

MINUTES

Meeting of the Hunter College Senate 15 September 2010

The 518th meeting of the Hunter College Senate was convened at 3:45 PM in Room W714.

Presiding: Sandra Clarkson, Chair

Attendance: The elected members of the Senate with the exception of those listed in Appendix I.

Alternate Senators were formally seated in accordance with the procedures approved by the Senate, and clickers were distributed to them.

Minutes: The Minutes of May 12th and May 19th were approved as distributed.

Report by the President: A summary statement of President Raab's report to the Senate is attached as Appendix II.

Report by the Chief Operating Officer: New Campus Access System
Len Zinnanti, Chief Operating Officer, presented the following report:

"On Monday August 16, 2010, the testing phase of the new Campus Access System began at the 68th Street campus. This testing included activating the access devices in the West Lobby, Subway, North Building, and Kaye Playhouse entrances; and the magnetic door devices at the East Building and Thomas Hunter Hall entrances. The testing phase proved to be helpful in evaluating the system's effectiveness in anticipation of the campus traffic at the beginning of the Fall 2010 semester.

At present, all current OneCard holders (faculty, staff, students) can access main entrances between 6:30am and 10:30pm on weekdays. Before 6:30am and after 10:30pm, all members of the Hunter Community wishing to enter the 68th Street campus must do so through the West Lobby. On weekends, the East Building entrance is open from 9:00am to 8:00pm. The West Lobby entrance will be accessible 24 hours a day, 7 days a week.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
West Lobby	24/7	24/7	24/7	24/7	24/7	24/7	24/7
West Subway	6:30am – 10:30pm	6:30am – 10:30pm	6:30am – 10:30pm	6:30am – 10:30pm	6:30am – 10:30pm	Closed	Closed
East	6:30am – 10:30pm	6:30am – 10:30pm	6:30am – 10:30pm	6:30am – 10:30pm	6:30am – 10:30pm	9:00am – 8:00pm	9:00am – 8:00pm
North	6:30am – 10:30pm	6:30am – 10:30pm	6:30am – 10:30pm	6:30am – 10:30pm	6:30am – 10:30pm	Closed	Closed
Thomas Hunter	6:30am – 10:30pm	6:30am – 10:30pm	6:30am – 10:30pm	6:30am – 10:30pm	6:30am – 10:30pm	Closed	Closed
Kaye Playhouse	6:30am – 10:30pm	6:30am – 10:30pm	6:30am – 10:30pm	6:30am – 10:30pm	6:30am – 10:30pm	Closed	Closed

In addition to Public Safety, the Visitors Center in the West Lobby is staffed by Hunter Work Study Students. Known as Visitors Center Associates, these students have been fully-trained in basic customer service, as well as both the visitor and Hunter community protocols. All Associates will undergo continuous on-the-job training as needed, in order to adapt to the needs of the Hunter College community. They are well versed with detailed knowledge of the campus and can offer direction to any visitor, new student, new faculty, or new staff member in need. They are trained in the operations of the OneCard office and can offer assistance with any OneCard related issues. Finally, they are trained

42 in the operation of the campus access system for both visitors and members of the Hunter community,
43 and can offer assistance in obtaining a visitor's pass. The Visitors Center Associates are currently
44 scheduled to work at the Visitors Center desk from 7am-10pm weekdays, and 8am-8pm weekends.
45 Staffing levels at the Visitors Center desk will be consistently under review; however there will always
46 be at least two Visitors Center Associates working at any time during the week. Peak hours will see
47 staffing levels of up to five Associates at a time. Early and late hours on weekends will be the only
48 time one Associate will be working.
49

50 The Visitors Center also maintains a website, accessible through the link on the Hunter homepage or by
51 going directly to www.hunter.cuny.edu/visitorscenter. The website is an up-to-date repository for all
52 important campus information, including OneCard and OneCard Office information, obtaining visitors
53 passes, making or receiving deliveries, and getting around the 68th Street campus. The Visitors Center
54 website will be monitored and updated regularly in order to provide the Hunter community and its
55 guests with the most accurate and up-to-date information about the 68th Street campus as possible.
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57 Public Safety officers will be stationed at all 68th Street campus entrances on a need and availability
58 basis. During the initial transition period, we have stationed officers at most entrances to assist the
59 community as necessary.
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61 During installation, we enhanced the original Campus Access plan in the following ways:

- 62 • All entrances with access devices will have a guest telephone for contacting College
63 departments.
- 64 • There is now a computer kiosk in the West Lobby available at all times allowing access to the
65 Hunter College faculty/staff directory.
- 66 • The OneCard office has been relocated to W126 on the ground floor of the West Building to
67 make it more convenient for providing OneCards and OneCard assistance to the Hunter
68 College community.
- 69 • For the the first two weeks of the Fall 2010 semester, an additional OneCard station was
70 installed outside the access devices in the West Lobby, in order to alleviate confusion and
71 lines at the Visitors Center for members of the Hunter community needing a new OneCard.
- 72 • Students, faculty, and staff from other CUNY campuses are welcome, as always, at Hunter.
73 Visitors from other CUNY schools need only to show CUNY ID at the Visitors Center to be
74 allowed entry to the 68th Street campus.

75 We also added a mobile OneCard unit. As of today, the mobile OneCard unit has provided new
76 OneCards at the Hunter College Campus Schools and the School of Social Work. On September 21
77 and 22, the mobile unit will be at the Brookdale Campus to assist any members of the Hunter College
78 community there with OneCard problems. The unit will also be deployed at the MFA Building.
79

80 Reports from the first week were positive. Lines were manageable; the Visitors Center Associates and
81 Student Ambassadors were helpful in assisting the campus community to enter the buildings; firsthand
82 accounts of the visitor pre-registration system show that guests are granted Visitors Passes quickly and
83 have no problem in accessing the campus.
84

85 However, after observing the system under peak operating conditions, and after carefully considering
86 the important community feedback, several operational and physical changes have been made or are
87 being planned.
88

- 89 • Deliveries:
 - 90 ○ While outside food delivery still must be picked up at the West Lobby, deliveries for
91 business purposes can be made directly to offices.
 - 92 ■ "Regular" business vendors, such as UPS, FedEx, Poland Spring, among others, have
93 been issued temporary photo ID cards without magnetic stripes. These vendors will
94 be granted access to the campus by showing their Hunter ID at any of the main
95 entrances, allowing them to deliver their goods and packages directly to the
96 appropriate offices.
97 ■

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- 102 ▪ Couriers will be granted access to the campus via the West Lobby by signing a log-
 103 book and leaving their ID at the Visitors Center. This will allow them to deliver
 104 directly to the appropriate offices.
- 105 ▪ Many local food providers have been informed that all food deliveries must come to
 106 the West Lobby for pickup. Many vendors are working within these parameters by
 107 calling the recipient when their food leaves the restaurant, allowing for better
 108 communication and less waiting all-around.
- 109 ▪ An internal food delivery pilot program, operated by AVI, the campus food service
 110 provider, will begin September 21st, whereby faculty, staff, and students will be able
 111 to place food orders from AVI Food Systems, for delivery to a point of their
 112 choosing on Hunter's Main campus.
 - 113 • Initially, orders will be accepted between the hours of 11:30AM & 1:30PM on
 114 days when classes are in session. Ordering hours will be reviewed and will be
 115 expanded if the program proves successful.
 - 116 • Initially, food orders will be accepted by phone only.
 - 117 • Based on the demand of the program, there is the possibility that on-line
 118 ordering will be available through a web-based ordering system.
 - 119 • Payments will be made by OneCard or credit card only. Cash payment will not
 120 be accepted.
 - 121 • Although a detailed menu will be released by AVI specifying the extent of all
 122 items that can be ordered, the general list will be predominantly comprised of
 123 the following items:
 - 124 ○ Sushi
 - 125 ○ Whole Pizza Pies
 - 126 ○ Grab 'n Go Sandwiches
 - 127 ○ Salads
 - 128 ○ Wraps
 - 129 ○ Side Orders including:
 - 130 ▪ Fruit Cups
 - 131 ▪ Pudding Cups
 - 132 ▪ Yogurt Parfaits
 - 133 ▪ Vegetables with Ranch Dip
 - 134 ▪ Hummus & Pita Cups
 - 135 ▪ Grapes & Cheese
- 136 • As for Physical Changes:
 - 137 ○ The magnetic locks on the outer doors of the East Building have proven less than
 138 adequate for the amount of foot traffic at this entrance. Hunter has already begun
 139 planning, with CUNY and DASNY, the design and installation of access devices at the
 140 bottom of the escalators. More information on this major change will be forthcoming.
 141

142 I would like to thank the entire Hunter College community once again for its cooperation and patience
 143 in the transition to this new campus access system at 68th Street. Your thoughtful comments and
 144 feedback have been helpful in adapting the new Campus Access System to be more user-friendly,
 145 thereby promoting an even safer and more secure campus environment.”

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 147 **Report by the**
 148 **Administrative**
 149 **Committee:**

The Chair presented the report as follows:

Special Election for Vacant At-large Seats on the Senate – Fall 2010

The Chair presented the following nominations in accordance with Article IV, Sections 2.H.i & ii, of
 the *Charter for a Governance of Hunter College*:

Students: Aaron Quisenberry (undeclared)
 Umar Khan (Political Science)

156 It was moved that the Secretary be instructed to cast a single ballot in favor of the entire slate. The
 157 motion was approved by voice vote without dissent.

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Clickers were distributed to the newly elected senators.

Election of Committee Chairs

The floor was open for nominations for Chair of the Budget Committee.

Professor Randall Filer (Economics) was nominated.

It was moved that the Secretary be instructed to cast a single ballot in favor of the candidate. The motion carried by voice vote without dissent.

The floor was open for nominations for Chair of the Master Plan Committee.

Professor Barbara Sproul (Religion) was nominated.

Professor Sproul was re-elected by voice vote without dissent.

The floor was open for nominations for Chair of the Nominating Committee.

Dr. Marilyn Rothschild (Physics & Astronomy) was nominated.

Dr. Rothschild was re-elected by voice vote without dissent.

The floor was open for nominations for Chair of the Charter Review Committee.

Professor Pamela Mills (Chemistry) was nominated.

Prof. Mills was re-elected by voice vote without dissent.

It was moved that the meeting be adjourned. The motion carried and the meeting adjourned at 4:25 PM.

Respectfully submitted,

Philip Alcabes,
Secretary

APPENDIX I

The following members were noted as absent from the meeting:

Faculty:		School of Social Work	Kenny Kwong (A) Michael Lewis Nancy Giunta (A)
Africana&PR/Latino Studies	Milagros Denis-Rosario (A)		
Anthropology	Tom McGovern (A)		
Art	Richard Stapleford Paul Ramirez	Sociology	Thomas Degloma (A)
Chemistry	Pamela Mills (A) Dixie Goss (A)	Special Education	Donia Fahim (A) David Conner Jamie Bleiweiss (A)
Classical&Oriental Studies	Yitzhak Berger (A) "E" Laurence Kowerski (A) "E"	Student Services	Nicole Wright-Gordon (A)
Computer Science	Virginia Teller (A) Saad Mneimeh (A)	Theatre	Mia Rovegno (A)
Curriculum & Teaching	Jody Polleck (A) Jason Wirtz (A)	Urban Affairs	Stanley Moses (A)
Economics	Timothy Goodspeed (A) Howard Chernick Avi Liveson	Lecturers and Part-Time Faculty	Elizabeth Beaujour (Classics) Eckhard Kuhn-Osius (German) Makram Talih (Health Sci)
Educational Foundations	Cynthia Walley (A)	Administration	Dean Jacqueline Mondros (A)
Film & Media	Gustavo Mercado Tim Portlock	Ex-Officio	Deborah Francois, USG Pres. George Wallace, CLT Council Pres. Theodore Ryo, GSA Pres. Patricia Rudden, Alumni Assoc. Pres.
Geography	Peter Marcotullio (A)	Students	Manuel Andino (Classics) Lauren Hecker (Music) Meriam Bukhari Henrik Dumanian Sheila Spencer "E" Ayman Ahmed (Comp Sci) August Wojtkiewicz (Classics) Francisco Mena (Sociology) Marta Petryna (Biology) Randy Wagenheim (Grad. Sociology)
Health Sciences	Stacey Plichta (A) Jack Caravanos		
Library	Patricia Woodard (A)		
Music	Poundie Burstein (A)		
Nursing	Steven Baumann (A) Lorraine Sanders "E" Carol Roye "E"		
Philosophy	Alan Hausman "E"		
Physics & Astronomy	Ying-Chih Chen (A)		
Psychology	Peter Serrano (A) Tricia Striano (A) Thomas Preuss		
Romance Languages	Guiseppe DiScipio (A) Monica Shinaider		
SEEK	Patricia Martin (A) Sandra Granizo Cruz (A) "E"		

APPENDIX II Report by the President

The following is a summary statement of President Raab's Report to the Senate. She said:

"I am very happy to welcome everybody back. We had a wonderful convocation for our freshmen and transfer students. Close to one half of the eligible students were there. There were prizes for fun things including wearing the most purple, but we also had a number of really inspirational talks by faculty and by recent students who had extraordinary experiences here. We brought back Ned Vizzini who graduated in 2003. If you have teenage kids you will know his name. His first book was called "Teen Angst" which he started at Hunter, and his most recent book "It's a Funny Thing" has now been made into a motion picture. Someone you absolutely will remember, Kelle Jacob, also gave a speech. She is doing phenomenally at Estee Lauder and they are now sending her to a graduate program at FIT. So, for those of you who helped nurture these great talents it is a wonderful thing. It really underscores the exceptional and exciting new students coming into Hunter College. Only one out of four students was accepted to the freshmen class this semester. It is an incredibly strong class and we need everyone's help to not only welcome this class, but to make sure that we as a community do everything we can to retain these students and help them move towards graduation. In the last 8 years our graduation rate has increased by six percentage points. We celebrate our 6-year graduation rate, but the actual number is only 42% which is something to worry about. Unfairly, Federal statistics do not include transfer students and although the combined number is greater in terms of the 6-year graduation rate, it is something we all need to focus on. We all need to come together and think about what the obstacles are for freshmen who are not graduating in six years, and how we as a community can help support them. One of the things we are doing, that we hope the community will embrace, is to create as many student cohorts as we can so that as soon as they walk in students feel that they are part of a smaller community within the larger Hunter College. So, we have the Macaulay Honors Program, and over 124 Macaulay Honors students started with us a few weeks ago. Of course they have a very strong cohort and a very strong identity. From those applications we were able to offer a number of students a very strong scholarship package. We have a Community Scholars Program where another 30 students get the package. We have leadership scholarship where I write to almost every principal in the five boroughs to say: "who is your best student?" and we provide them with scholarships. We did the same thing with the Community colleges for the best transfer students, and we have another 30 or 40 students in that cohort. We have 30 students from Manhattan Hunter Science High School, and advisors were assigned to work with these cohorts. We also did something else this year. We had about 500 incredibly qualified students on the Macaulay wait list and we wrote to all of them with offers for certain scholarship packages, and another 129 students accepted. So, all of this is about a way to create smaller communities within our larger community. There is a lot to celebrate, but the real challenge ahead of us is to keep these students at Hunter.

Notwithstanding tight economic times we welcomed 35 phenomenal new faculty to Hunter College. We had a reception for them a few weeks ago and they are ready to go and are very enthusiastic to be here. Also in the good news category, Roosevelt House is open and thriving and we invite all of you to get involved, to think about seminars that are happening there, and to think about programs in Public Policy that you would like to participate in. Contact Judy Friedlander or Fay Rosenfeld at Roosevelt House about how you can do that.

The Social Work/Public Health Building, the new Silverman School of Social Work and the CUNY School of Public Health at Hunter College, is just soaring away. Our new building at 119th Street and 3rd Avenue will be open at this time next year. We are working very closely with Social Work and Public Health faculty on the moving schedule and office re-allocation. It is going to be a very beautiful building and, most important, the neighborhood has embraced this move. We are working with a number of non-profit and social service organizations. People are extremely excited to have Hunter in the neighborhood.

As all of you know, we are entering a challenging budget season and I want to leave you with the message that we are going to focus as much as we can on continuing to move forward and to do the wonderful things that we have been doing at Hunter College. Because of the tight budget time, there may be times when we will not be able to pursue initiatives that we have been pursuing or had hoped to pursue. Over the last two years Hunter College sustained a budget cut of over \$5M, and as much as that was extremely difficult to absorb, I am very proud of the skill of Len Zinnanti and his budget support. I feel that we were able to absorb the cuts without impacting the real core academic missions and missions of Student Services. We still filled 35 faculty positions last year, and the year before was probably close to double that. We have 26 active searches going on and the Provost is continuing those searches and we are going to do everything to fill those lines. When we returned this Summer budget, the bad news was that the University sustained a significant budget cut and the Legislature made a determination not to increase tuition. I am not someone hoping for a tuition increase, but as all of you know CUNY has been

proposing for the last 5 or 6 years that there be a tuition increase of 1% or 2% pegged to a consumer price index every year rather than waiting and then confronting students with such a significant tuition increase that it actually affects behavior and causes people not to return to school. I think these conversations will continue for the next semester, but for now there is no new revenue coming in. So, we are now faced with a budget cut of over \$3.5M. We are working to do everything we can to maintain our facilities and protect the core missions of faculty and student support. But there may be times when we have to slow down and defer some things. We are looking for all sorts of new revenue, and all the money that we get from that goes right back into faculty support and student services. So, we are doing our best. The focus is to keep going, to keep improving, and to keep the incredible quality that all of you have brought to this institution, and make it through the rough waters until times are better again. We are asking for a level of understanding, but we also have a very strong commitment to continue to invest in the academic mission of this college.

In that vein, I want to make sure that everybody knows that we will continue the initiatives that have been highly popular and successful with faculty. This includes the faculty travel grants, one of the most successful initiatives. People are really taking advantage of these funds to do research, to go to conferences, and to present their scholarly work which enhances their status and their standing and winds up bringing in more grants. We are continuing FITT, the Faculty Initiative Teaching with Technology. We are still mourning the stepping down of Manfred Kuechler as our Provost for Technology. He helped us start this incredibly wonderful initiative which helped so many of you to integrate technology into your teaching. Frank Steen is doing a wonderful job moving ahead with that. Within the bounds of our budget needs, he is also continuing with computer replacements. If anyone has a technology issue, please speak to Frank. We have a student engagement initiative which provides discretionary funds to faculty for co-curricular activities with students to help faculty engage students outside of the classroom. We received great feedback from faculty. People are going to museums and on short field trips. They are seeing shows and they are doing things together. We will pay for admission, pizza, and for the little things that let you have those outside the classroom experiences if you are willing to do that. This year we want to expand and, within the budget possibilities, focus on whether we can add a sort of travel component. So, if there is something that you are studying about the cities and you want to do a trip to Philadelphia or a trip to Boston to make certain kind of comparisons, we will look at that. Again, we don't have unlimited resources but these are the types of things that really make a difference in a student's life.

I want to thank Christa Acampora and the Search Committee for Chief Librarian for a phenomenal search and excellent candidates. We are extremely happy to welcome our new Chief Librarian, Dan Cherubin. He has been in charge of libraries from the Wild Life Conservation Society to Performing Arts Libraries to business libraries and he brings his wealth of experience and modern vision and focus on technology to the Library. So, right after the Senate meeting I hope that you will all join us in the faculty dining room where we get to meet Dan and have a toast. Another important initiative that Dan will be part of is the real transformation of the Hunter College 68th Street Library. We have all been being waiting for this for a long time. We are starting this initiative with some very transformative construction projects. We will be building many of the things that the Library Task Force requested: significant information, comments, a number of student study rooms, a number of opportunities for students to be able to bring food into the Library in a kind of clean and organized way, and with a lot of different kinds of study spaces. Dan has already studied many of the recommendations that the Library Task Force presented including faculty support for research and better relationships between departments and schools with the Library. He is ready to proceed with the community.

I want to give you a brief update on our various searches. As I said before, the Library search was successfully completed after a lot of hard work. The Education Search Committee has been working very hard and brought a number of candidates to campus, but at the end of the semester they were not sure that all the candidates for this very important Deanship has been identified, and they asked that the search be continued. We agreed to that and hopefully this fall they will bring in additional candidates and move towards conclusion. On behalf of the community I want to thank Sherryl Graves, who has always been one of the outstanding citizens of Hunter but now really has gone an extra mile. She has done an extraordinary job leading the School of Education as Acting Dean. The Search Committee for Dean of the School of Nursing has been working over the summer. The committee is comprised of Nursing faculty and a representative from smaller Public Health programs. We are still working on the structure of that school and which of these units will move to which of our schools. That committee is hard at work and we are very lucky that Dean Kristine Gebbie agreed to continue this semester. Finally, we have appointed a very strong committee to begin the search for a new Dean of Arts & Sciences. Phil Alcabes has agreed to chair the committee. This past summer was used well by having the ad posted so that candidates can begin to apply. All of our committees are working very hard. We thank Acting Dean Greenberg for keeping Arts & Sciences at a really steady pace moving ahead.

Finally, I want thank the Senate for doing such important and active work on its Strategic Planning Committee. I have met with that committee over the summer. We are moving at a very satisfying pace towards a lot of thoughtful conversations and a report that I know will be a very thoughtful reflection and visionary and aspirational as to where Hunter College goes in the next decade. So, we are really on schedule. Richard Stapleford has been a great leader and a really good task master who kept us on task and on time.

I thank you for your time and I hope that you will join all of us in celebrating Dan Cherubin's entry into the Hunter College community. Thank you very much.