

# HUNTER

The City University of New York

International Students Office  
Division of Student Affairs  
Phone: (212) 772-4864  
Email: [intlss@hunter.cuny.edu](mailto:intlss@hunter.cuny.edu)  
Website: <http://www.hunter.cuny.edu/student-services/is>

## International Student Travel Request Form

**To All Students in F-1/J-1 Status:** Use this form to provide the Hunter College International Students Office information about your travel plans and immigration status.

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**Personal Information:**

**Date of first attendance at Hunter College:**

\_\_\_\_\_/\_\_\_\_\_  
Semester / Year

Name: \_\_\_\_\_  
Last Name First Name

Last 4 digits of EMPL ID#: \_\_\_\_\_

Major: \_\_\_\_\_

Are there any changes to your major? \_\_\_\_\_

Telephone #: ( ) \_\_\_\_\_ Email address: \_\_\_\_\_@myhunter.cuny.edu

Address in U.S.: \_\_\_\_\_

Current educational level at Hunter ( ) undergraduate ( ) graduate ( ) OPT status ( ) Academic Training

I am registered or will be taking a total of \_\_\_\_\_ credits in the ( ) fall ( ) spring ( ) summer session to maintain my immigration status.

**Travel & Immigration Status Information:**

I am traveling to \_\_\_\_\_ on \_\_\_\_\_ and returning the U.S. approximately on \_\_\_\_\_

Visa type listed on my passport: ( ) **F-1** ( ) **J-1** ( ) I do not have a visa because I am exempt or I completed a Change of status application within the U.S.

I am requesting a: ( ) signature on my current I-20 or DS-2019 ( ) new or extended I-20

( ) school letter to renew my visa ( ) school letter to request an F-1/J-1 visa

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Students in OPT Status:** If you are currently engaging in OPT (Optional Practical Training), we strongly recommend that you request a job letter from your employer that confirms you are presently working, as you may need to present it in order to re-enter the United States.

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**Please note that all travel requests may require at least three work or business days to be processed. If you require emergency processing, please inform the International Student Advisor.**

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**Request approved and signed by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

( ) ISO International Student Advisor