

SENATE NEWS BULLETIN

Office of the Hunter College Senate
senate@hunter.cuny.edu

Room 1018 E

NO. 3

28 August 2018

Search Committee for Chief Librarian

President Raab has asked the Hunter College Senate to begin the process for the election of a Search Committee for Chief Librarian. In accordance with the "*College-wide Search Procedures*," nominations for membership on the search committee will be conducted as follows:

A. Nominations for Faculty and Students:
Full-time faculty and students from departments or equivalents who want to be nominated for membership on the Search Committee through departmental election should contact their department chairs promptly. Nominations by petition of 25 signatures of their constituency will be accepted in the Senate Office. (The procedures are outlined below.)

B. Nominations for Chair:
Members of all units of the College may run for the position of non-voting Chairperson for the Search Committee. (See "*Procedures*" below.) Interested persons should submit their names directly to the Senate Office.

All nominations, including by petition, must be received by the Senate Office no later than 5:00 p.m. on Friday, September 21. Panels will be elected at the Wednesday, September 26, Senate meeting. Please email senate@hunter.cuny.edu.

Procedures for Searches for College-wide Administrators:

In the case of a search for **Chief Librarian**, the Hunter College Senate shall elect a panel of 10 faculty members and 6 students in such a manner as to achieve the widest possible distribution among the divisions; the panel shall include four members of the Library staff, and at least two faculty members primarily based at the 68th Street Campus, and at least two faculty members not primarily based at the 68th Street Campus (e.g. School of Social Work or Brookdale). From this panel the President shall choose 3 students and 5 faculty members to serve on the Search Committee, subject to the following conditions: (a) two faculty shall be from the Library, (b) at least one of the five faculty shall be from a campus other than the 68th Street Campus.

Nomination and Election of Candidates for Chairperson:

Any member of the Hunter community may submit nominations for Chairperson. The Senate shall elect a panel of 3 from among the Hunter community at-large from which the President shall choose a non-voting chairperson. The Chairperson shall function as the executive officer of the committee, sending out all correspondence, distributing information on candidates, arranging interviews, etc.