



**Instructional Computing & Information Technology**  
**Faculty/Staff Personal E-mail Application**

To apply, fill out this form and return it to ICIT in room 109 in the North building or fax to (212) 772-5799. If you have any further questions, you may contact ICIT at (212) 650-3299 or via e-mail at [accounts@hunter.cuny.edu](mailto:accounts@hunter.cuny.edu).

**Prerequisites (Both are required):**

- I am faculty or staff at Hunter College or an affiliated organization.**  
If you are a student, please see the SNet helpdesk at HN 109 about obtaining a Student e-mail account.
- I have acquired a Hunter College ID.**  
To acquire a Hunter College ID, you must visit the Welcome Center at HN 100. This must be done prior to applying for an e-mail account.

**Personal Information:**

Last Name:		First Name:	MI:
Social Security Number:		Date of Birth (mm/dd/yyyy):	
Other E-mail Account (to send your new account information):		Hunter Ext./Phone Number:	

**By signing this form, the applicant agrees to the following:**

Use and communications via the account issued will be my responsibility. I agree to abide by all policies and regulations with regard to e-mail, Internet access and server use as stated or implied by ICIT, Hunter College, City University of New York and applicable city, state and federal laws.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**For ICIT Use Only**

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New Login

\_\_\_\_\_  
UNIX Team Initials

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Date Processed