

SENATE NEWS BULLETIN

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NO. 1

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The Hunter College Senate, at its meeting of March 5th, 2003, approved the following new policy statement for on-line courses, and a modification for "Graduation with Departmental Honors" for inclusion in the Undergraduate Catalog:

Policy Statement For On-Line Courses

Courses taken online shall be treated the same as other courses. Thus, online courses originating at Hunter College shall require no special permission; online courses originating from another branch of CUNY shall be treated as permit courses; and online courses originating from all other institutions shall be treated as transfer courses. In the case of permit and transfer courses, students are responsible for obtaining any required permission from Hunter College in advance of taking the course, to ensure the transferability of course credit.

Departmental Honors

Graduation with Departmental Honors (see p.age45 of current Undergraduate Catalog)

On recommendation of any department or interdepartmental field, students with at least 24 credits...Students are eligible for departmental honors if their GPA in the major is not less than 3.5. The student must also elect at least 2 credits (but not more than 6 credits) in honors courses offered in that department or field and present to the department's Committee on Honors a piece of independent work. Honors courses include seminars, laboratory, reading, and tutorial courses and independent study projects established for the instruction of honors students.

Revised Teacher Evaluation Questionnaire

The Senate also approved a revised teacher evaluations questionnaire (see back page), which will provide a "Free Response" section for students on the back of the questionnaire that will be submitted to the instructor after the semester's end.

HUNTER COLLEGE OF THE CITY UNIVERSITY OF NEW YORK

STUDENT EVALUATION OF TEACHING

This side of the form is used in the formal evaluation of teaching faculty at Hunter College in consideration of **reappointment, promotion and tenure**. Results of evaluation forms are **available for inspection** at the RESERVE DESKS of the Wexler, Social Work, and Health Professions Libraries.

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1. I am enrolled in this course because: (mark all that apply):
 It is an elective I am using it for the Distribution/GER Core Requirement It is a prerequisite for my program of study
 It is part of my major It is part of my minor
 I am using it for the Pluralism & Diversity Requirement I am using it for the Foreign Language Requirement Other
2. I am meeting the requirements for this course (for example, attendance, reading, studying for exams, completing assignments, participation in class): Yes No
3. Grade you expect in this course: (A) (B) (C) (D) (F) () Credit () No credit () Audit
4. Major or field: Education Sciences & Mathematics Arts & Humanities Social Sciences Nursing
 Social Work Health Sciences Not Decided Other

DIRECTIONS: RATE YOUR INSTRUCTOR BASED ON YOUR COLLEGE EXPERIENCE. BESIDE EACH ARE THE NUMBERS 1 THROUGH 7, WHICH STAND FOR THE FOLLOWING CATEGORIES:

1. Poor 2. Fair 3. Satisfactory 4. Good 5. Very Good 6. Excellent 7. One of the most outstanding I have known
RATE YOUR INSTRUCTOR BY MARKING THE NUMBER THAT INDICATES THE CATEGORY WHICH BEST DESCRIBES YOUR JUDGMENT ON EACH ITEM. JUDGE EACH ITEM SEPARATELY.

5. Provides clearly defined objectives for students (1) (2) (3) (4) (5) (6) (7)
6. Treats all students in a respectful manner (1) (2) (3) (4) (5) (6) (7)
7. Presents course content in an organized manner (1) (2) (3) (4) (5) (6) (7)
8. Makes good use of examples and illustrations to clarify concepts (1) (2) (3) (4) (5) (6) (7)
9. Interprets difficult and abstract ideas (1) (2) (3) (4) (5) (6) (7)
10. Effectively communicates his or her knowledge of the subject to students (1) (2) (3) (4) (5) (6) (7)
11. Challenges me intellectually (1) (2) (3) (4) (5) (6) (7)
12. Has increased my interest in the subject (1) (2) (3) (4) (5) (6) (7)
13. My overall evaluation of this instructor's teaching: (1) (2) (3) (4) (5) (6) (7)

For items 14 through 18, MARK THE NUMBER OF THE CATEGORY WHICH BEST DESCRIBES YOUR JUDGMENT:

1. Very little 2. A moderate amount 3. Very much 4. Does not apply

14. As much as was possible, did the instructor provide individual attention? (1) (2) (3) (4)
15. As much as was possible, did the instructor encourage student participation? (1) (2) (3) (4)
16. As much as was possible, did the instructor provide constructive feedback on work submitted? (1) (2) (3) (4)
17. How helpful to you were the instructor's responses to questions that you asked? (1) (2) (3) (4)
18. Did supplemental materials (for example, website, audio/visual aids, etc.) enhance course content? (1) (2) (3) (4)

For items 19 through 24, MARK THE CATEGORY WHICH BEST DESCRIBES YOUR JUDGMENT

19. Did exams and assignments reflect materials emphasized in the course? No Yes
20. Did the syllabus or other documents accurately reflect course content and grading? No Yes
21. Did the Instructor begin and end class on time? No Yes Does not apply
22. Was your work graded fairly? No Yes Does not apply
23. Did the instructor return graded material in a timely manner? No Yes Does not apply
24. Did the instructor keep his or her office hours? No Yes Does not apply