requirement is waived by both major departments.

The Minor

A minor is a secondary concentration usually related to the student's educational or career goals. The major department is responsible for approving the content and the arrangement of both the major and the minor, except in the case of education, in which the collateral major in Quest (childhood education) and the adolescence education sequence require the approval of the School of Education in addition to that of the major department.

In order to graduate with a Hunter College BA, a student must have a major and a minor and complete at least half of their major credits and half of their minor credits at Hunter. The BS, BFA and BMus degrees do not require a minor.

The minor is chosen when the student declares the major and it must be approved by the student's major department. It usually consists of 12 credits. The minor is chosen from among the departments and programs leading to the BA degree. Students pursuing childhood education along with their liberal arts major may use the childhood education sequence (Quest) as a collateral major; no minor is required. Students pursuing the adolescence education sequence may use the adolescence education sequence in place of the minor.

Courses from minors and any additional majors can be used without limit to satisfy Stages 1, 2, and 3 of the Core Requirement, the Writing Requirement, and the Pluralism & Diversity Requirement of the GER. Although this does not lessen the number of credits required for the degree, it frees those credits to be used in an elective area.

The Major and the GER

Students may apply up to two courses from their major to satisfy Stage 1 and Stage 2 of the Core; only one of these is permitted to fulfill a Stage 1 requirement, and only one a Stage 2 requirement. Note: Students who have declared two or more majors can use up to two courses from one of those majors to satisfy Stage 1 and Stage 2 of the Core. Only one of these is permitted to fulfill a Stage 1 requirement, and only one a Stage 2 requirement. Courses from minors and any additional majors can be used without limit to satisfy Stages 1, 2, and 3 of the Core, the Writing Requirement, and the Pluralism & Diversity Requirement.

Departmental Majors—BA degree These are majors concentrated within one department. The major typically consists of 24 to 30 credits. A minor in a related subject is chosen at the same time and it must be approved by the student's major department. It usually consists of 12 credits. Both the major and the minor must ~~lead~~ be in programs leading to the BA.

In order to graduate, a student must have a minimum GPA of 2.0 in the courses designated for the major. Major departments may have higher requirements. Each student should consult the major department for details and also check the department's description of the major in the catalog.

~~Some departments permit a limited number of credits used for the General Education Requirement to be counted also toward a minor. Although this does not lessen the number of credits required for the degree, it frees those credits to be used in an elective area.~~

The following are departments and/or programs that offer majors leading to the BA degree.