

Petition Regarding Special Circumstances

(For Undergraduate Student Requests Only)

- Please complete this form and submit to the Dean of Students Office, Room 1103 East Building.
- Retain a photocopy of the form for your records.
- Decisions will be sent to your email within 5 business days.
- All decisions are final.
- If you wish to cancel your request, you must inform the Dean of Students Office in writing.

Please print clearly.

Name: _____
last name *first name*

Address: _____

City: _____ State: _____ Zip Code: _____

Social Security # _____ Telephone: () _____

Mobile Telephone: () _____

Email Address (Hunter Email Preferred): _____

What are you requesting?

Please provide an explanation of any extenuating circumstances in support of your request.

Attach all supporting documentation.

student signature

date

FOR OFFICE USE ONLY:

Disposition:

Name

Title

Date